

401251-2026 - Competition

Denmark – Foreign economic-aid-related services – Grant management for Y/WPS project under the Peace and Stabilization Programme for West Africa (PSP WA)

OJ S 111/2026 11/06/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Ministry of Foreign Affairs of Denmark

Email: rikoln@um.dk

Legal type of the buyer: Central government authority

Activity of the contracting authority: Economic affairs

2. Procedure

2.1. Procedure

Title: Grant management for Y/WPS project under the Peace and Stabilization Programme for West Africa (PSP WA)

Description: The Ministry of Foreign Affairs of Denmark (MFA), represented by the Royal Danish Embassy (RDE) in Accra, Ghana (hereinafter referred to as the “Client”), intends to engage a Consultant to serve as grants manager for “Call for Proposals for Youth & Women, Peace and Security” (Y/WPS) (hereinafter “the Y/WPS call for proposals”) under Pillar 1 in the period 2026-2028 under the overall guidance of the Client and full compliance with the MFAs Aid Management Guidelines and the Ministry’s Financial Management Guidelines. The Y/WPS project will entail management of grant funds totaling DKK 67 million (the total allocation of DKK 74 million also includes the management fee to the Consultant) for projects with an implementation timeline of 12-24 months implemented in Benin, Burkina Faso, Côte d’Ivoire, Ghana, Togo, Mali, Niger and Nigeria across the following modalities: 1. Grass-roots grants (approximately DKK 500.000 – 1 million) expected up to 40 grants 2. INGO grants (approximately DKK 1 - 3 million) expected up to 10 grants 3. Regional initiatives (approximately DKK 3 – 5 million) up to 3 grants 4. Executive leadership programme on Y/WPS (approximately DKK 3 million) – 1 grantee. The purpose of having an external Consultant to serve as FUND Manager (Grants Management Unit) is to 1) Administratively manage the call for proposals process; 2) Facilitate the Steering Committees identification of grants receiving partners; 3) Contractually and administratively manage the grant allocation to and associated performance by identified partners; 4) Ensure quality controlled including MEAL of the grant receiving partners activities in line with PSP WA ToC and results framework; 5) Support grants receiving partners’ joint communication of results and advocacy messages in line with the PSP WA communication plan; 6) Organize annual partners conventions (with participation of grants receiving partners, RDE and other relevant stakeholders) in the years 2027 and 2028 respectively. The objective of the Agreement is to support the Client to deliver the ‘Call for Proposals for Youth & Women, Peace and Security-component of the Peace and Stabilization Programme for West Africa’ to contribute to stabilisation and peacebuilding in targeted border areas and geographies by strengthening capacities of youth and women via support to YPS and WPS-focused civil society projects. The role of the Consultant: • The Consultant will ensure independent grant administration; and

proactive outreach and information dissemination to prospective grant recipients, including new and underrepresented actors. • The Consultant is expected to mitigate fiduciary risks, promote equitable partnerships, and ensure value for money through consolidated financial, monitoring, and grant support functions. • The Consultant will bring in sectoral expertise and transparent grant-making systems. • The Consultant will facilitate and strengthen capacity and learning across the portfolio via the annual partners' convention events. • The Consultant facilitates the oversight of the Client of implementation of awarded grants and monitoring and reporting on results and outcomes. • The Consultant ensures and facilitates external communication of project results achieved, hereunder via formulation and implementation of a communication plan and production and dissemination of audio-visual products. • The Consultant facilitates the operations and decision-making processes by the SC (by organizing and ensuring necessary logistics for meetings and delivering timely and tailored information to support the decision-making processes). In performing the below tasks, the Consultant will deliver on the outcomes and associated detailed tasks outlined in section 5: • Manage the full grant cycles based on the project documents, including the application/call processes, with focus on efficient management, effectiveness, and accountability for funds and results. • Provide all administration of the funds including overall financial management and verification and approval of project workplans, budgets, and reports as well as disbursements to the actors which, depending on the case, is the sole grantee, or in case of partnerships, the appointed administrative partner. • Monitor achievement of results as defined in the Results Framework in the project documents, hereunder field based project monitoring and timely consolidated results reporting based on individual grantee reporting. • Provide outreach and communication to relevant actors, highlight positive lessons learned, and ensure sharing of relevant knowledge and information that generate interest and effective participation. • Provide relevant project and financial management support and guidance to actors/partners supported. • Provide overall quality assurance of projects supported. • Maintain full compliance with MFA AMG and FMG, ensuring high standards of financial management, procurement, anti-corruption, and risk mitigation. • Provide relevant information and data to the Client on concrete projects and overall status based on request and through half annual and yearly reporting and meetings.

