

**United Kingdom-Milton Keynes: Publishing services**  
**OJ S 219/2015 12/11/2015**  
**Contract notice – utilities**  
**Services**

**Directive 2004/17/EC**

**Section I: Contracting entity**

---

**I.1. Name and addresses**

Official name: Network Rail  
Postal address: The Quadrant: MK Elder Gate  
Town: Milton Keynes  
Postal code: MK9 1EN  
Country: United Kingdom  
For the attention of: Suzanne Hall

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for a dynamic purchasing system) can be obtained from:** the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Main activity**

Railway services

**I.3. Contract award on behalf of other contracting entities**

The contracting entity is purchasing on behalf of other contracting entities: no

**Section II: Object of the contract**

---

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting entity**

Network Magazine.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 15: Publishing and printing services on a fee or contract basis

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

This service is for services to support the production and distribution of Network Rail's internal magazine, Network.

Network is 1 of Network Rail's key communication tools with its staff, sharing successes and stories from across the business. It is intended primarily for all Network Rail staff, though it is available for sharing externally. There are 10 issues each year, issued in a digital and print version.

Network Rail requires specialist expertise and services for each issue, covering the design and production of content, and the printing and distribution. The supplier must have a range of skills including, creative design and editorial services (copywriting, subbing) and the ability to supply of photography, illustration and print management. The published magazines are dispatched to 450 Network Rail sites across the country.

#### **II.1.6. CPV code(s)**

79970000 Publishing services, 79800000 Printing and related services, 79810000 Printing services, 79811000 Digital printing services, 79820000 Services related to printing, 79824000 Printing and distribution services, 79823000 Printing and delivery services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Information about lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

This service is for services to support the production and distribution of Network Rail's internal magazine, Network.

Network is 1 of Network Rail's key communication tools with its staff, sharing successes and stories from across the business. It is intended primarily for all Network Rail staff, though it is available for sharing externally. There are 10 issues each year, issued in a digital and print version.

Network Rail requires specialist expertise and services for each issue, covering the design and production of content, and the printing and distribution. The supplier must have a range of skills including creative design and editorial services (copywriting, subbing), and the ability to supply of photography, illustration and print management. The published magazines are dispatched to 450 Network Rail sites across the country.

Estimated value excluding VAT: 420 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: 3 year contract with option to extend for 1 further year.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Participants will be advised during the course of the tender process whether or not these are required.

Parent Company guarantees and other financial and performance guarantees may be requested as deemed appropriate.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Network Rail Infrastructure Limited standard payment terms shall apply. These will be set out in the draft contract documentation to be issued at Invitation to Tender stage of the Procurement process.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Network Rail Infrastructure Limited standard payment terms shall apply. These will be set out in the draft contract documentation to be issued at Invitation to Tender stage of the Procurement process.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Participants will be advised in the Pre-Qualification Questionnaire whether or not these are required.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Selection of suppliers to be invited to tender for the contract will be based on information provided in response to the economic and financial evaluation criteria as outlined in the pre-qualification questionnaire.

**III.2.3. Technical and professional ability**

List and brief description of conditions: Selection of suppliers to be invited to tender for the contract will be based on information provided in response to the technical evaluation criteria as outlined in the pre-qualification questionnaire.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

**Section IV: Procedure**

---

**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures): no

## **IV.2. Award criteria**

### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications or in the invitation to tender or to negotiate

### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

## **IV.3. Administrative information**

### **IV.3.1. File reference number attributed by the contracting entity**

### **IV.3.2. Previous publication concerning this procedure**

no

### **IV.3.3. Conditions for obtaining specifications and additional documents**

(except for a DPS)

Time limit for receipt of requests for documents or for accessing documents: 24.11.2015 - 15:00

Payable documents: no

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

10.12.2015 - 10:00

### **IV.3.5. Languages in which tenders or requests to participate may be submitted**

### **IV.3.6. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.7. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **VI.3. Additional information**

Expressions of interest must be received by the nominated contact by 24.11.2015, 15:00.

This must be sent to [suzanne.hall@networkrail.co.uk](mailto:suzanne.hall@networkrail.co.uk) and contain the following information:

1. Your organisations name,
2. Contact details for receipt of PQQ documentation (email and phone),
3. Registered address.

Any expressions of interest received after the above deadline will not be excepted. Once the expression of interest deadline has closed, the PQQ documentation will be sent out to all interested suppliers. The completed PQQ will need to be submitted by 10.12.2015, 10:00. This will be confirmed in the PQQ instructions documentation that will be sent out once the expression of interest period has closed.

### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The High Court

Postal address: The Strand

Town: London

Postal code: WC2A 1AA

Country: United Kingdom

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Network Rail will incorporate a 10 calendar day standstill period after award notification to unsuccessful bidders. Network Rail will not enter into a contract during this period. Bidders considering lodging an appeal must do so within this time scale in order to allow Network Rail to consider such an appeal.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Network Rail Infrastructure Limited

Postal address: 1 Elder Gate, The Quadrant

Town: Milton Keynes

Postal code: MK9 1EN

Country: United Kingdom

E-mail: [suzanne.hall@networkrail.co.uk](mailto:suzanne.hall@networkrail.co.uk)

Telephone: +44 1908781614

**VI.5. Date of dispatch of this notice**

9.11.2015