

United Kingdom-London: Financial consultancy services

OJ S 226/2013 21/11/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hyde Housing Association Limited

Postal address: Provision of Oracle and Hyperion Planning Upgrades, 30 Park Street

Town: London

Postal code: SE1 9EQ

Country: United Kingdom

For the attention of: Nasreen Tayab

E-mail: hydetender3@hyde-housing.co.uk

Telephone: +44 2032072602

Internet address(es):

General address of the contracting authority: <http://www.hyde-housing.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Oracle and Hyperion Planning Upgrades.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: London.

NUTS code UKI London

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Hyde is seeking a provider for services in relation to enhancing and upgrading our financial systems. The financial systems that Hyde use are Oracle (version 12.1) and Hyperion Planning (version 11.1.2).

2.2 The contract duration will be for a period of 3 years with the possibility of annual extensions for a further 2 years totalling a maximum of 5 years. It will be at Hyde's discretion if the contract is extended.

2.3 We are looking for a supplier who can either work with us on both Oracle and Hyperion Planning and advise us on the best system solutions.

2.4 We are looking for this supplier to partner with us and advise us on the most suitable solutions for a business of this size. The supplier will liaise with the financial control and ICT teams.

2.5 Oracle and Hyperion Planning are the systems used to account and analyse our financial data (respectively). These require regular upgrades. Additionally, there are a number of enhancements we can make to our financial systems that will allow us to make efficiencies both within the finance department and outside the finance department. These efficiencies will be made on an ad hoc basis as required. However, we would like to be able to support these changes within financial control and we would like to have a supplier we can plan these changes with without having to procure for each individual change.

2.6 The main users of Oracle and Hyperion Planning are the finance teams. However, a large part of the business uses Oracle i-procurement and we are hoping to extend this to the whole business. Extending the use of Oracle i-procurement to the whole business will require some tailoring of the current system.

2.7 Additionally, the functionality within Hyperion could allow us to assist the business in other areas such as building functionality to produce automated service charges and reconciliations.

2.8 The financial systems team, who are based within finance, currently carry out much of the financial system enhancement work. However, external experience is needed to advise us on new developments. Our systems are supported by ICT with an Oracle and Hyperion DBA.

2.9 Currently these systems are supported by contractors on an ad hoc basis depending on the size of the project.

2.10 Hyde would be looking for a supplier who would be able to assist us with our financial systems road map and who would advise on the best reporting solutions for both finance and the business. Hyde would need this to be tailored to our business and for the supplier to bear in mind that Hyde are not a profit making organisation and therefore solutions need to be at the right price.

2.11 The business requirements include a supplier who can help us with the following:

- Provide advise and/or consultancy in creating a 3-5 software upgrade plan for both Oracle and Hyperion Planning, including Advice and support in planning timing, scope, resourcing etc.;
- Deliver the agreed Oracle and Hyperion Planning enhancements over a 3-5 year period;
- Advise on Oracle Fusion and other Oracle products and advise on suitability for the Group;
- Consultancy based advice related to tailoring Hyperion Planning to produce service charge statements;
- Consultancy based advice related to tailoring Oracle i-procurement for business areas;
- Other ad hoc services as requested.

II.1.6. CPV code(s)

66171000 Financial consultancy services, 66172000 Financial transaction processing and clearing-house services, 66151000 Financial market operational services, 66000000 Financial

and insurance services, 48440000 Financial analysis and accounting software package, 72600000 Computer support and consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 450 000 and 630 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the Pre-Qualification Questionnaire.

III.2.2. Economic and financial ability

List and brief description of conditions: As set out in the Pre-Qualification Questionnaire.
Minimum level(s) of standards possibly required: As set out in the Pre-Qualification Questionnaire.

III.2.3. Technical and professional ability

List and brief description of conditions:
As set out in the Pre-Qualification Questionnaire.
Minimum level(s) of standards possibly required:
As set out in the Pre-Qualification Questionnaire.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 4: and Maximum number 8

Objective criteria for choosing the limited number of candidates: As set out in the Pre-Qualification Questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

None

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 24.12.2013 - 13:00

IV.3.4. Time limit for receipt of tenders or requests to participate

2.1.2014 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

30.1.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Hyde reserves the right to cancel the procurement at any time and not proceed with all or part of the contract.

Hyde will not, under any circumstances, reimburse any expense incurred by bidders in preparing their PQQ or tender submissions. Expressions of interest should be sent to email hydetender3@hyde-housing.co.uk. The expressions of interest will be logged and the PQQ will be sent via email. The expression of interest deadline is at 13:00 on the 24.12.2013. Deadline for submission of the PQQ is at 13:00 on the 2.1.2014.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Court of Justice
Postal address: The Strand
Town: London
Postal code: WC2A 2LL
Country: United Kingdom
Telephone: +44 2079476000

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.11.2013