Procedure identifier: 61c1f3ae-bb85-463a-a474-2b7900514b18

Internal identifier: f402eee6-a847-4f38-bf35-45081ba293ac

Type of procedure: Restricted

The procedure is accelerated: no

Main features of the procedure: Access to the procurement procedure requires online registration. Guidance (in Danish and English) on the use of the tendering system can be found at: <https://mercell.atlassian.net/servicedesk/customer/portal/3/article/177996038?src=1869524006> Economic operators may only submit one application (request to Participate) or tender. Economic operators must submit a European Single Procurement Document (ESPD) as preliminary evidence, that the economic operator is not subject to exclusion grounds and that the economic operator fulfils the requirements for economic and financial standing and technical and professional ability. When the economic operator is participating together with others or if the economic operator relies on the capacity of other entities, each participating economic operator must provide a separate ESPD. In Part III.A-C of the ESPD, economic operators must answer whether they are subject to exclusion grounds, listed in section 2.1.6 of this contract notice. An economic operator is not required to answer whether it is subject to purely national exclusion grounds, cf. Part III.D of the ESPD. The contracting authority has a maximum budget of DKK 5,500,000 net of VAT for phase 1 in relation to the

procurement. Tenders will be rejected if they exceed the contracting authority's maximum budget. Economic operators will not receive remuneration for their participation in the procedure.

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 75211200 Foreign economic-aid-related services

Additional classification (cpv): 75112100 Administrative development project services, 79412000 Financial management consultancy services, 79420000 Management-related services

2.1.2. Place of performance

Country: Ghana

Additional information: The main place of performance is in Accra, Ghana, however activities could take place anywhere in Ghana and also in the following countries Benin, Burkina Faso, Côte d'Ivoire, Togo, Mali, Niger and Nigeria

2.1.2. Place of performance

Country: Benin

Additional information: Anywhere in the given country

2.1.2. Place of performance

Country: Burkina Faso

Additional information: Anywhere in the given country

2.1.2. Place of performance

Country: Côte d'Ivoire

Additional information: Anywhere in the given country

2.1.2. Place of performance

Country: Togo

Additional information: Anywhere in the given country

2.1.2. Place of performance

Country: Mali

Additional information: Anywhere in the given country

2.1.2. Place of performance

Country: Niger

Additional information: Anywhere in the given country

2.1.2. Place of performance

Country: Nigeria

Additional information: Anywhere in the given country

2.1.3. Value

Estimated value excluding VAT: 8 400 000,00 DKK

2.1.4. General information

Additional information: In the tender, economic operators must submit a completed and signed statement regarding Article 5k(1) of Council Regulation (EU) No 833/2014 of 31 July 2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine, as amended by Council Regulation (EU) No 2023/1214 of 23 June 2023. The contract cannot be awarded to a tenderer subject to Article 5k(1) of Council Regulation (EU)

