

**Norway-Harstad: Cleaning products**  
**OJ S 218/2016 11/11/2016**  
**Contract notice**  
**Supplies**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Harstad kommune (municipality)

National registration number: 972417971

Postal address: Postmottaket

Town: Harstad

Postal code: 9479

Country: Norway

For the attention of: Stine Bjugn

E-mail: [innkjop@harstad.kommune.no](mailto:innkjop@harstad.kommune.no)

Telephone: +47 77026019

**Internet address(es):**

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2773>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/149396>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Paper articles, plastic articles, cleaning agents and cleaning accessories.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Harstad.

NUTS code NO Norge

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in years: 4

##### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 7 500 000 NOK

#### **II.1.5. Short description of the contract or purchase(s)**

Harstad municipality invites to a tender contest for the delivery of paper articles, plastic articles, cleaning agents and cleaning accessories.

#### **II.1.6. CPV code(s)**

39830000 Cleaning products, 39800000 Cleaning and polishing products, 33711900 Soap, 33741100 Hand cleaner, 33761000 Toilet paper, 33763000 Paper hand towels, 33772000 Disposable paper products, 19520000 Plastic products

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Tenders for a framework agreement for the delivery of paper articles, plastic articles, cleaning agents and cleaning accessories.

Estimated value excluding VAT: 7 500 000 NOK

#### **II.2.2. Information about options**

Options: yes

Description of options: All municipal businesses and companies shall have an option for entering into the agreement. The estimated contract value is based on Harstad municipality's consumption in 2015.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The tenderer shall have the tax, employer contributions and VAT payments in order. Tax Certificate must not be older than 6 months from the deadline for receipt of tenders.

— Tax and VAT certificate.

— Foreign tenderers must submit certificates from authorities equivalent to the Norwegian authorities.

The tenderer must be a legally established company.

— Norwegian companies: Company Registration Certificate

— Foreign companies: Proof that the company is registered in a trade index or business register as prescribed by the law of the country where the tenderer is established.

**III.2.2. Economic and financial ability**

List and brief description of conditions: The tenderer must have the financial capacity to carry out the assignment/contract.

Credit evaluation/rating, not older than one year, based on the last known fiscal figures. The rating should be carried out by an officially certified credit rating agency.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

The tenderer shall have experience from a minimum of 3 similar contracts during the last 3 years.

Description of the tenderer's three most relevant contracts during the last 3 years. The description must include the contract value, date and recipient (name, telephone no. and e-mail address). References must be contactable if necessary, to clarify the relevance of the contract. However, it is the tenderer's responsibility to provide a description substantiating relevance.

The supplier shall have sufficient competence and implementation ability. The supplier shall give a brief description of own organisation, including number of employees divided into divisions, as well as information on how these are expected to be involved in the contract.

A good, well functioning quality assurance system is required.

Signed self-declaration for the quality assurance system.

If a tenderer has:

A copy of the system certificate issued by an accredited certification body or equivalent documentation.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2016/6805

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

28.12.2016 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 003 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 28.12.2016 - 13:00

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

9.11.2016