

UK-Plymouth: Office equipment except furniture
OJ S 241/2012 14/12/2012
Contract award notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Plymouth Community Homes Ltd
Postal address: Floor 3, Princess Court, Princess Street
Town: Plymouth
Postal code: PL1 2EX
Country: United Kingdom
For the attention of: Amanda Greenall
E-mail: pch.purchasing@plymouthcommunityhomes.co.uk
Telephone: +44 1752388402

Internet address(es):

General address of the contracting authority: <http://www.plymouthcommunityhomes.co.uk>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title

Provision of Office Supplies for Plymouth Community Homes

II.1.2. Type of contract and place of performance or delivery

Supplies
Main site or place of performance: Plymouth
NUTS code UKK41 Plymouth

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

II.1.4. Short description of the contract or purchase(s)

Plymouth Community Homes (PCH) is a new housing association set up to take over the ownership and management of over 15 000 homes in Plymouth from Plymouth City Council. Transfer took place in Autumn 2009. PCH are seeking expressions of interest from experienced and highly capable suppliers to provide office supplies in response to our ongoing office requirements.

PCH are seeking to appoint one successful supplier. The proposed contract will be for an initial period of 3 years and PCH will have the option to extend the contract, at its sole

discretion and subject to performance, for a further 2 years. The contract will cover various PCH sites in the Plymouth area.

The supplier would be expected to provide a wide range of products to suit our ongoing stationery and office supplies requirements. As well as standard stationery items, the chosen supplier will also be required to provide additional office supplies such as print consumables, misc. cleaning products, ad-hoc minor office equipment/items, foodstuff items (coffee, tea, sugar etc) and other office-related supplies. The supplier would be expected to provide a choice of branded and non-branded substitute products where this is more cost-effective and must provide a range of environmentally-friendly products as part of our ongoing commitment to CSR. The supplier will be required to respond to ongoing purchase orders within a reasonable 24-48 hour timescale. All orders will normally be placed via a purchase order process by e-mail or fax. All product information will need to be provided in spreadsheet format and up to date catalogues must be provided to all users (minimum 40 users would require up to date catalogues), or online / electronic catalogues tailored to our contract. The supplier will also need to provide ongoing account management information covering a variety of usage reports. The supplier will need to show a strong track record in delivering similar contracts.

II.1.5. CPV code(s)

30191000 Office equipment except furniture, 30192700 Stationery, 30192000 Office supplies, 30199000 Paper stationery and other items, 30192112 Ink sources for printing machinery, 15860000 Coffee, tea and related products

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Value: 60 000 GBP
excluding VAT

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.2. Award criteria

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The most economically advantageous tender in terms of

1. Price. Weighting 60
2. Quality. Weighting 40

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Tender No. 49

IV.3.2. Previous publication concerning this procedure

Contract notice

Notice number in the OJ S: [2012/S 119-197109](#) of 23.6.2012

Section V: Award of contract

Contract No: C0046

V.1. Date of conclusion of the contract

13.11.2012

V.2. Information about tenders

Number of tenders received: 8

V.3. Name and address of the contractor

Official name: Office Depot UK Ltd

Postal address: 501 Beaumont Leys Lane

Town: Leicester

Postal code: LE4 2BN

Country: United Kingdom

Telephone: +44 8444120042

Internet address: <http://www.officedepot.co.uk>

V.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot:

Value: 60 000 GBP

excluding VAT

Total value of the procurement:

Value: 60 000 GBP

excluding VAT

If annual or monthly value:

Number of years: 3

V.5. Information about subcontracting

The contract is likely to be subcontracted: no

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13.11.2012

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V.3. Name and address of the contractor

Official name: Office Depot UK Ltd
Postal address: Office Depot UK Ltd, registered in England at 501 Beaumont Leys Lane,
Leicester LE4 2BN
Town: Leicester
Postal code: LE4 2BN
Country: United Kingdom
Telephone: +44 08444120042
Internet address: <http://www.officedepot.co.uk>

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Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.2. Additional information

PCH reserves the right to not award the contract or to award a contract for parts of the supplies only

VI.3. Procedures for review

VI.3.1. Review body

Official name: High Court of England and Wales
Postal address: Royal Courts of Justice, Strand, WC2A 2LL
Town: London
Postal code: WC2A 2LL
Country: United Kingdom
Telephone: +44 2079476000

Body responsible for mediation procedures

Official name: High Court of England and Wales
Postal address: Royal Courts of Justice, Strand, WC2A 2LL
Town: London
Postal code: WC2A 2LL
Country: United Kingdom
Telephone: +44 2079476000

VI.3.2. Review procedure

Precise information on deadline(s) for review procedures: PCH allowed a period of at least ten 10 calendar days between the date it gives notice to candidates of the decision to award the proposed agreement and the date on which it proposes to conclude the agreement. If, by midnight at the end of the second working day of the 10 day standstill period, PCH receives a request in writing from a candidate as to why it was not successful, PCH is required to provide additional information to the candidate.

That information must be provided at least 3 working days before the expiry of the 10 days' standstill period (though the standstill period may be extended if it is not possible to provide the information in time). Requests for additional information should be sent to the contact in this notice. An aggrieved candidate who claims that it has suffered or risked loss or damage as a result of breach by PCH of its duties under the Public Contracts Regulations 2006 may take proceedings in the High Court. Any such proceedings must be brought promptly and in any event within 3 months from the date on which grounds for bringing proceedings first arose (the Court has a discretion to extend the period for good reason).

VI.3.3. Service from which information about the review procedure may be obtained

Official name: Office of Government and Commerce
Postal address: Office of Government Commerce Rosebery Court, St Andrews Business Park
NR7 0HS Norwich
Town: Norwich
Postal code: NR7 0HS
Country: United Kingdom
E-mail: servicedesk@ogc.gsi.gov.uk
Telephone: +44 8450004999

VI.4. Date of dispatch of this notice

11.12.2012