No 833/2014 of 31 July 2014, as amended by Council Regulation (EU) No 2023/1214 of 23 June 2023 Before the time limit for receipt of tenders, the candidates, which the contracting authority has invited to tender, must present documentation of the information provided in the ESPD. The contracting authority can accept the following documentation in relation to the exclusion grounds in sections 135(1), 135(3) and 137(1)(2) of the Danish Public Procurement Act (in order of priority): (1) Extracts from the relevant register or similar documents issued by a competent judicial or administrative authority or certificates issued by the competent authority in the country referred to as documentation that the tenderer is not subject to the grounds for exclusion stipulated in sections 135(1), 135(3) and 137(1)(2); (2) A declaration on oath (only if such extracts, certificates or similar documents are not issued in the country where the economic operator is established, or where the documentation does not cover all the grounds for exclusion stipulated in sections 135(1), 135(3) and 137(1)(2) entirely); (3) A solemn declaration made by the person concerned before a competent judicial or administrative authority, a notary or a competent professional or trade body, in the country of origin or in the country where the economic operator is established (only if there is no provision for declarations on oath in the country where the economic operator is established). Thus, the contracting authority cannot accept e.g. a solemn declaration made before a notary if there can be issued a certificate by the competent authority in the country where the economic operator is established. Moreover, the contracting authority cannot accept self-declarations or similar declarations issued by the economic operator or the person concerned as documentation in relation to the exclusion grounds. Economic operators can identify the relevant documentation using the online platform e-Certis: <https://ec.europa.eu/tools/ecertis> If an economic operator is entered on an official list of approved economic operators or has an equivalent certificate (e.g. under a national (pre)qualification system), the economic operator may refer to the list in question or present a certificate issued by the competent authority instead of documentation of the information provided in the ESPD. When an economic operator is participating in the procurement procedure together with others, the economic operator must present a joint statement from all the participating economic operators which identifies the member of the group who can act as an agent on behalf of the group with mandate to establish a legal obligation on behalf of the group in relation to the contracting authority. Economic operators are encouraged to submit all necessary documentation as early as possible. Prior to the signing of the contract, the tenderer, which the contracting authority has awarded the contract to, must present statements of availability from all non-permanent staff (e.g. project specific consultants or freelance consultants). This contract has not been divided into lots, cf. section II.1.6), due to market and economic considerations, as well as minimization of administration.

Legal basis:

Directive 2014/24/EU

<https://www.retsinformation.dk/eli/lt/2025/116> - The procurement procedure is governed by Danish law and the rules applicable hereunder, specifically the Danish Public Procurement Act

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD), Procurement Document, Notice

Corruption: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been convicted by a final judgment or has accepted a fine for bribery as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, and Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector (OJ 2003, L 192, p. 54) and bribery as

defined in the national law of the economic operator's Member State or home country or the country in which the economic operator is established, cf. section 135(1)(2) of the Danish Public Procurement Act. The contracting authority shall also exclude an economic operator when a person who has been convicted by a final judgment or has accepted a fine for such acts is a member of the economic operator's board of directors, executive board, or supervisory board. The contracting authority shall also exclude an economic operator if the convicted person has the authority to represent, control, or make decisions in the economic operator's board of directors, executive board, or supervisory board, cf. section 135(2) of the Danish Public Procurement Act. When the exclusion period is not determined by a final judgment, the contracting authority shall exclude an economic operator from participating in the procurement procedure for 5 years from the date of the final judgment or accepted fine, cf. section 138(6) of the Danish Public Procurement Act.

Fraud: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been convicted by a final judgment or has accepted a fine for fraud as referred to in Article 1 of the Convention on the protection of the European Communities' financial interests, cf. section 135(1)(3) of the Danish Public Procurement Act. The contracting authority shall also exclude an economic operator when a person who has been convicted by a final judgment or has accepted a fine for such acts is a member of the economic operator's board of directors, executive board, or supervisory board. The contracting authority shall also exclude an economic operator if the convicted person has the authority to represent, control, or make decisions in the economic operator's board of directors, executive board, or supervisory board, cf. section 135(2) of the Danish Public Procurement Act. When the exclusion period is not determined by a final judgment, the contracting authority shall exclude an economic operator from participating in the procurement procedure for 5 years from the date of the final judgment or accepted fine, cf. section 138(6) of the Danish Public Procurement Act.

