

United Kingdom-Liverpool: Exhibition, fair and congress organisation services

OJ S 227/2013 22/11/2013

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: The Minister for the Cabinet Office acting through Government Procurement Service

Postal address: 9th Floor, The Capital Old Hall Street

Town: Liverpool

Postal code: L3 9PP

Country: United Kingdom

E-mail: supplier@gps.gsi.gov.uk, enablement@gps.gsi.gov.uk

Telephone: +44 3450103503

Internet address(es):

General address of the contracting authority: <http://gps.cabinetoffice.gov.uk>

Address of the buyer profile: <https://gpsesourcing.cabinetoffice.gov.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Other: Public Procurement

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

RM1049: Events Planning, Delivery and Related Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Primarily in the UK with some limited requirements overseas.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 25

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 40 000 000 and 50 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Government Procurement Service as the Contracting Authority is putting in place a Pan Government Collaborative Framework Agreement for use by UK public sector bodies identified at VI.3) (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

II.1.6. CPV code(s)

79950000 Exhibition, fair and congress organisation services, 30213100 Portable computers, 30213200 Tablet computer, 32320000 Television and audio-visual equipment, 79340000 Advertising and marketing services, 79530000 Translation services, 79540000 Interpretation services, 79951000 Seminar organisation services, 79952000 Event services, 79956000 Fair and exhibition organisation services, 79961000 Photographic services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

This Framework Agreement RM1049 is set up by the Authority for Events Planning, Delivery and Related Services. It will allow Central Government departments, their Arms Length Bodies (ALBs) and the wider public sector who are Contracting Bodies, to utilise this Framework Agreement for events management services.

Government departments have events requirements which span a variety of markets (financial, B2B, B2C, health, etc), audiences (press, consumer, businesses, tourism, etc) and across various locations (ranging from regional and national to overseas and international events).

Government departments' requirements cover a wide variety of events, including, but not limited to:

- Conferences (half day, one-day and multi-day conferences),
- Consultation events – both public consultations and stakeholder attended consultations,
- Workshops,
- Exhibitions,

- Staff engagement events,
- Roundtable discussions,
- Presentations,
- Question Time style Q&A sessions.

Also including:

- Events management services;
- Events Planning & Delivery services to the relevant Contracting Bodies.

LOT 1 Events planning, management and delivery

The Supplier will provide (either directly or through supply chain management) strategic event planning and delivery services including, where required by the customer, overseas events.

Services covered by this lot may include, but are not limited to:

- strategic event planning,
- delivery services including, where required by the customer, overseas events,
- Asset management and storage,
- Content and delegate pack design and production, including badge production,
- Design and production of event content e.g. PowerPoint, videos and graphic animations,
- Development of event websites with on-line registration and payment facilities,
- Evaluation of events and demonstration of Return on Investment (ROI),
- Event photography,
- Event production (technical services),
- Event, exhibition and conference design and production, including stage and stand design, build and installation,
- Event media build services,
- Facilitation and show calling,
- Identification and acquisition of sponsors,
- Identification and sourcing of event speakers,
- Interpretation and translation services,
- Management of paying events, including financial reconciliation,
- Management of the production and supply of exhibition and conference graphics and display systems,
- Post production video editing,
- Project planning and management including budgetary management,
- Provision of delegate acquisition and delegate management services,
- Provision of on-site resource to manage and co-ordinate events,
- Script writing,
- Security provision,
- Transcription services,
- Venue sourcing, contracting and management.

LOT 2 Audio-Visual (AV) Equipment, services, design and integration

The Supplier will provide Audio Visual (AV) equipment, services, design and integration to meet the different requirements of individual customers, including but not limited to:

Design and installation of bespoke AV systems for events of varying sizes, including:

- Microphone systems,
- Camera systems, including camera relay and filming,
- Speaker management systems,
- Interpretation and translation booths,
- Event broadcasting provision and management,
- Lighting production (and control) for media,
- Provision of basic AV equipment,
- Provision of laptops, tablet computers, touch screen style devices.

Management of AV systems for events of varying sizes, including:

- Production planning and management,
- Video management (control and integration),
- Live video streaming, webcasting and multi-site video-conferencing,
- Projection systems,
- Sound production (including control),
- Voting handsets.

