

United Kingdom-Haverfordwest: Grounds maintenance services
OJ S 230/2013 27/11/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Pembrokeshire Housing Association
Postal address: Meyler House, St. Thomas' Green
Town: Haverfordwest
Postal code: SA61 1QP
Country: United Kingdom
For the attention of: Judith Arnold
Telephone: +44 1437763688

Internet address(es):

Address of the buyer profile: <http://etenderwales.bravosolution.co.uk>

Additional information can be obtained from:

Official name: Pembrokeshire Housing Association
Postal address: Meyler House, St. Thomas' Green
Town: Haverfordwest
Postal code: SA61 1QP
Country: United Kingdom
Telephone: +44 1437763688
Internet address: www.etenderwales.bravosolution.co.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Pembrokeshire Housing Association
Postal address: Meyler House, St. Thomas' Green
Town: Haverfordwest
Postal code: SA61 1QP
Country: United Kingdom
Telephone: +44 1437763688
Internet address: www.etenderwales.bravosolution.co.uk

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: Housing Association

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Grounds Maintenance Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Pembrokeshire, West Wales.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 4

Duration of the framework agreement

Duration in years: 3

II.1.5. Short description of the contract or purchase(s)

The Association is looking to appoint suitable gardening contractors to undertake its Grounds Maintenance work, which consists of small estates and retirement housing schemes with communal gardens to maintain to a high standard. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy. The Sheltered Housing & Homes for Life areas require a person whose work is to a high standard and who can relate to the needs of the elderly.

This tender has been divided into lots dependent on geographical areas of the County and a tenderer is able to either tender for individual lots, several lots or all lots.

TUPE will apply to Lot 1 and Lot 2 only.

There are 7 lots and a list of these is detailed in the specification section.

Further details of areas, standards, frequency of grounds maintenance work are provided in the Specification schedule.

NOTE: The authority is using eTenderwales to carry out this procurement process. Please note this is a separate website and if you are not already registered, registration will be required.

To access eTenderwales, express your interest in this notice and access the tender documentation please visit <https://etenderwales.bravosolution.co.uk/web/login.shtml> and search for PQQ/ITT code 41139 within the appropriate area.

II.1.6. CPV code(s)

77314000 Grounds maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value is £300,000

II.2.2. Information about options

Options: yes

Description of options: 12 month extension option

Provisional timetable for recourse to these options:
in months: 12 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.3.2014. Completion 28.2.2017

Information about lots

Lot No: 1

Lot title: Haverfordwest Area

1) Short description

Lot 1 consists of small estates and retirement housing schemes with communal gardens to maintain to a high standard. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy.

The Sheltered Housing & Homes for Life Schemes require a person whose work is to a high standard and who can relate to the needs of the elderly.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

This lot consists of 36 sites with 3 Sheltered Housing Schemes and the Association's main office grounds

4) Indication about different time frame or duration

5) Additional information about lots

TUPE will apply to Lot 1 with two employees.

Further information can be found in the tender documents

Lot No: 2

Lot title: Milford Haven Area

1) Short description

Lot 2 consists of small estates and retirement housing schemes with communal gardens to maintain to a high standard. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy.

The Sheltered Housing & Homes for Life areas require a person whose work is to a high standard and who can relate to the needs of the elderly.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Lot 2 consists of 20 estates with 2 Sheltered Housing Schemes

4) Indication about different time frame or duration

5) Additional information about lots

TUPE will apply to Lot 2 with one employee

Further information can be found in the tender documents

Lot No: 3

Lot title: Pembroke Dock & Pembroke Area

1) Short description

Lot 3 consists of small estates and retirement housing schemes with communal gardens to maintain to a high standard. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy.

The Sheltered Housing & Homes for Life areas require a person whose work is to a high standard and who can relate to the needs of the elderly.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Lot 3 consists of 37 sites with 2 Sheltered Schemes

4) Indication about different time frame or duration

5) Additional information about lots

TUPE does not apply to Lot 3

Lot No: 4

Lot title: Tenby & Saundersfoot Areas

1) Short description

Lot 4 consists of small estates and retirement housing schemes with communal gardens to maintain to a high standard. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy.

The Sheltered Housing & Homes for Life areas require a person whose work is to a high standard and who can relate to the needs of the elderly.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Lot 4 consists of 17 sites with 2 Sheltered Housing Schemes

4) Indication about different time frame or duration

5) Additional information about lots

TUPE does not apply to Lot 4

Lot No: 5

Lot title: Narberth, Clynderwen, Templeton

1) Short description

Lot 5 consists of small estates and retirement housing schemes with communal gardens to maintain to a high standard. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy.

The Sheltered Housing & Homes for Life areas require a person whose work is to a high standard and who can relate to the needs of the elderly.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Lot 5 consists of 6 small estates and 1 Sheltered Housing Scheme

4) Indication about different time frame or duration

5) Additional information about lots

TUPE does not apply to Lot 5

Lot No: 6

Lot title: St Davids, Solva, Pen y Cwm, Letterston

1) Short description

Lot 6 consists of small estates. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Lot 6 consists of 7 small estate

4) Indication about different time frame or duration

5) Additional information about lots

TUPE does not apply to Lot 6

Lot No: 7

Lot title: Neyland, Rosemarket, Johnston, Hook & Freystrop

1) Short description

Lot 7 consists of a mixture of large and small estates. This would include grass cutting, maintenance of shrub beds and general gardening work to ensure all areas are kept tidy.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Lot 7 consists of large and small estates

4) Indication about different time frame or duration

5) Additional information about lots

TUPE does not apply to Lot 7

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: TUPE will apply to Lot 1 - Haverfordwest Area and Lot 2 - Milford Haven area

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(2) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years

(2) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided

(3) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(4) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(5) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2013/016

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

10.1.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(WA Ref:4084)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Tenderers will be required to submit a Community Benefits Plan which will not be scored as part of the evaluation process but will be discussed with successful tenderers at contract award and clauses included in contract

VI.4. Procedures for review

VI.4.1. Review body

Official name: Pembrokeshire Housing Association
Postal address: Meyler House, St Thomas Green
Town: Haverfordwest
Postal code: SA61 1QP
Country: United Kingdom

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

25.11.2013