

United Kingdom-Glasgow: Gas appliance maintenance services

OJ S 221/2014 15/11/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Easthall Park Housing Co-operative

Postal address: Glenburn Centre, 6 Glenburnie Place

Town: Glasgow

Postal code: G34 9AN

Country: United Kingdom

For the attention of: Bryan McMahon

E-mail: easthallgas@brownandwallace.co.uk

Telephone: +44 1417812277

Fax: +44 1417731958

Internet address(es):General address of the contracting authority: <http://www.easthallpark.org.uk>Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13362**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Easthall Park Housing Co-operative Gas Maintenance and Servicing Contract.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Glasgow, Scotland.

NUTS code UKM34 Glasgow City

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Easthall Park Housing Cooperative (EPHC) is seeking to appoint a suitably experienced and qualified gas maintenance and servicing contractor to carry out the following services across all of its stock:

- (a) All inclusive maintenance/call out repair of gas heating system;
- (b) Gas servicing;
- (c) Servicing and replacement of smoke alarms and carbon monoxide detectors;
- (d) The checking of thermostatic bath mixer valves.

The Cooperative has 693 tenanted properties under its control and also manages a variety of shared ownership and owner occupied properties. In addition the Cooperatives office premises/ community facility will be incorporated into the contract.

The housing stock is a varied mix of house types from rehabilitation and new build programmes and from stock transfer initiatives.

The stock ranges from post war houses and flats to modern kit and traditional build. Some of our stock is within mixed tenure areas and the Cooperative has a property management role for a number of owner occupiers.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at: http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=326655

II.1.6. CPV code(s)

50531200 Gas appliance maintenance services, 50531100 Repair and maintenance services of boilers, 50700000 Repair and maintenance services of building installations, 50710000 Repair and maintenance services of electrical and mechanical building installations

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated annual value of the contract is around 77 000 GBP.

II.2.2. Information about options

Options: yes

Description of options: The initial contract period will be from April 2015 to March 2018 extendible at the sole discretion of EPHC for a further period of up to 2 years. The contract can be extended based upon specific performance targets being met and exceeded.

Provisional timetable for recourse to these options:
in months: 30 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Bank or parent company guarantees may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Delivery payments to be made on a monthly basis during the course of the contract.

Payments to be made by or on behalf of the contracting authority in sterling.

Further details will be contained within the tender documentation issued to candidates invited to tender.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and Several liability where applicable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Applications will only be considered from companies able to demonstrate; corporate and financial standing to provide a service of the nature required; relevant experience in providing similar services; quality standards; working efficiency and cost effectiveness; quality procedures; technical capacity and customer care standards. Further details are included in the Pre-Qualification Questionnaire.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

- (5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.
- (6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.
- (7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.
- (8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.
- (9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(2) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

- (1) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;
- (2) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community Eco-Management and Audit Scheme (EMAS); or the European standard BS EN ISO 14001.
- (3) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.
- (4) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.
- (5) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures.
- (6) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.
- (7) An indication of the proportion of the contract which the services provider intends possibly to subcontract.
- (8) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(9) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Quality of PQQ submission including financial status, staffing resource and approach, relevant experience, accreditations, other standards and policies including health and safety. Any candidate with an annual turnover less than 5 000 000 GBP will be excluded from the evaluation process and their submission will not be considered.

Further details are included in the Pre-Qualification Questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 17.12.2014

IV.3.4. Time limit for receipt of tenders or requests to participate

24.12.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

23.1.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information
(SC Ref:326655).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Easthall Park Housing Co-operative will incorporate a minimum of 10 calendar day standstill period at the point of information on the award of the contract is communicated to bidders. This period allows unsuccessful bidders to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved The Public Contracts (Scotland) Regulations 2012 (SSI 2012 No. 88) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session. Any such action must be brought within 30 days of the date on which a bidder knew or ought to have known of the breach.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice
13.11.2014