

**United Kingdom-Doncaster: Health and social work services**  
**OJ S 224/2014 20/11/2014**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Doncaster Clinical Commissioning Group  
Postal address: Sovereign House, Ten Pound Walk  
Town: Doncaster  
Postal code: DN4 5HW  
Country: United Kingdom  
For the attention of: Somerset Richard  
E-mail: [richard.somerset@nhs.net](mailto:richard.somerset@nhs.net)  
Telephone: +44 1143051052

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Community Eye Care Services (OPTOM).

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: Doncaster, South Yorkshire.

NUTS code UKE3 South Yorkshire

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

## II.1.5. Short description of the contract or purchase(s)

NHS Yorkshire and Humber Commissioning Support (YHCS) are conducting this procurement exercise as an agent for and on behalf of NHS Doncaster Clinical Commissioning Group (the Commissioner).

The Commissioner is seeking applications from suitably qualified and experienced Community eye care service specialist wishing to be considered for acceptance onto the list of Qualified Providers for any or all of the following Service(s):

Service 1: Ocular Hypertension (OHT) Referral Refinement Scheme.

Service 2: Stable Glaucoma Community Monitoring Scheme.

Service 3: Children's Post Vision Screening.

Service 4: Direct Referral Cataract Referral Services.

Providers will need to deliver high quality, efficient services which are responsive to the needs of the local communities, in line with national guidance and local requirements.

Full details of the requirements and tariffs payable can be found within the Service Specification(s) available for download through the YHCS eTendering Portal (details of how to register on the Portal are provided within this advert).

The Service(s) will be commissioned using the Any Qualified Provider (AQP) process. In securing services under the AQP process assurance of competence, quality and safety standards are required. Any provider will be eligible to join the qualified provider list subject to them demonstrating competency against specified criteria. Qualified providers will be expected to deliver the service under the NHS Standard Contract. As a qualified provider there are no levels of guaranteed activity and payment will be made based on actual provision.

The procurement process will be conducted through the YHCS eTendering Portal and potential providers wishing to be considered for this contract opportunity should first register at <https://www.nhssourcing.co.uk> (potential providers are only required to register once).

Once registered candidates can download further details of the requirement and complete and submit their response via the portal as instructed. If candidates encounter problems registering and/or responding through the eTendering portal then they should contact the Help-desk by telephoning 0800 3684850 or e-mailing [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

1. How to Register on the eTendering Portal: Visit <https://www.nhssourcing.co.uk> Click the link to register; Accept the terms and conditions and click 'continue'; Enter your correct business and user details; Make a note of your user-name and click 'Save' when complete; You will shortly receive an email with your unique password (please keep this secure).

2. How to Express an Interest in the opportunity: Login to the portal with your user-name and password; Click the 'PQQs / ITTs Open to All Suppliers' link; Click on the relevant PQQ/ ITT to access the content; Click the 'Express Interest' button at the top of the page (this will move the PQQ /ITT into your 'My PQQs/ My ITTs' page; a secure area reserved for your projects only); You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box.

3. How to Respond to the opportunity: Click 'My Response' under 'PQQ/ ITT Details'; You can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining); You can now use the 'Messages' function to communicate with the buyer and seek any clarification; Note the deadline for completion, and then follow the on-screen instructions to complete the PQQ/ ITT; There may be a mixture of on-line and off-line actions for you to perform (there is detailed on-line help available); You must then submit your reply using the 'Submit Response' button at the top of the page; If you require any further assistance please consult the on-line help, or contact the eTendering help desk.

YHCS is the initial point of contact for all communications relating to this procurement and under no circumstances should potential providers approach the Commissioner, their staff or

advisers directly. Any requests for clarification should be made via the eTendering portal messaging facility.

**II.1.6. CPV code(s)**

85000000 Health and social work services, 85160000 Optician services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Please refer to the AQP Documentation.

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Start 1.4.2015. Completion 31.3.2018

Information about lots

Lot No: 1

Lot title: Ocular Hypertension (OHT) Referral Refinement Scheme

**1) Short description**

**2) CPV code(s)**

85000000 Health and social work services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

Start 1.4.2015. Completion 31.3.2018

**5) Additional information about lots**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Lot No: 2

Lot title: Stable Glaucoma Community Monitoring Scheme

**1) Short description**

**2) CPV code(s)**

85000000 Health and social work services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

Start 1.4.2015. Completion 31.3.2018

**5) Additional information about lots**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Lot No: 3

Lot title: Children's Post Vision Screening

**1) Short description**

**2) CPV code(s)**

85000000 Health and social work services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

Start 1.4.2015. Completion 31.3.2018

**5) Additional information about lots**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Lot No: 4

Lot title: Direct Referral Cataract Referral Services

**1) Short description**

**2) CPV code(s)**

85000000 Health and social work services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

Start 1.4.2015. Completion 31.3.2018

**5) Additional information about lots**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Please refer to the AQP Documentation available for download from <https://www.nhssourcing.co.uk>

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Please refer to the AQP Documentation available for download from <https://www.nhssourcing.co.uk>

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Please refer to the AQP Documentation available for download from <https://www.nhssourcing.co.uk>

**III.1.4. Contract performance conditions**

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once) — Browse to the eSourcing Portal: <https://www.nhssourcing.co.uk> and click the link to register — Accept the terms and conditions and click 'continue' — Enter your correct business and user details — Note the user-name you chose and click 'Save' when complete — You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender — Login to the portal with the user-name/password — Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) — Click on the relevant PQQ/ ITT to access the content. — Click the 'Express Interest' button at the top of the page. — This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender — Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification — Note the deadline for completion, then follow the on-screen instructions to complete the PQQ/ ITT — There may be a mixture of on-line and off-line actions for you to perform (there is detailed on-line help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the on-line help, or contact the eTendering help desk.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please refer to the AQP Documentation available for download from <https://www.nhssourcing.co.uk>

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Please refer to the AQP Documentation available for download from <https://www.nhssourcing.co.uk>

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

## **IV.2. Award criteria**

### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

## **IV.3. Administrative information**

### **IV.3.1. File reference number attributed by the contracting authority**

YHCS/DONC/RS/14/09

### **IV.3.2. Previous publication concerning this procedure**

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 14.1.2015 - 17:00  
Payable documents: no

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

16.1.2015 - 17:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: Window opportunity in 18 months and then full retender in 3 years.

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **VI.3. Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Monitor

Postal address: Wellington House, 133–155 Waterloo Road

Town: London

Postal code: SE1 8UG  
Country: United Kingdom  
E-mail: [enquiries@monitor.gov.uk](mailto:enquiries@monitor.gov.uk)

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

18.11.2014