

United Kingdom-Glasgow: Carpets
OJ S 159/2019 20/08/2019
Contract notice
Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: City Building (Glasgow) LLP
Postal address: 350 Darnick Street
Town: Glasgow
NUTS code: UK United Kingdom
Postal code: G21 4BA
Country: United Kingdom
Contact person: Maureen Mitchell
E-mail: maureen.mitchell@citybuildingglasgow.co.uk
Telephone: +44 1412872328

Internet address(es):

Main address: <http://www.citybuildingglasgow.co.uk>
Address of the buyer profile: www.citybuildingglasgow.co.uk

I.1. Name and addresses

Official name: City Property Glasgow LLP
Postal address: 229 George Street
Town: Glasgow
NUTS code: UK United Kingdom
Postal code: G1 1QU
Country: United Kingdom
E-mail: info@citypropertyglasgow.co.uk
Telephone: +44 1412876161

Internet address(es):

Main address: <http://www.citypropertyglasgow.co.uk>
Address of the buyer profile: https://www.publiccontractscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA22542

I.1. Name and addresses

Official name: The Wheatley Housing Group Ltd
Postal address: 25 Cochrane Street
Town: Glasgow
NUTS code: UKM82 Glasgow City
Postal code: G1 1HL
Country: United Kingdom
E-mail: procurement@wheatley-group.com
Telephone: +44 8004797979

Internet address(es):

Main address: <http://www.wheatley-group.com>

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10306

I.1. Name and addresses

Official name: Glasgow Life (Culture and Sport Glasgow)

Postal address: 220 High Street

Town: Glasgow

NUTS code: UKM82 Glasgow City

Postal code: G4 0QW

Country: United Kingdom

E-mail: info@glasgowlife.org.uk

Telephone: +44 1412875104

Internet address(es):

Main address: www.glasgowlife.org.uk

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10287

I.1. Name and addresses

Official name: Jobs and Business Glasgow

Postal address: Ladywell Business Centre, 94 Duke Street

Town: Glasgow

NUTS code: UKM82 Glasgow City

Postal code: G4 0UW

Country: United Kingdom

E-mail: procurement@jbg.org.uk

Telephone: +44 1412743333

Internet address(es):

Main address: <http://www.jbg.org.uk/>

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16584

I.1. Name and addresses

Official name: Glasgow City Council

Postal address: Chief Executives Department, City Chambers

Town: Glasgow

NUTS code: UKM82 Glasgow City

Postal code: G2 1DU

Country: United Kingdom

E-mail: corporateprocurement@glasgow.gov.uk

Telephone: +44 1412876403

Fax: +44 1412879399

Internet address(es):

Main address: www.glasgow.gov.uk

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publictendersscotland.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: [www.
publictendersscotland.publiccontractsscotland.gov.uk](http://www.publictendersscotland.publiccontractsscotland.gov.uk)

I.4. Type of the contracting authority

Other type: A subsidiary company of 2 public bodies

I.5. Main activity

Other activity: Maintenance, Construction and Manufacturing

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Supply and Delivery of Flooring and Associated Items
Reference number: CBG134

II.1.2. Main CPV code

39531000 Carpets

II.1.3. Type of contract

Supplies

II.1.4. Short description

Supply and delivery of flooring and associated products. The items in the main are carpets, vinyls, screeds, underlays and associated items. It is a condition of this contract that the successful bidder can deliver approx 100 cuts of carpet and 50 cuts of vinyls per day Monday to Friday at 07.00 a.m. each morning to City Building's Premises at 350 Darnick Street Glasgow G21 4BA. The contract will be awarded on the basis of a single source supply. The tender documents will provide full scope of the requirement.

II.1.5. Estimated total value

Value excluding VAT: 8 500 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKM82 Glasgow City

Main site or place of performance: Glasgow and Central Belt of Scotland

II.2.4. Description of the procurement

Supply and delivery of flooring and associated items.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

Value excluding VAT: 8 500 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contract will be for a period of 2 years with options to extend up to a further period of 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Economic operators may be excluded from this completion if they are in any of the situations referred to in Regulation 58 of the Public Contracts Scotland (Regulation 2015).

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Bidders must comply with the undernoted financial requirements in relation to minimum turnover, trading performance and liquidity in order to participate in the tendering process:

Minimum turnover:

Minimum turnover to be set at 15 000 000 GBP per annum.

Trading performance ratio:

An overall positive outcome on pre-tax profit over a 3 year period. Exceptional items occurring in the normal course of business can be excluded from calculation.

