

United Kingdom-Edinburgh: Motor vehicles
OJ S 174/2018 11/09/2018
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Audit Scotland

Postal address: 102 West Port

Town: Edinburgh

NUTS code: UKM Scotland

Postal code: EH3 9DN

Country: United Kingdom

E-mail: accounts@audit-scotland.gov.uk

Telephone: +44 1316251500

Internet address(es):

Main address: www.audit-scotland.gov.uk

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00428

I.1. Name and addresses

Official name: Social Care and Social Work Improvement Scotland (Care Inspectorate)

Postal address: Compass House, 11 Riverside Drive

Town: Dundee

NUTS code: UKM Scotland

Postal code: DD1 4NY

Country: United Kingdom

E-mail: procurement.team@careinspectorate.com

Telephone: +44 1382207100

Internet address(es):

Main address: <http://www.careinspectorate.com>

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16302

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.uk

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Other activity: Audit/Social

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Audit Scotland and Care Inspectorate — The Leasing of Company Vehicles
Reference number: 2018/SD/CAR

II.1.2. Main CPV code

34100000 Motor vehicles

II.1.3. Type of contract

Services

II.1.4. Short description

Audit Scotland and the Care Inspectorate are seeking to establish a Scotland wide service contract for the sourcing and supply of leased motor vehicles as well as additional services associated with the implementation and management of outsourced fleets.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKM Scotland

II.2.4. Description of the procurement

Audit Scotland and the Care Inspectorate are seeking to establish a Scotland wide services contract for the sourcing and supply of leased motor vehicles.

The supplier must be able to provide a full range of vehicles, and their offering to include all aspects of vehicle management. The supplier must be able to provide a totally managed service which will include, but is not limited to:

- (a) account management,
- (b) online vehicle quotation system,
- (c) vehicle ordering, supply and delivery,
- (d) supply chain management,
- (e) driver support,
- (f) vehicle servicing, maintenance and repair,
- (g) tyres (we have an agreement of a minimum 3 mm tread must cover all the contact area of the tyre),
- (h) booking and scheduling,
- (i) breakdown and recovery,
- (j) accident management,
- (k) MOT management,
- (l) road fund license,
- (m) administration of parking fines, traffic offences,
- (n) fleet management – policy/legislation/duty of care/complaints/etc.,

- (o) sustainability and environmental management,
- (p) short term vehicle replacement,
- (q) end of contract services,
- (r) disaster recovery and business continuity,
- (s) benchmarking,
- (t) data security,
- (u) demonstrate a commitment to continuous improvement.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Technical / Weighting: 70

Price - Weighting: 30

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Optional extension period of up to 36 Months (3 x 12 month periods) exercisable at the sole discretion of Audit Scotland and the Care Inspectorate.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Financial Standing, Insurance — ESPD Part IV: Selection criteria — B: Economic and financial standing refers

Minimum level(s) of standards possibly required:

Minimum level(s) of standards required:

With reference to ESPD (Scotland) Questions:

ESPD

4B.2.1 — Bidders must provide its yearly (“specific”) turnover in the business area(s) covered by the contract for 3 fiscal years up to 31.3.2018.

4B.4 — Bidders must demonstrate a Current Ratio value of no less than 0.5. The Ratio is to be calculated as follows: Assets/Equity (Total balance sheet/Total Equity.) To achieve a pass, bidders must demonstrate a current ratio value of no less than 0.5. If bidders cannot demonstrate this ratio then, to achieve a pass, they must confirm if they are willing to provide a parent company guarantee or if not applicable, a performance bond.

4B.5.1 — its is a requirement that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurances as detailed below:

Employer's (Compulsory) Liability Insurance = 5 Million GBP

4B.5.2 its is a requirement that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurances as detailed below:

Public Liability = 5 Million GBP

Professional Indemnity = 1 Million GBP

Note

Question 4B.4 will be scored on a "pass"/"fail" basis. If the bidder cannot achieve the minimum ratio or confirm they are willing to provide a parent company guarantee or if not applicable, a performance bond, then it will be deemed a "fail". In the case of a "fail", Audit Scotland/Care Inspectorate reserves the right to exclude the bidder, if it deems appropriate.

Questions 4B.5.1 and 4B.5.2 will be scored on a "pass"/"fail" basis. If the bidder responds back that "No, and I cannot commit to obtain it", then it will be deemed a "fail". In the case of a "fail", Audit Scotland/Care Inspectorate reserves the right to exclude the bidder, if it deems appropriate.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

ESPD D: Quality assurance schemes and environmental management standards —
Questions 4D.1 and 4D.2 — refer

Minimum level(s) of standards possibly required:

ESPD D: Quality Assurance Schemes and Environmental Management Standards

4D.1 — The bidder must hold a UKAS (or equivalent) accredited independant third party certificate in accordance with BS EN ISO 9001(or equivalent).

4D.2 — The bidder must hold a UKAS (or equivalent) accredited independant third party certificate in accordance with BS EN ISO 14001(or equivalent).

Note

Questions 4D.1 and 4D.2 will be scored on a "pass"/"fail" basis. If the bidder responds back "No", then it will be deemed a "fail". In the case of a "fail", Audit Scotland/Care Inspectorate reserves the right to exclude the bidder, if it deems appropriate.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 08/10/2018 Local time: 12:00

IV.2.3.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 08/10/2018 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=556215.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (SC Ref:556215)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Audit Scotland/Care Inspectorate

Postal address: 102 West Port

Town: Edinburgh

Postal code: EH3 9DN

Country: United Kingdom

Telephone: +44 1316251500

Internet address: www.audit-scotland.gov.uk

VI.5. Date of dispatch of this notice

07/09/2018