Money laundering or terrorist financing: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been convicted by a final judgment or has accepted a fine for money laundering or terrorist financing as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (OJ 2005, L 309, p. 15), cf. section 135(1)(5) of the Danish Public Procurement Act. The contracting authority shall also exclude an economic operator when a person who has been convicted by a final judgment or has accepted a fine for such acts is a member of the economic operator's board of directors, executive board, or supervisory board. The contracting authority shall also exclude an economic operator if the convicted person has the authority to represent, control, or make decisions in the economic operator's board of directors, executive board, or supervisory board, cf. section 135(2) of the Danish Public Procurement Act. When the exclusion period is not determined by a final judgment, the contracting authority shall exclude an economic operator from participating in the procurement procedure for 5 years from the date of the final judgment or accepted fine, cf. section 138(6) of the Danish Public Procurement Act.

Participation in a criminal organisation: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been convicted by a final judgment or has accepted a fine for acts committed as part of a criminal organization as defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 (OJ 2008, L 300, p. 42), cf. section 135(1)(1) of the Danish Public Procurement Act. The contracting authority shall also exclude an economic operator when a person who has been convicted by a final judgment or has accepted a fine for such acts is a member of the economic operator's board of directors, executive board, or supervisory board. The

contracting authority shall also exclude an economic operator if the convicted person has the authority to represent, control, or make decisions in the economic operator's board of directors, executive board, or supervisory board, cf. section 135(2) of the Danish Public Procurement Act. When the exclusion period is not determined by a final judgment, the contracting authority shall exclude an economic operator from participating in the procurement procedure for 5 years from the date of the final judgment or accepted fine, cf. section 138(6) of the Danish Public Procurement Act.

Terrorist offences or offences linked to terrorist activities: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been convicted by a final judgment or has accepted a fine for terrorist acts or offenses related to terrorist activities as defined in Articles 1, 3, and 4 of Council Framework Decision 2002/475/JHA of 13 June 2002 on combating terrorism (OJ 2002, L 164, p. 3) as amended by Council Framework Decision 2008/919/JHA of 28 November 2008 amending Framework Decision 2002/475/JHA on combating terrorism (OJ 2008, L 330, p. 21), cf. section 135(1)(4) of the Danish Public Procurement Act. The contracting authority shall also exclude an economic operator when a person who has been convicted by a final judgment or has accepted a fine for such acts is a member of the economic operator's board of directors, executive board, or supervisory board. The contracting authority shall also exclude an economic operator if the convicted person has the authority to represent, control, or make decisions in the economic operator's board of directors, executive board, or supervisory board, cf. section 135(2) of the Danish Public Procurement Act. When the exclusion period is not determined by a final judgment, the contracting authority shall exclude an economic operator from participating in the procurement procedure for 5 years from the date of the final judgment or accepted fine, cf. section 138(6) of the Danish Public Procurement Act.

Child labour and including other forms of trafficking in human beings: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been convicted by a final judgment or has accepted a fine for violation of Section 262a of the Danish Penal Code or, with regard to a judgment from another country concerning child labour and other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims, and replacing Council Framework Decision 2002/629/JHA (OJ 2011, L 101, p. 1), cf. section 135(1)(6) of the Danish Public Procurement Act. The contracting authority shall also exclude an economic operator when a person who has been convicted by a final judgment or has accepted a fine for such acts is a member of the economic operator's board of directors, executive board, or supervisory board. The contracting authority shall also exclude an economic operator if the convicted person has the authority to represent, control, or make decisions in the economic operator's board of directors, executive board, or supervisory board, cf. section 135(2) of the Danish Public Procurement Act. When the exclusion period is not determined by a final judgment, the contracting authority shall exclude an economic operator from participating in the procurement procedure for 5 years from the date of the final judgment or accepted fine, cf. section 138(6) of the Danish Public Procurement Act.

Grave professional misconduct: The contracting authority shall exclude an economic operator from participation in the procurement procedure when the contracting authority can demonstrate that the economic operator is guilty of grave professional misconduct, which renders its integrity questionable, cf. section 136(4) of the Danish Public Procurement Act. When the exclusion period is not determined by a final judgment, the contracting authority will exclude an economic operator from participating in the procurement procedure for 3 years from the date of the relevant event or action, cf. section 138(7) of the Danish Public Procurement Act.