Liquidity ratios:

— current ratio — current assets/current liabilities,

— leverage ratio — long-term debt/net worth.

Bidders must achieve a score of 5 and above from a combination of above 2 liquidity ratios.

Scoring Method

Current Ratio

Range Score

0,00 to 0,80 0

0,81 to 0,90 1

0,91 to 1,00 2

1,01 to 1,10 3

1,11 to 1,20 4

1,21 and above 5

Leverage Ratio

0,01 to 19,99 5

20,00 to 39,99 4

40,00 to 59,99 3

60,00 to 79,99 2

80,00 to 100,00 1

Intangibles can be included for purposes of the Net Worth figure.

The above ratios and minimum turnover requirements should be calculated on last set of accounts filed at Companies House.

For non-UK Companies, ratios and minimum turnover should be calculated on information contained in the most recent audited accounts.

Bidders who have been trading for less than 3 years must provide evidence that they have met the above minimum financial requirements for the period in during which they have been trading.

Bidders who do not comply with the above financial requirements but are part of a group, can provide a parent guarantee if the parent company satisfies the financial requirements stipulated above.

Where the bidder is a group of economic operators (such as a consortium), the lead party of that group must comply with minimum financial requirements.

City Building (Glasgow) LLP reserves the right at its own discretion to seek such other information from the bidder in accordance with Regulation 61(7) or Regulation 61(8) of the Public Contracts (Scotland) Regulations 2015 to prove the applicant's economic and financial standing.

Minimum level(s) of standards possibly required:

Bidders must hold or commit to obtain prior to the commencement of the contract,if successful, the following insurances:

- employer's liability insurance to the value of at least ten million pounds sterling (10 000 000 GBP) in respect of any one claim and unlimited in the period,
- public liability insurance to the value of at least five million pounds sterling (5 000 000 GBP) in respect of any one claim and unlimited in the period,
- products liability insurance to the value of at least five million pounds sterling (5 000 000 GBP) in respect of any one claim and and in the aggregate.

The above insurances shall be with an insurance company registered with the Financial Conduct Authority(FCA) in the UK, or equivalent body for other EU member states. No organisation may sublet or subcontract any part of the commission unless the subcontractor is similarly insured, except with CBG's express permission in writing. It is the express responsibility of the lead organisation to ensure this is the case.

Should the bidder not have the specified insurances at the time of expressing an interest then the Bidder must certify in their response to this ESPD(s) that the specified insurance will be obtained prior to contract award, should they be successful.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

ESPD(S) Question 4C.1.2

— provide 2 relevant examples from within the last 3 years that demonstrate your organisation has the relevant and necessary skills, expertise and experience to deliver the service required by City Building (Glasgow) LLP.

For each relevant example the following information should be provided but is not limited to:

- 1) An overview of the contract including customer name, contract start and completion date and contract value;
- 2) A thorough and detailed description for each example of the scope of the requirement and service provided by you demonstrating experience in dealing with a contract the same or similar in scope to the City Building (Glasgow) LLP's requirements.

Your response to this question should not exceed, for each example, 2 x A4 sides, this page count includes all text (Arial font 11), photographs, figures and diagrams.

Where a submission exceeds the maximum number of pages indicated per example, no account will be taken of the content of the pages beyond the maximum.

Weighting:

The weighting will be out of 100 with 50 % attributed to each example. Adding the scores for each question must give a minimum overall pass mark of 60 out of 100 for this question. Any bidder who fails to achieve the minimum score for this question will be excluded from the process at this stage and the price submission will not be considered.

For example, should you score 5 for example 1 you will secure 50 % for that example, should you score 3, for example 2 you will secure a score of 30 % for that example. The combined total 80 % would result in pass for this stage.

Minimum level(s) of standards possibly required:

Question 4C.11

Bidders must confirm that they will provide samples, descriptions and/or photographs of the products to be supplied which do not require a certificate of authenticity: the bidder must confirm that they will provide certificates of authenticity where required.

Question 4C.12

Bidders will be required to confirm that they have the required quality control institute certificates (or from agencies of recognised competence) confirming that products meet the following technical specifications or standards: Carpet offered must meet the requirement of the hot metal nut test BS4790 Class 1 or EN301. Vinyls must be R10 slip resistance as a minimum.

