

Estonia-Tallinn: Travel management services

OJ S 159/2019 20/08/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Riigi Tugiteenuste Keskus

National registration number: 70007340

Postal address: Lökke tn 4

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10122

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.rtk.ee>

I.1. Name and addresses

Official name: Andmekaitse Inspektsioon

National registration number: 70004235

Postal address: Tatari tn 39

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10134

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.aki.ee>

I.1. Name and addresses

Official name: Eesti Kirjandusmuuseum

National registration number: 70003879

Postal address: Vanemuise tn 42

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 51003

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.kirmus.ee>

I.1. Name and addresses

Official name: Eesti Kohtuekspertiisi Instituut

National registration number: 70003572

Postal address: Tervise tn 30

Town: Tallinn

NUTS code: EE Eesti

Postal code: 13419

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.ekei.ee>

I.1. Name and addresses

Official name: Eesti Kunstiakadeemia

National registration number: 74000624

Postal address: Põhja pst 7

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10412

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.artun.ee>

I.1. Name and addresses

Official name: Haridus- ja Teadusministeerium

National registration number: 70000740

Postal address: Munga tn 18

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 50088

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.hm.ee>

I.1. Name and addresses

Official name: Harju Maakohus

National registration number: 74001728

Postal address: Lubja tn 4

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10115
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.kohus.ee>

I.1. Name and addresses

Official name: Järvamaa Kutsehariduskeskus
National registration number: 70008546
Postal address: Tallinna tn 46/1
Town: Paide linn
NUTS code: EE Eesti
Postal code: 72720
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.jkhk.ee>

I.1. Name and addresses

Official name: Keskkonnaamet
National registration number: 70008658
Postal address: Narva mnt 7a
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15172
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.keskkonnaamet.ee>

I.1. Name and addresses

Official name: Keskkonnainspektsioon
National registration number: 70003106
Postal address: Roheline tn 64
Town: Pärnu linn
NUTS code: EE Eesti
Postal code: 80010
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.kki.ee>

I.1.

Name and addresses

Official name: Keskkonnaministeerium
National registration number: 70001231
Postal address: Narva mnt 7a
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15172
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.envir.ee>

I.1. Name and addresses

Official name: Maa-amet
National registration number: 70003098
Postal address: Mustamäe tee 51
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10621
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.maaamet.ee>

I.1. Name and addresses

Official name: Maksu- ja Tolliamet
National registration number: 70000349
Postal address: Löötsa tn 8a
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15176
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.emta.ee>

I.1. Name and addresses

Official name: Patendiamet
National registration number: 70003164
Postal address: Toompuiestee 7
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15041
Country: Estonia
Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.epa.ee>

I.1. Name and addresses

Official name: Rahandusministeerium

National registration number: 70000272

Postal address: Suur-Ameerika tn 1

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10122

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.fin.ee/>

I.1. Name and addresses

Official name: Ravimiamet

National registration number: 70003477

Postal address: Nooruse tn 1

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 50411

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.ravimiamet.ee>

I.1. Name and addresses

Official name: Registrate ja Infosüsteemide Keskus

National registration number: 70000310

Postal address: Lubja tn 4

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10115

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.rik.ee/>

I.1. Name and addresses

Official name: Riigikantselei

National registration number: 70004809

Postal address: Rahukohtu tn 3

Town: Tallinn
NUTS code: EE Eesti
Postal code: 15161
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.riigikantselei.ee>

I.1. Name and addresses

Official name: Sihtasutus Eesti Kunstimuuseum
National registration number: 90013414
Postal address: A. Weizenbergi tn 34 // Valge tn 1
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10127
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.kunstimuuseum.ekm.ee>

I.1. Name and addresses

Official name: Soolise võrdõiguslikkuse ja võrdse kohtlemise voliniku kantselei
National registration number: 70009155
Postal address: Endla tn 10a
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10142
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.volinik.ee>

I.1. Name and addresses

Official name: Sotsiaalkindlustusamet
National registration number: 70001975
Postal address: Endla tn 8
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15092
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.sotsiaalkindlustusamet.ee>

I.1. Name and addresses

Official name: Sotsiaalministeerium
National registration number: 70001952
Postal address: Suur-Ameerika tn 1
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10122
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.sm.ee>

I.1. Name and addresses

Official name: Statistikaamet
National registration number: 70000332
Postal address: Tatari tn 51
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10134
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <https://www.stat.ee/ee>

I.1. Name and addresses

Official name: Tallinna Halduskohus
National registration number: 74001920
Postal address: Pärnu mnt 7
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15082
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.kohus.ee>

