

UK-Cheltenham: Fleet management, repair and maintenance services
OJ S 243/2012 18/12/2012
Contract award notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Cheltenham Borough Homes
Postal address: Cheltenham House, Clarence Street
Town: Cheltenham
Postal code: GL50 3JR
Country: United Kingdom
For the attention of: Charlotte Biggs
E-mail: charlotte.biggs@cheltborohomes.org
Telephone: +44 1242774971

Internet address(es):

General address of the contracting authority: www.cheltborohomes.org
Address of the buyer profile: www.delta-esourcing.com - see additional information below for details on how to take part
Electronic submission of tenders and requests to participate: see additional information below for details on completing your PQQ

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title

Contract Hire of Light Commercial Vehicles.

II.1.2. Type of contract and place of performance or delivery

Services
Service category No 27: Other services
NUTS code UKK13 Gloucestershire

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

II.1.4. Short description of the contract or purchase(s)

Fleet management, repair and maintenance services. Vans. Light vans. Cheltenham Borough Homes is looking to award a contract to a single supplier for the contract hire of light commercial vehicles up to 7,5 tonnes for a period of 5 years.

II.1.5. CPV code(s)

50111000 Fleet management, repair and maintenance services, 34136000 Vans, 34136100 Light vans

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Value: 548 000 GBP
excluding VAT

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of

1. Price. Weighting 60
2. Lead time. Weighting 10
3. Quality. Weighting 30

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

Contract notice

Notice number in the OJ S: [2012/S 158-264380](#) of 18.8.2012

Section V: Award of contract

Contract No: 1

V.1. Date of conclusion of the contract

7.12.2012

V.2. Information about tenders

Number of tenders received: 9

Number of tenders received by electronic means: 9

V.3. Name and address of the contractor

Official name: Lex Autolease

Postal address: Public Sector Divison, Castlebrook Business Park, Hollins Brook Way

Town: Bury

Postal code: BL9 8RT

Country: United Kingdom
E-mail: steve.doyle@lexautolease.co.uk
Telephone: +44 1452610461

V.4. Information on value of the contract/lot

Total value of the procurement:
Value: 548 000 GBP
If annual or monthly value:
Number of years: 5

V.5. Information about subcontracting

The contract is likely to be subcontracted: no

Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.2. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

Submitting your Pre Qualification Questionnaire.

All PQQs must be submitted by 23:59 on 14.9.2012.

Log In.

Please complete and submit online the Pre Qualification Questionnaire using the e-tendering software of BiP Solutions Ltd now known as Delta eSourcing via the web address: <https://www.delta-esourcing.com/delta/supplier/select.html>

Firstly log into Delta eSourcing and access the Dashboard (screen states Welcome to Delta eSourcing). If your organisation is not already registered with Delta (as a Supplier) it will need to do so to obtain a User Name and Password. With this you will be able to log into the site and access the Dashboard after having created a company profile. From the Dashboard it is possible to edit your Company's Profile to ensure it is accurate via the Profile Manager section. Response Manager.

To express your interest enter the Response Manager section and in the 'Respond' box insert the below 'Access Code' and then click the submit button.

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Stage 1: Overview - Check that the correct 'Response List' has been selected, namely: Contract Hire of Light Commercial Vehicles.

Click the 'Continue to Stage Two' button.

Stage 2: Prepare Response – This stage completes the Pre Qualification Questionnaire.

Work through the questionnaire using the blue 'Next' 'Previous' and 'Save' buttons and once completed press the green 'save and continue' button to progress to Stage 3. If this green button is pressed before the questionnaire has been completed simply click on the grey 'Stage 2: Prepare Response' tab to return to it.

It is a requirement to provide at least 3 references under the contract information section of the PQQ for comparable contracts and where the referee MAY BE approached for a reference.

Stage 3: Submit Response.

Firstly review the completed questionnaire ensuring that geen ticks, rather than red crosses

show against each of the listed page titles.

Please be mindful that the answers given will be evaluated, see below table, it is therefore extremely important that all sections are completed and comprehensive answers given.

Click the 'Submit Response' button to submit your PQQ for evaluation.

Stge 4: Check Response Submitted

Return to the Response Manager page and view the 'Responses' box and check that Gas (OJEU): Safety Inspections, Servicing, Responsive Repairs, and Planned Maintenance is listed under the 'Response' heading and that under the 'Submitted' heading the response 'Yes (Submitted)' shows. If anything else shows your PQQ will not be evaluated.

Should at any time you require assistance with the system please contact Delta's helpdesk on tel: +44 8452707050 Mon-Fri. GO Reference: GO-20121210-PRO-4444821.

VI.3. Procedures for review

VI.3.1. Review body

Official name: Cheltenham Borough Council

Postal address: Municipal Offices Promenade

Town: Cheltenham

Postal code: GL50 9SA

Country: United Kingdom

Telephone: +44 1242262626

VI.3.2. Review procedure

VI.3.3. Service from which information about the review procedure may be obtained

VI.4. Date of dispatch of this notice

10.12.2012