

Italy-Novara: Collection agency services

OJ S 216/2015 07/11/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Comune di Novara

Postal address: Via Rosselli 1

Town: Novara

Postal code: 28100

Country: Italy

For the attention of: Lendaro Marco

E-mail: gare@comune.novara.it

Telephone: +39 032137037-70/60/68/81

Fax: +39 03213702268

Internet address(es):

General address of the contracting authority: www.comune.novara.it

Additional information can be obtained from:

Official name: Comune di Novara

Postal address: Viale Manzoni 20

Town: Novara

Postal code: 28100

Country: Italy

Contact person: Comune di Novara — Unità Procurement

For the attention of: Lendaro Marco

E-mail: gare@comune.novara.it

Telephone: +39 0321370-3770/3760/3781/3768

Fax: +39 03213702268

Internet address: <http://www.comune.novara.it>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Comune di Novara

Postal address: Viale Manzoni 20

Town: Novara

Postal code: 28100

Country: Italy

Internet address: <http://www.comune.novara.it/comune/bandi/bandi.php>

Tenders or requests to participate must be submitted: Official name: Comune di Novara —

Ufficio Archivio e Protocollo

Postal address: Via Fratelli Rosselli 1

Town: Novara

Postal code: 28100

Country: Italy

I.2. Type of the contracting authority

Other: ente locale

I.3. Main activity

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Affidamento della gestione in concessione del servizio delle pubbliche affissioni, per l'accertamento e la riscossione dell'imposta comunale sulla pubblicità, del diritto sulle pubbliche affissioni, della tassa occupazione di spazi ed aree pubbliche permanente. Periodo 1.1.2016 — 31.12.2020. CIG 6457382034.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Novara.

NUTS code ITC15 Novara

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Affidamento del servizio delle pubbliche affissioni, per l'accertamento e la riscossione dell'imposta comunale sulla pubblicità, del diritto sulle pubbliche affissioni, della tassa occupazione di spazi ed aree pubbliche permanente. Periodo 1.1.2016 — 31.12.2020.

II.1.6. CPV code(s)

79940000 Collection agency services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 13 150 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.1.2016. Completion 31.12.2020

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

E' richiesto deposito cauzionale provvisorio del 2 % dell'importo contrattuale stimato della concessione, pari a 30 600 EUR.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

L'appalto è finanziato con fondi propri. Il Concessionario sarà remunerato con aggi, oltre Iva, calcolati sulle somme effettivamente riscosse, come specificato nell'art. 3 del Capitolato Speciale d'Oneri.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Sono ammessi raggruppamenti temporanei di concorrenti ai sensi dell'art. 37 del D.Lvo 163 /2006 e s.m.i., come meglio descritto all'art. 6 del Disciplinare di Gara.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Il concorrente deve possedere i requisiti di cui all'art. 2 del Disciplinare di gara.

III.2.2. Economic and financial ability

List and brief description of conditions: Vedi art. 2, lett. C), del Disciplinare di gara.

III.2.3. Technical and professional ability

List and brief description of conditions:
Vedi art. 2, lett. D), del Disciplinare di gara.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Iscrizione all'Albo per l'accertamento e riscossione entrate degli enti locali, di cui all'art. 53 del D.Lgs. 446/1997.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

1.12.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Italian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 2.12.2015 - 9:00

Place:

Novara

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Nelle sedute pubbliche di gara è consentita la presenza del pubblico.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

È vietata ogni forma di sub concessione del servizio, nonché la cessione del contratto.

Possono essere date in sub affidamento esclusivamente le attività di stampa e spedizione secondo quanto dettagliato all'art. 4.1 del Disciplinare di gara. Responsabile del

Procedimento: dott. Marco Lendaro. Determina a contrarre: n. 18 del 30.10.2015. Ulteriori

informazioni relative alla presente procedura di gara sono contenute nel bando di gara e relativo disciplinare e nel Capitolato pubblicati nel sito del Comune di Novara www.comune.novara.it — Sezione «Bandi di gara».

VI.4. Procedures for review

VI.4.1. Review body

Official name: TAR Piemonte
Postal address: Corso Stati Uniti 45
Town: Torino
Postal code: 10129
Country: Italy

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

4.11.2015