

**United Kingdom-Guildford: Actuarial services**  
**OJ S 220/2016 15/11/2016**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Office of the Surrey Police and Crime Commissioner for Surrey Police

Postal address: Surrey Police, Mount Browne, Sandy Lane

Town: Guildford

NUTS code: UKJ2 Surrey, East and West Sussex

Postal code: GU3 1HG

Country: United Kingdom

Contact person: Benjamin Hilliam

E-mail: [Benjamin.hilliam@surrey.pnn.police.uk](mailto:Benjamin.hilliam@surrey.pnn.police.uk)

Telephone: +44 1483632083

**Internet address(es):**

Main address: <http://www.surrey.police.uk/>

Address of the buyer profile: <https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/30091>

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=17924&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=17924&B=BLUELIGHT)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=17924&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=17924&B=BLUELIGHT)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Public order and safety

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of Police Insurance Fund Actuarial Services and Audit.

Reference number: JPS294

**II.1.2.**

**Main CPV code**

66519600 Actuarial services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Forecast of provisions required in the police insurance funds to meet future liabilities and the audit and benchmarking of those funds against other organisations.

**II.1.5. Estimated total value**

Value excluding VAT: 210 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

66519310 Insurance consultancy services

**II.2.3. Place of performance**

NUTS code: UKK South West (England)

NUTS code: UKJ South East (England)

NUTS code: UKI London

NUTS code: UKH East of England

Main site or place of performance: Surrey, GU3 1BR.

**II.2.4. Description of the procurement**

The Police and Crime Commissioner for Surrey is leading on a contract agreement for the Provision of Actuarial Services and Fund Audit on behalf of the South East and Eastern Region Police Insurance Consortium (SEERPIC). The primary purpose of this procurement is to obtain a high quality, good value actuarial service for each framework participant in order that they can maintain prudent self-insurance arrangements to cover existing and future insurable liabilities. The core requirements will be a periodic and comprehensive actuarial review of the self-funding arrangements for any listed participant, and to provide a bi-annual benchmarking and strategic analysis report.

This is being conducted on behalf of the SEERPIC Consortia consisting of the following Police Authorities:

- Bedfordshire Police;
- Cambridgeshire Constabulary;
- Essex Police;
- Hertfordshire Constabulary;
- Kent Police;
- Norfolk Constabulary;
- Suffolk Constabulary;
- Surrey Police;
- Sussex Police;
- Thames Valley Police.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 210 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

##### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:  
Yes. Actuarial service providers.

##### **III.2.2. Contract performance conditions**

As per Tender Documentation.

##### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

##### **IV.1.8.**

## **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/12/2016 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 12/12/2016 Local time: 12:00

Place:

Conducted electronically.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Office of the Police & Crime Commissioner for Surrey

Postal address: PO Box 412

Town: Guildford

Postal code: GU3 1YJ

Country: United Kingdom

### **VI.5. Date of dispatch of this notice**

11/11/2016