

United Kingdom-Manchester: Financial systems software package

OJ S 172/2018 07/09/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: English Institute of Sport Ltd

Postal address: The Manchester Institute of Health and Performance, 299 Alan Turing Way

Town: Manchester

NUTS code: UK United Kingdom

Postal code: M11 3BS

Country: United Kingdom

Contact person: Paul Humphrey

E-mail: Paul.humphrey@eis2win.co.uk**Internet address(es):**Main address: <http://www.eis2win.co.uk>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eis2win.co.uk/app/uploads/2018/09/092018EISFINANCE-Standard-SQ.docx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Other activity: High Performance athlete and sport science, medicine, technology and engineering services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Finance System

II.1.2. Main CPV code

48442000 Financial systems software package

II.1.3. Type of contract

Services

II.1.4. Short description

The English Institute of Sport (EIS) is seeking to procure a new finance system to replace the current system.

II.1.5. Estimated total value

Value excluding VAT: 210 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: Manchester, UK

II.2.4. Description of the procurement

The English EIS of Sport is considering purchasing the following:

- a core financial system that provides support for general ledger, accounts payable, accounts receivable, fixed assets, bank reconciliation and cash management and budget,
- a procurement-to-pay solution to support the streamlining of purchasing, receipting, invoicing and payment of suppliers,
- a document management solution to store and retrieve digital copies of invoices and supporting documents for financial transactions,
- hosting for the financial management system(s),
- implementation support, including installation and configuration of the financial systems and the provision of user guides and training for central staff. Implementation support may also involve assistance in the migration of data from the existing finance system,
- on-going support for the financial systems including first, second or third-line support. On-going support will also include bug-fixes and maintenance of the application.

The EIS would prefer to purchase an integrated solution from a single supplier or a solution comprising separate elements that have been integrated by the supplier and for which the supplier provides full support.

In order to identify suppliers to take part in this important process, a Standard Selection Questionnaire (SQ) should be submitted by interested parties in the first instance. The SQ can be found at (URL).

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- a procurement-to-pay solution to support the streamlining of purchasing, receipting, invoicing and payment of suppliers,
- a document management solution to store and retrieve digital copies of invoices and supporting documents for financial transactions,
- hosting for the financial management system(s). The EIS will enter into a separate arrangement with suppliers to host the application,
- implementation support, including installation and configuration of the financial systems and the provision of user guides and training for central staff. Implementation support may also involve assistance in the migration of data from the existing finance system,
- on-going support for the financial systems including first, second or third-line support. On-going support will also include bug-fixes and maintenance of the application.

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<https://www.eis2win.co.uk/app/uploads/2018/09/092018EISFINANCE-Standard-SQ.docx>

Please send the completed SQ by email to paul.humphrey@eis2win.co.uk by 19.10.2018.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 210 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

To be renewed annually after 30 months.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 19/10/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4.

Languages in which tenders or requests to participate may be submitted
English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 3 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: English Institute of Sport

Postal address: Manchester Institute of Health and Performance, 299 Alan Turing Way

Town: Manchester

Postal code: M11 3BS

Country: United Kingdom

VI.5. Date of dispatch of this notice

06/09/2018