

**Italy-Portogruaro: Insurance services**  
**OJ S 229/2013 26/11/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Portogruaro  
Postal address: Piazza della Repubblica 1  
Town: Portogruaro  
Postal code: 30026  
Country: Italy  
For the attention of: dott.ssa Anna Rossit  
E-mail: [portogruaro.ragioneria@adria.it](mailto:portogruaro.ragioneria@adria.it)  
Telephone: +39 0421277258  
Fax: +39 042171217

**Internet address(es):**

General address of the contracting authority: [www.comune.portogruaro.ve.it](http://www.comune.portogruaro.ve.it)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Comune di Portogruaro

Postal address: Piazza della Repubblica 1  
Town: Portogruaro  
Postal code: 30026  
Country: Italy  
Contact person: Ufficio Protocollo  
Telephone: +39 0421277211  
Fax: +39 042171217  
Internet address: <http://www.comune.portogruaro.ve.it>

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Economic and financial affairs

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Servizi di copertura assicurativa.

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Comune di Portogruaro.

NUTS code ITD35 Venezia

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

## **II.1.4. Information about framework agreement**

## **II.1.5. Short description of the contract or purchase(s)**

Servizi di copertura assicurativa.

## **II.1.6. CPV code(s)**

66510000 Insurance services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

## **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

## **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 1 302 500 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Incendio ed altri rischi

### **1) Short description**

Incendio ed altri rischi.

### **2) CPV code(s)**

66515100 Fire insurance services

### **3) Quantity or scope**

Estimated value excluding VAT: 225 000 EUR

### **4) Indication about different time frame or duration**

## 5) Additional information about lots

Lot No: 2

Lot title: All Risks opere oggetti ed opere d'arte

### 1) Short description

All Risks opere oggetti ed opere d'arte.

### 2) CPV code(s)

66515000 Damage or loss insurance services

### 3) Quantity or scope

Estimated value excluding VAT: 25 000 EUR

### 4) Indication about different time frame or duration

## 5) Additional information about lots

Lot No: 3

Lot title: All Risks elettronica

### 1) Short description

All Risks elettronica.

### 2) CPV code(s)

66515200 Property insurance services

### 3) Quantity or scope

Estimated value excluding VAT: 65 000 EUR

### 4) Indication about different time frame or duration

## 5) Additional information about lots

Lot No: 4

Lot title: Furto e rapina

### 1) Short description

Furto e rapina.

### 2) CPV code(s)

66515000 Damage or loss insurance services

### 3) Quantity or scope

Estimated value excluding VAT: 17 500 EUR

### 4) Indication about different time frame or duration

## 5) Additional information about lots

Lot No: 5

Lot title: Incendio, eventi naturali, eventi sociopolitici, furto rapina Kasko veicoli degli amministratori e dei dipendenti

### 1) Short description

Incendio, eventi naturali, eventi sociopolitici, furto, rapina , kasko veicoli degli amministratori e dei dipendenti.

### 2) CPV code(s)

66515000 Damage or loss insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 30 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 6

Lot title: Incendio, eventi naturali, eventi sociopolitici, furto, rapina, kasko veicoli dell'Ente

**1) Short description**

Incendio, eventi naturali, eventi sociopolitici, furto, rapina, kasko veicoli dell'Ente.

**2) CPV code(s)**

66515000 Damage or loss insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 30 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 7

Lot title: RCA Auto Libro Matricola

**1) Short description**

RCA Auto Libro Matricola.

**2) CPV code(s)**

66516100 Motor vehicle liability insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 100 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 8

Lot title: RC verso terzi e prestatori di lavoro

**1) Short description**

RC verso terzi e prestatori di lavoro.

**2) CPV code(s)**

66516400 General liability insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 525 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 9

Lot title: RC Patrimoniale della Pubblica Amministrazione

**1) Short description**

RC Patrimoniale della P.A.

- 2) **CPV code(s)**  
66516500 Professional liability insurance services
- 3) **Quantity or scope**  
Estimated value excluding VAT: 165 000 EUR
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 10

Lot title: Spese legali e peritali

- 1) **Short description**  
Spese legali e peritali.
- 2) **CPV code(s)**  
66513100 Legal expenses insurance services
- 3) **Quantity or scope**  
Estimated value excluding VAT: 90 000 EUR
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 11

Lot title: Infortuni cumulativa

- 1) **Short description**  
Infortuni cumulativa.
- 2) **CPV code(s)**  
66512100 Accident insurance services
- 3) **Quantity or scope**  
Estimated value excluding VAT: 30 000 EUR
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

- cauzione provvisoria a sensi art. 75 del D.Lgs. 163/2006,
- cauzione definitiva a sensi dell'art. 113 del D.Lgs. 163/2006.

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Mezzi di Bilancio.

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

ATI o Coassicurazione.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: Come da disciplinare di gara.

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
Come da disciplinare di gara.

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes  
Reference to the relevant law, regulation or administrative provision: Compagnie di assicurazione che possiedono autorizzazione ISVAP D.Lgs. 175/95 e D.Lgs. 209/2005.

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

Lowest price

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Determinazione n. 1073 del 21.11.2013.

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3.**

**Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 10.1.2014 - 12:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

15.1.2014 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 16.1.2014 - 12:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali rappresentanti o loro delegati.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: TAR Veneto

Town: Venezia

Country: Italy

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 30 giorni decorrenti dalla conoscenza dei provvedimenti adottati.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

22.11.2013