Estimated value excluding VAT:

Range: between 40 000 000 and 50 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Events Planning, Management And Delivery

1) Short description

Government Procurement Service as the Authority is putting in place a Pan Government Collaborative Framework Agreement for use by UK public sector bodies identified at VI.3) (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

The above public sector bodies as identified at VI.3) have a need for a wide variety of events, including, but not limited to:

- Conferences (half day, one-day and multi-day conferences),
- Consultation events – both public consultations and stakeholder attended consultations,
- Workshops,
- Exhibitions,
- Staff engagement events,
- Roundtable discussions,
- Presentations,
- Question Time style Q&A sessions.

Also including:

- Events management services;
- Events Planning and Delivery services to the relevant Contracting Bodies.

The Supplier will provide (either directly or through supply chain management) strategic event planning and delivery services including, where required by the customer, overseas events.

Services covered by this lot may include, but are not limited to:

- Asset management and storage,
- Content and delegate pack design and production, including badge production,
- Design and production of event content e.g. PowerPoint, videos and graphic animations,
- Development of event websites with on-line registration and payment facilities,
- Evaluation of events and demonstration of Return on Investment (ROI),
- Event photography,
- Event production (technical services),
- Event, exhibition and conference design and production, including stage and stand design,

build and installation,

- Event media build services,
- Facilitation and show calling,
- Identification and acquisition of sponsors,
- Identification and sourcing of event speakers,
- Interpretation and translation services,
- Management of paying events, including financial reconciliation,
- Management of the production and supply of exhibition and conference graphics and display systems,
- Post production video editing,
- Project planning and management including budgetary management,
- Provision of delegate acquisition and delegate management services,
- Provision of on-site resource to manage and co-ordinate events,
- Script writing,
- Security provision,
- Arrangement of specialist event insurance as required, for example: cancellation or abandonment and equipment cover insurance,
- Transcription services,
- Venue sourcing, contracting and management.

It is envisaged that 15 suppliers will be awarded a place in this lot.

2) CPV code(s)

79950000 Exhibition, fair and congress organisation services, 79340000 Advertising and marketing services, 79530000 Translation services, 79540000 Interpretation services, 79952000 Event services, 79951000 Seminar organisation services, 79961000 Photographic services, 79956000 Fair and exhibition organisation services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Audio Visual (AV) Equipment, Services, Design And Integration

1) Short description

Government Procurement Service as the Authority is putting in place a Pan Government Collaborative Framework Agreement for use by UK public sector bodies identified at VI.3) (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

The above public sector bodies as identified at VI.3) have a need for a wide variety of events, including, but not limited to:

- Conferences (half day, one-day and multi-day conferences),
- Consultation events – both public consultations and stakeholder attended consultations,
- Workshops,
- Exhibitions,
- Staff engagement events,
- Roundtable discussions,
- Presentations,
- Question Time style Q&A sessions.

The Supplier will provide Audio Visual (AV) equipment, services, design and integration to

meet the different requirements of individual customers, including but not limited to:
Design and installation of bespoke AV systems for events of varying sizes, including:

- Microphone systems,
- Camera systems, including camera relay and filming,
- Speaker management systems,
- Interpretation and translation booths,
- Event broadcasting provision and management,
- Lighting production (and control) for media,
- Provision of basic AV equipment,
- Provision of laptops, tablet computers, touch screen style devices.

Management of AV systems for events of varying sizes, including:

- Production planning and management,
- Video management (control and integration),
- Live video streaming, webcasting and multi-site video-conferencing,
- Projection systems,
- Sound production (including control),
- Voting handsets.

It is envisaged that 10 suppliers will be awarded a place in this lot.

2) CPV code(s)

32320000 Television and audio-visual equipment, 30213200 Tablet computer, 30213100 Portable computers

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Participants will be advised if this is necessary during the procurement. Parent company and /or other guarantees of performance and financial liability may be required by the Authority if considered appropriate.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No special legal form is required but if a contract is awarded to a consortium, the Contracting Authority may require the consortium to form a legal entity before entering into the Framework Agreement.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to an Invitation to Tender (“ITT”).

