

United Kingdom-Preston: Insurance services

OJ S 222/2014 18/11/2014

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Community Gateway Association Ltd

Postal address: Deltic House, West Strand

Town: Preston

Postal code: PR1 8UY

Country: United Kingdom

Contact person: Our Consultant, NHF Insurance Services

For the attention of: Jeremy Flint

E-mail: j.flint@nhfinsurance.co.uk

Telephone: +44 1234298357

Internet address(es):General address of the contracting authority: <http://www.communitygateway.co.uk>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Provision of Insurance and related services to Community Gateway Association Ltd.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Focussed around the head office and properties in Preston, Lancashire plus other areas necessary to fulfil the Contract.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance and related services for Property, Legal Liability and other general non-life insurable risks, as required by Community Gateway Association Ltd.

II.1.6. CPV code(s)

66510000 Insurance services, 66512100 Accident insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66517300 Risk management insurance services, 66518000 Insurance brokerage and agency services, 66518100 Insurance brokerage services, 66519200 Engineering insurance services, 66519500 Loss adjustment services, 66514110 Motor vehicle insurance services, 66516100 Motor vehicle liability insurance services, 71631100 Machinery-inspection services, 71631000 Technical inspection services, 71630000 Technical inspection and testing services, 71330000 Miscellaneous engineering services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The scope of the proposed Contract is the provision of insurance and related Services to Community Gateway Association. The Contract is divided into 3 Lots (see Annex B for further details). Bidders may bid for 1 or more Lots. Individual lots will not be divided further into sub-Lots. Lots 1, 2 and 3 will be individually evaluated against the award criteria for the particular Lot so different Providers may win different Lots. Where the respondent is an insurance Broker, it may choose to place the insurance(s) required within Lot 1 with different insurers at its discretion, but full details of the risk carrier(s) will be required, for evaluation purposes. Community Gateway Association Ltd will consider entering into Long Term Agreements with the bidder and/or the risk carriers proposed by the bidder, for 3 years (or 3 periods of insurance), with an option to extend the award period by up to 2 further years (or periods of insurance), subject to satisfactory service, performance and cost.

II.2.2. Information about options

Options: yes

Description of options: Community Gateway Association Ltd will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk Carriers for 3 years (or 3 periods of insurance), with an option to extend the award period by up to 2 further years (or periods of insurance) subject to service, performance and cost.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2015. Completion 31.3.2018

Information about lots

Lot No: 1

Lot title: A programme of General Insurance and related services for Community Gateway Association Ltd, excluding Motor Fleet risks and Engineering Inspection contract

1) Short description

A programme of General Insurance and related services for Community Gateway Association Ltd Excluding Motor Insurance and Engineering Inspection.

The insurance classes within Lot 1 may include: Material Damage, Works in Progress, Business Interruption, All Risks, Money, PublicProperty Owners and Products Liability, Employers Liability, Libel and Slander, Professional Negligence, Engineering Insurance, Fidelity Guarantee/Crime, Group Personal Accident, Terrorism, Employment Practices Liability, Commercial Legal Expenses and Directors and Officers Liability.

2) CPV code(s)

66510000 Insurance services, 66512100 Accident insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66517300 Risk management insurance services, 66518000 Insurance brokerage and agency services, 66518100 Insurance brokerage services, 66519200 Engineering insurance services, 66519500 Loss adjustment services

3) Quantity or scope

A programme of General Insurance and related services for Community Gateway Association Ltd, excluding Motor Fleet risks and Engineering Inspection contract (see Lots 2 and 3).

4) Indication about different time frame or duration

5) Additional information about lots

As stated in Tender Documents.

Lot No: 2

Lot title: Insurance and related services for Motor Vehicle risks (possibly including Motor Legal Expenses and Occasional Business use extensions)

1) Short description

Insurance services for Motor Vehicle risks (possibly including Motor Legal Expenses and Occasional Business use extensions).

2) CPV code(s)

66514110 Motor vehicle insurance services, 66516100 Motor vehicle liability insurance services, 66518100 Insurance brokerage services, 66517300 Risk management insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

As stated in Tender Documents.

Lot No: 3

Lot title: Engineering Inspection Contract

1) Short description

Engineering Inspection contract for items of lifting plant, pressure plant, playgrounds and the like.

2) CPV code(s)

71631100 Machinery-inspection services, 71330000 Miscellaneous engineering services, 71631000 Technical inspection services, 71630000 Technical inspection and testing services

3) Quantity or scope

Engineering Inspection contract and related services for specified items of lifting plant, pressure plant, playground equipment and the like.

4) Indication about different time frame or duration

5) Additional information about lots

As stated in Tender Documents.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As stated in Tender Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes
Description of particular conditions: As stated in Tender Documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Potential suppliers will be required to provide an overview of services provided to the social housing, public sector or other relevant property owners over the past 5 years, details of at least 2 clients currently receiving similar services and the three most recent ex-clients that received similar services. Potential suppliers will be required to provide evidence of regulation by the FCA or other appropriate insurance regulatory authority indicating the types of insurance the proposed insurer is authorised to arrange or provide.

III.2.2. Economic and financial ability

List and brief description of conditions: The tender documents will require providers to produce financial information in relation to the type of services offered, including but not limited to three years reports and accounts.

Minimum level(s) of standards possibly required: A minimum financial rating of A- from Standard & Poors, or an equivalent rating Agency will be required of all Insurance risk carriers.

III.2.3. Technical and professional ability

List and brief description of conditions:

The tender documents will require providers to detail their professional experience, resource, skills, qualifications and quality control practices.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: For insurance services, Insurers authorised under the Financial Services and Markets Act 2000, Insurance Companies Act 1982 (and any other statutory modifications thereof) and regulated by the UK Financial Conduct Authority, or equivalent in another member state of the European Economic Area. Insurance Brokers registered with and regulated by the Financial Conduct Authority.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CGAP1018

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 9.1.2015 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

16.1.2015 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

This is a single stage process. Respondents will be required to comply with minimum standards as stated in the ITT documentation. Community Gateway Association Ltd also requires respondents to this notice to be able to demonstrate a record of successful provision of insurance and related services within the Social Housing sector, the Public sector or to other relevant Property Owners.

All respondents will be required to detail your proposed insurance wordings and provide details of relevant experience of all account servicing, claims handling and risk management staff.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The High Court of England and Wales
Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will enter into this contract following a 10 calendar day standstill period starting on the day after the notification of the result. The Public Contracts Regulations 2006 (SI 2006/5) (as amended) (The Regulations) provide for aggrieved Parties who have been harmed or who are at risk of harm by a breach of the Regulations to bring proceedings in the High Court. Any such proceedings must be brought within the limitation period specified by the Regulations according to the remedy sought.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: The Cabinet Office

VI.5. Date of dispatch of this notice

14.11.2014