Quality Assurance - ISO9001 or equivalent or procedures in place to meet City Building (Glasgow) LLP's standards as detailed in the tender documents and ESPD(S)

Guidance Document

Environmental Management Standards -ISO14001 or equivalent or procedures in place to meet City Building (Glasgow) LLP's standards as stated in the tender documents and ESPD (S) Guidance Document

Health and Safety - Current signed and dated Health and Safety policy as detailed in tender documents and ESPD(S) Guidance Document

Refer City Building Glasgow (LLP)'s Guidance Documents for further information

This document can be found within the buyers attachment area on PCS-T portal.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Key performance indicators are listed in the tender documents.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2019/S 117-286131](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 20/09/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 20/09/2019 Local time: 12:00

Place:

City Building (Glasgow) LLP's premises at 350 Darnick Street, Glasgow, G21 4BA.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Approx 4 years.

VI.3. Additional information

Economic operators may be excluded from this competition if they are in any situation referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Bidders amendments — bidders must enter any clause, condition, amendment to specification or any other qualification they may wish to make conditional to the offer. Bidders will be required to complete the Bidders Amendment Certificate contained in the buyers attachment area of PCS-T.

Non-collusion: bidders will be required to complete the non-collusion certificate contained within the buyers attachment area of PCS-T.

Freedom of information — information on the FOI Act is within the instruction to bidders.

Bidders must note the implications of this legislation and ensure that any information they may wish City Building (Glasgow) LLP to consider withholding is specifically indicated on the FOI Certificate contained within the buyers attachment area of PCS-T (n.b. City Building (Glasgow) LLP does not bind itself to withhold this information).

Specification compliance:

The bidder must produce pass certificates for Hotel Metal Nut Test for carpets and R10 slip resistance for vinyls.

Additional information relevant to this tender can be found in the tender documents, terms and conditions, and ESPD(s) guidance document located in the buyer attachment area of Public Contract Scotland-Tender (PCS-T).

In relation to this tender, bidders are asked to note that the following Affiliated Bodies will participate in this contract:

- City Building (Contracts) LLP,
- Glasgow City Council,
- Culture and Sport Glasgow (Branded as Glasgow Life),
- Culture and Sport Glasgow (Trading) CIC,
- City Parking (Glasgow) LLP,
- City Property (Glasgow) LLP,
- City Property (Investments) LLP and Jobs and Business Glasgow Ltd,
- The Wheatley Housing Group.

The buyer is using PCS-Tender to conduct this PQQ exercise. The project code is 14095

For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A subcontract clause has been included in this contract. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

CBG expects the successful bidder to deliver a range of community benefits meeting CBG's priorities in partnership with CBG, to maximise the added benefit from the contract.

Community benefits will be mandatory on a pass/fail basis and will therefore not be evaluated as part of the tender evaluation. Community benefits will therefore be a contractual requirement and form part of the awarded contract. The successful bidder will be obliged to deliver their commitments. This element will be monitored continuously throughout the contract life and measured via KPI's.

Bidders must commit to paying 0,5 % of the annual income derived from this contract with CBG to community benefits the detail of which to be determined by CBG, acting reasonably, following constructive discussions with the successful bidder.

(SC Ref:590470)

VI.4. Procedures for review

VI.4.1. Review body

Official name: City Building (Glasgow) LLP

Postal address: 350 Darnick Street

Town: Glasgow

Postal code: G21 4BA

Country: United Kingdom

Telephone: +44 1412872328

Internet address: <http://www.citybuildingglasgow.co.uk>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

City Building (Glasgow) LLP must, by notice in writing as soon as possible, after the decision has been made, inform all tenderers and candidates concerned of its decision to award the contract. City Building (Glasgow) LLP must allow a period of at least the relevant standstill period (where the notice is sent by facsimile or electronic means the period is 10 days ending at midnight at the end of the 10th day after that on which the notice is sent, when sent by other

means the period is 15 days) to elapse between the date of despatch of the notice referred to in Regulation 85(1) of the Public Contract (Scotland) Regulations 2015 'the Regulations'). City Building (Glasgow) LLP is obliged to comply with the regulations and any eligible economic operator can bring an action in the Sheriff Court or the Court of Session where as a consequence of a breach by City Building (Glasgow) LLP, suffers or risks suffering loss or damage. The bringing of court proceedings during the standstill period means that City Building (Glasgow) LLP must not enter into the contract unless the proceedings are determined, discontinued or disposed of; or the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the regulations. Economic operators can write to City Building (Glasgow) LLP seeking further clarification on the notice, to which City Building (Glasgow) LLP must respond within 15 days. Economic operators should be mindful to seek their own independent legal advice when they consider appropriate to do so.

VI.5. Date of dispatch of this notice

16/08/2019