This procurement will be managed electronically via the Authority's e-Sourcing Suite. To participate in this procurement, participants must first be registered on the e-Sourcing Suite.

If you have not yet registered on the eSourcing Suite, this can be done online at:

<https://gpsesourcing.cabinetoffice.gov.uk> by following the link “Register for GPS eSourcing”. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Full instructions for registration and use of the system can be found at:

<http://gps.cabinetoffice.gov.uk/i-am-supplier/respond-tender>

Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing: expressionofinterest@gps.gsi.gov.uk

Your email must clearly state: the name and reference for the procurement you wish to register for; the name of the registered supplier; and the name and contact details for the registered individual sending the email. The Authority will process the email and then enable the supplier to access the procurement online via the e-Sourcing Suite. The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact Authority's Helpdesk: Freephone: 0345 010 3503

email: supplier@gps.gsi.gov.uk

Responses must be published by the date in IV.3.4).

III.2.2. Economic and financial ability

List and brief description of conditions: Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to an ITT.

The ITT can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Authority will use the information a Potential Provider submits in response to the ITT to carry out an assessment of its economic and financial standing. If in response to the ITT, a Potential Provider indicates that a guarantee will be provided, the Authority will perform an assessment of the guarantor's economic and financial standing.

The Authority uses a credit reference agency (currently Experian) as the first step in determining financial risk. The Authority will request an Experian financial risk score based on the information provided in response to the ITT. The report provided by Experian will be used to determine the level of financial risk the Potential Provider represents.

If any of the following circumstances arise:

- a) the score provided by Experian (where a standard UK score is available) is less than 26; or
 - b) the risk level is high (where a standard international score is available); or
 - c) no standard Experian score is available for the Potential Provider's organisation,
- then the Authority may ask the Potential Provider to provide a copy of its audited accounts for

the most recent two years and one or more the of following in respect of its organisation or its guarantor (as the case may be):

a) a statement of its turnover profit and loss account and cash flow for the most recent year of trading; and/or

b) a statement of its cash flow forecast for the current year and a bank letter outlining the current cash and credit position; and/or

c) an alternative means of demonstrating financial status if trading for less than a year.

The Authority will use the above information, in addition to a detailed Experian report (where available) to assess whether the organisation's financial risk is above (i.e. worse than) average or better.

III.2.3. Technical and professional ability

List and brief description of conditions:

Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to an ITT.

The ITT can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

RM1049

IV.3.2. Previous publication concerning this procedure

Prior information notice

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

10.1.2014 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 10.1.2014 - 15:00

Place:

Electronically, via web-based portal.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Potential suppliers should note that, in accordance with the UK Government's policies on transparency, the Authority intends to publish the Invitation to Tender (ITT) document and the text of any Framework Agreement awarded, subject to possible redactions at the discretion of the Authority. The terms of the proposed Framework Agreement will also permit a public sector contracting authority, awarding a contract under this Framework Agreement, to publish the text of that contract, subject to possible redactions at the discretion of the contracting authority. Further information on transparency can be found at:

<http://gps.cabinetoffice.gov.uk/about-government-procurement-service/transparency-and-accountability/transparency-procurement>

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the Authority be liable for any costs incurred by the candidates. If the Authority decides to enter into a Framework Agreement with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this Framework Agreement will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Authority and other contracting bodies utilising the Framework reserve the right to use any electronic portal during

the life of the agreement.

The duration referenced in Section II.1.4) is for the placing of orders.

The value provided in Section II.1.4) is only an estimate. We cannot guarantee to suppliers any business through this framework agreement.

The Authority wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations):

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide at: <http://www.ons.gov.uk/ons/publications/re-reference-tables.html?edition=tcm%3A77-285768>

Local Authorities:

<http://openlylocal.com/councils/all>

www.ubico.co.uk (Agent acting on behalf of Cheltenham Borough Council)

NDPBs:

<http://www.civilservice.gov.uk/recruitment/departments-and-accredited-ndpbs/a-f>

<http://www.civilservice.gov.uk/recruitment/departments-and-accredited-ndpbs/g-l>

<http://www.civilservice.gov.uk/recruitment/departments-and-accredited-ndpbs/m-r>