I.1. Name and addresses

Official name: Tallinna Ringkonnakohus
National registration number: 74001943
Postal address: Pärnu mnt 7
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15084
Country: Estonia
Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.kohus.ee>

I.1. Name and addresses

Official name: Tallinna Vangla

National registration number: 70001113

Postal address: Linnaaru tee 5/10

Town: Rae vald

NUTS code: EE Eesti

Postal code: 75322

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.vangla.ee/>

I.1. Name and addresses

Official name: Tartu Halduskohus

National registration number: 74001957

Postal address: Kalevi tn 1

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 51010

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.kohus.ee>

I.1. Name and addresses

Official name: Tartu Maakohus

National registration number: 74001966

Postal address: Kalevi tn 1

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 50098

Country: Estonia

Contact person: Alice Reisel

E-mail: alice.reisel@rtk.ee

Telephone: +372 6632025

Internet address(es):

Main address: <http://www.kohus.ee>

I.1. Name and addresses

Official name: Tartu Ringkonnakohus

National registration number: 74001972

Postal address: Kalevi tn 1

Town: Tartu linn
NUTS code: EE Eesti
Postal code: 50050
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.kohus.ee>

I.1. Name and addresses

Official name: Tartu Vangla
National registration number: 70006056
Postal address: Turu tn 56
Town: Tartu linn
NUTS code: EE Eesti
Postal code: 51014
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.vangla.ee/>

I.1. Name and addresses

Official name: Tervise ja Heaolu Infosüsteemide Keskus
National registration number: 70009770
Postal address: Uus-Tatari tn 25
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10134
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://tehik.ee>

I.1. Name and addresses

Official name: Terviseamet
National registration number: 70008799
Postal address: Paldiski mnt 81
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10617
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.terviseamet.ee>

I.1. Name and addresses

Official name: Tööinspektsioon
National registration number: 70001969
Postal address: Mäealuse tn 2/3
Town: Tallinn
NUTS code: EE Eesti
Postal code: 12618
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.ti.ee>

I.1. Name and addresses

Official name: Viru Vangla
National registration number: 70008144
Postal address: Ülesõidu tn 1
Town: Jõhvi vald
NUTS code: EE Eesti
Postal code: 41536
Country: Estonia
Contact person: Alice Reisel
E-mail: alice.reisel@rtk.ee
Telephone: +372 6632025
Internet address(es):
Main address: <http://www.vangla.ee/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/general-info>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/tenders>
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Reisikorraldusteenuse tellimine
Reference number: 212165

II.1.2. Main CPV code

63516000 Travel management services

II.1.3. Type of contract

Services

II.1.4. Short description

Reisikorraldusteenuse tellimine vastavalt tellijate vajadustele, eelkõige Eesti Vabariigist välja suunduva reisikorraldusteenuste osutamine ja tellija soovil ka siseriiklike reisiteenuste osutamine.

II.1.5. Estimated total value**II.1.6. Information about lots**

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

63516000 Travel management services

II.2.3. Place of performance

NUTS code: EE Eesti

II.2.4. Description of the procurement

Reisikorraldusteenuse tellimine vastavalt tellijate vajadustele, eelkõige Eesti Vabariigist välja suunduva reisikorraldusteenuste osutamine ja tellija soovil ka siseriiklike reisiteenuste osutamine.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Näidisreiside reisiaeg kokku / Weighting: 30.0

Quality criterion - Name: Lennujaamades lendude vaheline aeg kokku / Weighting: 15.0

Quality criterion - Name: Ümberistumiste arv kokku / Weighting: 15.0

Cost criterion - Name: Näidisreiside maksumus kokku / Weighting: 20.0

Cost criterion - Name: Vahendustasu maksumus / Weighting: 20.0

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 21

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Vaata hankepassist <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/procurement-passport> või alusdokumendist <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/documents?group=B>

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Vaata hankepassist <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/procurement-passport> või alusdokumendist <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/documents?group=B>

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Vaata hankepassist <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/procurement-passport> või alusdokumendist <https://riigihanked.riik.ee/rhr-web/#/procurement/1595822/documents?group=B>

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 3

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 18/09/2019 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Estonian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 18/09/2019 Local time: 16:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

Lisateabe dokument asub lehel „Dokumendid“.

Hanke raames võidakse kasutada tellimuste rahastamisel erinevate struktuurfondide rahastusi.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lõkke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: vako@fin.ee

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lõkke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: vako@fin.ee

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

VI.5. Date of dispatch of this notice

15/08/2019