

**United Kingdom-Stafford: Health and social work services**  
**OJ S 220/2015 13/11/2015**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Staffordshire Procurement

Postal address: Staffordshire County Council, No 2 Staffordshire Place

Town: Stafford

Postal code: ST16 2LP

Country: United Kingdom

E-mail: [parvinder.uppal@staffordshire.gov.uk](mailto:parvinder.uppal@staffordshire.gov.uk)

Telephone: +44 1785276884

Fax: +44 1785278286

**Internet address(es):**

General address of the contracting authority: [www.staffordshire.gov.uk/purchasing](http://www.staffordshire.gov.uk/purchasing)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Accommodation Based Respite Service SCHLD00113.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

NUTS code UKG24 Staffordshire CC

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Staffordshire County Council wishes to invite tenders for the provision of Accommodation Based Respite.

The purpose of the Service is to provide care and support to those customers who reside in the Contract Area and who are also aged seventeen (17) years and over. The Service is to enable Customers with a Learning Disability and/or Autistic Spectrum Condition to access Accommodation Based Respite at a five (5) bedded residential unit in Burton upon Trent and a ten (10) bedded residential unit in Cannock, Staffordshire.

The objective of the Service is to provide the best possible accommodation based respite in accordance with the lifestyle and wishes of each individual Customer and their family, incorporating a person centred philosophy of service delivery and promoting each Customer's ability to develop an awareness with practical application and encouragement to express their rights, inclusion, choice and independence. For the avoidance of doubt this shall include the provision of respite for Customers with complex needs (including health needs) who may also display behaviours that challenge the Service, environment and others residing within the Service.

If you are interested in tendering for this opportunity, it is essential that you register your interest on the following websites:

- Staffordshire County Council website — This is where the advert is placed and where you will receive an email of future tenders, the web link is <http://contracts.staffordshire.gov.uk/> Please view the 1<sup>st</sup> attachment for step by step instructions.
- E-Tendering Alito website — This is where you download the tender documentation, the web link is <http://www.staffordshire.alito.co.uk/>

### **II.1.6. CPV code(s)**

85000000 Health and social work services, 85300000 Social work and related services, 85311000 Social work services with accommodation, 85320000 Social services, 85312100 Daycare services, 98000000 Other community, social and personal services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

- Contract Term: 24 months with an option to extend for a year and then a further year.
  - Contract Commencement: 1.4.2016 to 31.3.2018 and the option to extend for 1 year (1.4.2018 to 31.3.2019) and the option to extend for a further 1 year (1.4.2019 to 31.3.2020).
- Estimated value excluding VAT: 5 038 000 GBP

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

##### **III.2.2. Economic and financial ability**

##### **III.2.3. Technical and professional ability**

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 40

2. Delivering outcomes and the service specified. Weighting 15
3. Business function. Weighting 5
4. Management of the service and staffing. Weighting 20
5. Quality assurance. Weighting 10
6. Think local, act personal. Weighting 10

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

SCHLD00113

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

10.12.2015 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 10.12.2015 - 12:00

Place:

Staffordshire Place 1, Staffs Procurement Team, Stafford, ST16 2LP.

Persons authorised to be present at the opening of tenders: no

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

The contract value is up to a maximum of 5 038 000 GBP.

The estimated total value of the contract is based on the total contract period of 1.4.2016 to 31.3.2018 plus the option to extend by a further 2 x 12 month period (1.4.2018 to 31.3.2019 and 1.4.2019 to 31.3.2020).

Therefore, the total value of the contract will be reduced if the option to extend is not taken.

##### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Staffordshire Procurement

Postal address: Staffs County Council, No 2 Staffordshire Place

Town: Stafford

Postal code: ST16 2LP

Country: United Kingdom

#### **Body responsible for mediation procedures**

Official name: Staffordshire Procurement

Postal address: Staffs County Council, No 2 Staffordshire Place

Town: Stafford

Postal code: ST16 2LP

Country: United Kingdom

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a minimum 10 calendar day standstill period (or 15 days where non-electronic or fax methods are used) at the point that an award decision notice is communicated to tenderers. The award decision notice will specify the criteria for the award of the contract /framework agreement, the reasons for the decision, including the characteristics and relative advantages, the name and score of the successful tender, and will specify when the standstill period is expected to end or the date before which the contracting authority will not conclude the contract/framework agreement. If an appeal regarding the award of a contract/framework agreement has not been successfully resolved, the Public Contracts (Amendment) Regulations 2009 provide for aggrieved parties who have been harmed or are at risk of a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). The Court may order the setting aside of the award decision or may order the Contracting Authority to amend any document and may award damages. If a framework agreement has been entered into the Court may make a declaration of ineffectiveness or may order that the duration of any relevant specific contract be shortened and additionally may award damages. The time limit for seeking such a declaration is generally 30 days from notification of the award (either by award decision notification or contract award notice depending upon the circumstances) or otherwise 6 months.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Staffordshire Procurement

Postal address: Staffs County Council, No 2 Staffordshire Place

Town: Stafford

Postal code: ST16 2LP

Country: United Kingdom

#### **VI.5. Date of dispatch of this notice**

10.11.2015