<http://www.civilservice.gov.uk/recruitment/departments-and-accredited-ndpbs/s-z>

National Parks Authorities:

<http://www.nationalparks.gov.uk/>

Educational Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges but not

Independent Schools:

<http://www.education.gov.uk/edubase/home.xhtml>

Police Forces in the United Kingdom:

http://www.police.uk/?view=force_sites

Fire and Rescue Services in the United Kingdom:

<http://www.fireservice.co.uk/information/ukfrs>

<http://dontgivefireahome.org/contacts>

NHS Bodies England:

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.nhs.uk/servicedirectories/Pages/PrimaryCareTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/AmbulanceTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/StrategicHealthAuthorityListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/OtherListing.aspx>

Hospices in the UK:

<http://www.helpthehospices.org.uk/about-hospice-care/find-a-hospice/uk-hospice-and-palliative-care-services/>

Registered Social Landlords (Housing Associations)

Third Sector and Charities in the United Kingdom:

<http://www.charity-commission.gov.uk/>

<http://www.oscr.org.uk/>

<http://www.charitycommissionni.org.uk/>

Citizens Advice in the United Kingdom:

<http://www.citizensadvice.org.uk/index/getadvice.htm>

www.cas.org.uk

<http://www.citizensadvice.co.uk/>

Scottish Public Bodies.

The framework agreement will be available for use by any Scottish Public Sector Body: the Authority; Scottish Non-Departmental Public Bodies; offices in the Scottish Administration which are not ministerial offices; cross-border public authorities within the meaning of section 88(5) of the Scotland Act 1998; the Scotland Office; the Scottish Parliamentary Corporate Body; councils constituted under section 2 of the Local Government etc. (Scotland) Act 1994 (except where they are acting in their capacity as educational authority); Scottish joint fire boards or joint fire and rescue boards; Scottish joint police boards or any successor National Police or Fire Authority; Scottish National Park authorities, bodies registered as social landlords under the Housing (Scotland) Act 2001, Scottish health boards or special health boards, Student Loans Company Limited, Northern Lighthouse Board, further or higher education institutions being fundable bodies within the meaning of section 6 of the Further and Higher Education (Scotland) Act 2005 any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament, any association of or formed by one or more of the foregoing, bodies financed wholly or mainly by one or more of the foregoing, bodies subject to management supervision by one or more of the foregoing and bodies more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, being appointed by one or more of the foregoing.

Scottish Government:

<http://www.scotland.gov.uk/Home>

Scottish Parliament:

<http://www.scottish.parliament.uk/abouttheparliament/27110.aspx>

Scottish Local Authorities:

<http://www.scotland.gov.uk/About/Government/councils>

<http://www.scotland-excel.org.uk/home/AboutUs/OurMembers/AssociateMembers.aspx>

Scottish Agencies, NDPBs:

<http://www.scotland.gov.uk/Topics/Government/public-bodies/about/Bodies>

Scottish NHS Bodies:

<http://www.scotland.gov.uk/Topics/Health/NHS-Workforce/NHS-Boards>

Scottish Further and Higher Education Bodies

http://www.sfc.ac.uk/about_the_council/council_funded_institutions

[/WhoWeFundUniversities.aspx](http://www.sfc.ac.uk/about_the_council/council_funded_institutions/WhoWeFundUniversities.aspx)

http://www.sfc.ac.uk/about_the_council/council_funded_institutions/WhoWeFundColleges.aspx

Scottish Police:

<http://www.scottish.police.uk/>

Scottish Housing Associations:

http://www.sfha.co.uk/component/option,com_membersdir/Itemid,149/view,membersdir/

The Scotland Office:

<http://www.scotlandoffice.gov.uk/scotlandoffice/33.30.html>

Registered Social Landlords (Housing Associations) – Scotland: http://www.esystems.scottishhousingregulator.gov.uk/register/reg_pub_dsp.search

Scottish Schools

Primary Schools:

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isprimaryschool&bSubmit=1&Submit=1>

Secondary Schools:

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=issecondaryschool&bSubmit=1&Submit=1>

Special Schools:

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isspecial&bSubmit=1&Submit=5>

