

Ireland-Sligo: Design consultancy services
OJ S 227/2013 22/11/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: IT SLIGO
Postal address: Ash Lane
Town: Sligo
Country: Ireland
For the attention of: Caroline Burke
E-mail: burke.caroline@itsligo.ie
Telephone: +353 719137331
Fax: +353 719160934

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Establishment of three Single Party Framework Agreements for Design, Print and Digital Media Marketing Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

Main site or place of performance: Sligo.

NUTS code IE Éire / Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 500 000 and 700 000 EUR

II.1.5. Short description of the contract or purchase(s)

IT Sligo intends to establish three single party framework agreements for the provision of:

Lot 1 - Design and Copywriting Services for Online/Printed Material.

Lot 2 - Print and Dissemination Services.

Lot 3 - Digital Media Marketing Campaign Development.

II.1.6. CPV code(s)

79415200 Design consultancy services, 79342000 Marketing services, 79342100 Direct marketing services, 79800000 Printing and related services, 79810000 Printing services, 79811000 Digital printing services, 79822500 Graphic design services, 79823000 Printing and delivery services, 79824000 Printing and distribution services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

As per II.1.5) above.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Design and Copywriting Services for Printed Material

1) Short description

2) CPV code(s)

79415200 Design consultancy services, 79342000 Marketing services, 79342100 Direct marketing services, 79800000 Printing and related services, 79810000 Printing services, 79811000 Digital printing services, 79822500 Graphic design services, 79823000 Printing and delivery services, 79824000 Printing and distribution services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Print and Dissemination Services

1) Short description

2) CPV code(s)

79415200 Design consultancy services, 79342000 Marketing services, 79342100 Direct marketing services, 79800000 Printing and related services, 79810000 Printing services, 79811000 Digital printing services, 79822500 Graphic design services, 79823000 Printing and delivery services, 79824000 Printing and distribution services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Digital Media Marketing Campaign Development

1) Short description

2) CPV code(s)

79415200 Design consultancy services, 79342000 Marketing services, 79342100 Direct marketing services, 79800000 Printing and related services, 79810000 Printing services, 79811000 Digital printing services, 79822500 Graphic design services, 79823000 Printing and delivery services, 79824000 Printing and distribution services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not Applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be agreed with successful tenderers in each lot.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If successful in the competition, a grouping will be expected to establish itself as a legal entity, with each party being jointly and severally liable, prior to entering into any framework agreement with the contracting authority.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As per the Qualification Questionnaire, available to download from www.etenders.gov.ie

III.2.2. Economic and financial ability

List and brief description of conditions: As per the Qualification Questionnaire, available to download from www.etenders.gov.ie

Minimum level(s) of standards possibly required: As per the Qualification Questionnaire, available to download from www.etenders.gov.ie

III.2.3. Technical and professional ability

List and brief description of conditions:

As per the Qualification Questionnaire, available to download from www.etenders.gov.ie

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Accelerated restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

4.12.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English. Irish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

- 1) Interested parties must register their interest on the eTenders web site (www.etenders.gov.ie) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal (www.etenders.gov.ie) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties.
- 2) This is the sole call for competition for this service.
- 3) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers.
- 4) Contract award will be subject to the approval of the competent authorities.
- 5) It will be a condition of award that candidates and all sub-contractors produce a valid Tax Clearance Certificate from the Irish Revenue Commissioners as part of their application for participation in the competition.
- 6) If for any reason it is not possible to conclude the contract with the successful tenderer, the contracting authority reserves the right to conclude the contract with the next highest scoring tenderer as appropriate in each Lot.
- 7) At its absolute discretion, the contracting authority may elect to terminate this procurement process, at any time.
- 8) Please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended.
- 9) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of questionnaires with missing or incomplete

information. Therefore, candidates are advised to ensure that they return fully completed questionnaires in order to avoid the risk of elimination from the competition.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The Central Office of the High Court

Postal address: The Four Courts, Ground Floor, East Wing, Inns Quay

Town: Dublin

Postal code: 7

Country: Ireland

Internet address: <http://www.courts.ie>

Body responsible for mediation procedures

Official name: Please seek legal advice

Country: Ireland

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will not conclude these framework agreements (and the reviewable public contracts) to which a standstill period applies in accordance with Irish Statutory Instrument SI 130 of 2010, until after the expiry of the standstill period which commences on the day following the date of notification of concerned candidates and tenderers. The duration of the standstill period will be 14 calendar days where notifications are sent electronically or by fax and 16 calendar days where these are sent by any other means. The Statutory Instrument mentioned above provides that review procedures are available in the High Court to a person who has or has had an interest in obtaining the framework agreements in each Lot (including the reviewable public contracts and alleges that he or she has been harmed or is at risk of being harmed by an infringement of the law in relation to that framework agreements and reviewable public contracts.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Please see your legal advisor

Country: Ireland

VI.5. Date of dispatch of this notice

20.11.2013