

Ireland-Mahón: Recruitment services
OJ S 147/2021 02/08/2021
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Health Information and Quality Authority (HIQA)

National registration number: N/A

Postal address: Unit 1301

Town: Mahón

NUTS code: IE Éire / Ireland

Postal code: CityGate

Country: Ireland

Contact person: Niamh O'Connor

E-mail: noconnor@hiqa.ie

Telephone: +353 212409300

Internet address(es):

Main address: www.hiqa.ie

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/483>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=194443&B=ETENDERS_SIMPLE

[PID=194443&B=ETENDERS_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=194443&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=194443&B=ETENDERS_SIMPLE

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

National or federal agency/office

I.5. Main activity

Health

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

HR-69 - Provision of staff through an employment agency

Reference number: HR-69

II.1.2.

Main CPV code

79600000 Recruitment services

II.1.3. Type of contract

Services

II.1.4. Short description

Provision of staff through an employment agency. See attached documents for further information.

II.1.5. Estimated total value

Value excluding VAT: 5 000 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

79610000 Placement services of personnel, 79612000 Placement services of office-support personnel, 79620000 Supply services of personnel including temporary staff, 79621000 Supply services of office personnel

II.2.3. Place of performance

NUTS code: IE Éire / Ireland

Main site or place of performance: Ireland

II.2.4. Description of the procurement

Provision of staff through an employment agency. See attached documents for further information.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 5 000 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The Contracting Authority reserves the right to extend the Term for a period or periods of up to 18 months with a maximum of 2 such extensions on the same terms and conditions, subject to the Contracting Authority's obligations at law.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:
See documents attached.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

See documents attached.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 30/08/2021 Local time: 15:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 28/02/2022

IV.2.7. Conditions for opening of tenders

Date: 30/08/2021 Local time: 15:00

Place:

eTenders

Information about authorised persons and opening procedure: Authorised staff to open responses on eTenders.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

1. Interested parties must register their interest on the eTenders web site (www.etenders.gov.ie) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal (www.etenders.gov.ie) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties;
2. Suppliers must register their interest on the eTenders web site (www.etenders.gov.ie) in order to be included on the mailing list for clarifications and to respond electronically to the competition. There is a maximum upload limit of 2GB per document on etenders. Documents larger than this should be divided into smaller files prior to upload or zipped.
3. Should you experience difficulty when uploading documents please contact the eTenders Support Desk for technical assistance. Email etenders@eu-supply.com or Telephone: 353 (0) 21 243 92 77 (09:00am – 17:30pm GMT)
4. All queries regarding this tender requirement or process must be submitted through the Irish Government Procurement Opportunities Portal www.etenders.gov.ie (RFT ID:XXXX) as a specific question. Responses will be circulated to those parties that have registered an interest in this notice on www.etenders.gov.ie The details of the person making a query will not be disclosed when circulating the response
5. This is the sole call for competition for this contract.
6. The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers.
7. Contract award will be subject to the approval of the competent authorities.
8. It will be a condition of award that the successful tenderer is and remains tax compliant.
9. At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time.
10. Please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended.
11. Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Central Office of the High Court
Postal address: Ground Floor (East Wing), Four Courts, Inns quay
Town: Dublin
Postal code: 7
Country: Ireland
E-mail: HighCourtCentralOffice@courts.ie

Telephone: +353 18886458

Internet address: <https://www.courts.ie/content/central-office-high-court>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

This framework is covered by the application of the remedies directive and the relevant standstill period applicable.

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Contact owner legal advisor

Town: Contact owner legal advisor

Country: Ireland

VI.5. Date of dispatch of this notice

28/07/2021