

**Belgium-Brussels: Framework contract: legal advisory services in Brussels**

OJ S 216/2016 09/11/2016

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, direction générale des ressources humaines et de la sécurité, unité HR.R.3 «Finances, marchés publics et contrôle interne»

Postal address: bureau SC 11 6/28

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: [http://ec.europa.eu/dgs/human-resources/markets\\_fr.htm](http://ec.europa.eu/dgs/human-resources/markets_fr.htm)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1961>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Framework contract: legal advisory services in Brussels.

Reference number: HR/R3/PO/2016/084.

**II.1.2. Main CPV code**

79111000 Legal advisory services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The Welcome Office of the European Commission in Brussels provides legal advisory services, particularly to officials and agents at the European Commission, their retired staff,

spouses, and members of their family living under the same roof. The aim is to enter into a framework contract to provide legal advisory services vis-à-vis Belgian legislation for the European Commission in the following fields:

- consumer law,
  - property law,
  - tax law,
  - family law, and
  - private international law related to these fields,
- as well as fields related specifically to spouses of officials and other agents within the framework of their professional activity:
- labour law and social law,
  - European Union law.

#### **II.1.5. Estimated total value**

Value excluding VAT: 1 000 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79140000 Legal advisory and information services

#### **II.2.3. Place of performance**

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest  
Main site or place of performance: Welcome Office of the European Commission in Brussels.  
The contractor must comply with obligations concerning authorisation to access Commission premises.

#### **II.2.4. Description of the procurement**

Please refer to the contract documents available on the website specified in point I.3.

#### **II.2.5. Award criteria**

Criteria below  
Price

#### **II.2.6. Estimated value**

Value excluding VAT: 1 000 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: yes  
Description of renewals:  
please refer to the contract documents available on the website specified in point I.3.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project:

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

please refer to the website specified in point I.3.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Please refer to the website specified in point I.3.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/12/2016

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6.**

## **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7. Conditions for opening of tenders**

Date: 20/12/2016 Local time: 11:00

Place:

please refer to the website specified in point I.3 and the invitation to tender (point 8).

Information about authorised persons and opening procedure: please refer to the website specified in point I.3 and the invitation to tender (point 8).

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

### **VI.3. Additional information**

Please refer to the website specified in point I.3. The website will be updated regularly and it is therefore the tenderer's responsibility to check for updates and modifications during the tendering period. No paper version will be provided.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Internet address: <http://curia.europa.eu>

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

please refer to the website specified in point I.3.

### **VI.5. Date of dispatch of this notice**

28/10/2016