Welsh Public Bodies

National Assembly for Wales, Welsh Assembly Government and Welsh Local Authorities, and all bodies covered by:

www.buy4wales.co.uk/UsefulResources/contractsframeworks/organisationlist/poaplist.html?cat=14318

<http://www.assemblywales.org/abthome/abt-links.htm>

<http://new.wales.gov.uk/about/civilservice/directorates/?lang=en>

Schools <http://wales.gov.uk/topics/statistics/about/reference/schooladdress>

Universities: http://www.wales.com/en/content/cms/english/study/wales_universities/wales_universities.aspx

FE Colleges:

http://www.collegeswales.ac.uk/en-GB/wales_colleges-42.aspx

Welsh Government Sponsored Bodies:

<http://wales.gov.uk/about/recruitment/ouropportunities/publicapps/pubbb>

NHS Wales:

<http://www.wales.nhs.uk/ourservices/directory>

<https://www.buy4wales.co.uk/UsefulResources/contractsframeworks/organisationlist/poaplist.html?cat=14318>

Housing Associations – registered Social Landlords Wales: <http://www.wao.gov.uk/reportsandpublications/housingassociations.asp>

Social Care Wales:

<http://www.wlga.gov.uk/authorities>.

NI Public Bodies:

Northern Ireland Government Departments:

<http://www.northernireland.gov.uk/gov.htm>

Northern Ireland Public Sector Bodies and Local Authorities:

<http://www.northernireland.gov.uk/az2.htm>

Schools in Northern Ireland:

http://www.deni.gov.uk/index/facts-and-figures-new/education-statistics/32_statistics_and_research-numbersofschoolsandpupils_pg/32_statistics_and_research-schoolleveldata_pg/statistics_and_research-school_enrolment_1112.htm

Universities in Northern Ireland:

<http://www.deni.gov.uk/links.htm>

Health and Social care in Northern Ireland

<http://www.hscni.net/index.php?link=hospitals>

<http://www.hscni.net/index.php?link=boards>

<http://www.hscni.net/index.php?link=agencies>

<http://www.hscni.net/index.php?link=councils>

Northern Ireland Housing Associations:

<http://www.nidirect.gov.uk/index/contacts/contacts-az.htm/housing-associations-contact>

Police Service of Northern Ireland:

<http://www.psni.police.uk/index.htm>

Any corporation established, or a group of individuals appointed to act together, for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character, and

(i) financed wholly or mainly by another contracting authority listed above in this section VI.3) of this notice;

(ii) subject to management supervision by another contracting authority listed above in this

section VI.3) of this notice; or

(iii) more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, are appointed by another contracting authority listed above in this section VI.3) of this notice

(iv) an association of or formed by one or more of the Contracting Authorities listed above in this section VI.3) of this notice

The National Citizen Service (NCS):

<https://www.ncsyas.co.uk/contact>

Government Procurement Service reserves the right for an electronic auction to be held by public sector bodies during further competition among the parties to the framework agreement (s).

Duration of the framework agreement: 2 years (with 2 optional 1 year extensions).

I.1) Name, addresses and contact point(s)

For the attention of: RM1049: Events Planning, Delivery and Related Services

IV.3.2) Previous publication(s) concerning the same contract

yes

Prior information notice
of 29.7.2013.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Government Procurement Service will incorporate a minimum 10 calendar day standstill period at the point information on the award of the framework agreements communicated to tenderers. Potential Providers who are unsuccessful shall be informed by the Authority as soon as possible after the decision has been made as to the reasons why the Potential Provider was unsuccessful.

If an appeal regarding the award of the framework agreement has not been successfully resolved, the Public Contracts Regulations 2006 (SI 2006 No. 5) provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take legal action. Any such action must be brought within the applicable limitation period.

Where a framework agreement has not been entered into, the Court may order the setting aside of the award decision or order Government Procurement Service to amend any document and may award damages.

If the framework agreement has been entered into the Court may, depending on the circumstances, award damages, make a declaration of ineffectiveness, order Government Procurement Service to pay a fine, and/or order that the duration of the framework agreement be shortened. The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to set aside the award decision before the framework agreement is entered into.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Government Procurement Service

Internet address: <http://gps.cabinetoffice.gov.uk>

VI.5. Date of dispatch of this notice

21.11.2013