Misrepresentation, withheld information, unable to provide required documents or obtained confidential information of this procedure: The contracting authority shall exclude an economic operator from participation in the procurement procedure when the contracting authority can demonstrate that the economic operator in the specific procurement has provided grossly misleading information, withheld information, or is unable to submit supplementary documents regarding the grounds for exclusion, cf. sections 135(1), 135(3) or 137(1)(2), the established minimum suitability requirements, cf. sections 140-144, or the selection, cf. section 145, cf. section 136(3) of the Danish Public Procurement Act. The contracting authority will exclude an economic operator from participating in the procurement procedure for 3 years from the date of the relevant event or action, cf. section 138(7) of the Danish Public Procurement Act.

Conflict of interest due to its participation in the procurement procedure: The contracting authority shall exclude an economic operator from participation in the procurement procedure when the contracting authority can demonstrate that a conflict of interest in relation to the specific procurement cannot be effectively remedied by less intrusive measures, cf. section 136(1) of the Danish Public Procurement Act.

Direct or indirect involvement in the preparation of this procurement procedure: The contracting authority shall exclude an economic operator from participation in the procurement procedure when the contracting authority can demonstrate that a distortion of competition, cf. section 39, due to the prior involvement of the economic operators in the preparation of the procurement procedure in relation to the specific procurement cannot be effectively remedied by less intrusive measures, cf. section 136(2) of the Danish Public Procurement Act.

Breaching obligation relating to payment of social security contributions: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has unpaid overdue debt of DKK 100,000 or more to public authorities concerning contributions to social security schemes under Danish law or the law of the country in which the economic operator is established, cf. section 135(3) of the Danish Public Procurement Act. Notwithstanding, the economic operator is not excluded when the economic operator has entered into an agreement with the collection authority on a repayment plan and this plan is being adhered to, cf. section 135(4) of the Danish Public Procurement Act, or the economic operator provides security for the payment of the part of the debt that is DKK 100,000 or more, cf. section 135(5)(2) of the Danish Public Procurement Act.

Breaching obligation relating to payment of taxes: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has unpaid overdue debt of DKK 100,000 or more to public authorities concerning taxes or duties under Danish law or the law of the country in which the economic operator is established, cf. section 135(3) of the Danish Public Procurement Act. Notwithstanding, the economic operator is not excluded when the economic operator has entered into an agreement with the collection authority on a repayment plan and this plan is being adhered to, cf. section 135(4) of the Danish Public Procurement Act, or the economic operator provides security for the payment of the part of the debt that is DKK 100,000 or more, cf. section 135(5)(2) of the Danish Public Procurement Act.

Business activities are suspended: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator's business activities have been suspended, cf. section 137(1)(2) of the Danish Public Procurement Act. The contracting authority will exclude an economic operator from participating in the procurement procedure for 3 years from the date of the relevant event or action, cf. section 138(7) of the Danish Public Procurement Act.

Bankruptcy: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been declared bankrupt, cf. section 137(1)(2) of the Danish Public Procurement Act. The contracting authority will exclude an

economic operator from participating in the procurement procedure for 3 years from the date of the relevant event or action, cf. section 138(7) of the Danish Public Procurement Act.

Arrangement with creditors: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator is in an arrangement with creditors, cf. section 137(1)(2) of the Danish Public Procurement Act. The contracting authority will exclude an economic operator from participating in the procurement procedure for 3 years from the date of the relevant event or action, cf. section 138(7) of the Danish Public Procurement Act.

Insolvency: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator has been under insolvency proceedings, cf. section 137(1)(2) of the Danish Public Procurement Act. The contracting authority will exclude an economic operator from participating in the procurement procedure for 3 years from the date of the relevant event or action, cf. section 138(7) of the Danish Public Procurement Act.

Assets being administered by liquidator: The contracting authority shall exclude an economic operator from participation in the procurement procedure if the economic operator's assets are being administered by a liquidator or by the court, cf. section 137(1)(2) of the Danish Public Procurement Act. The contracting authority will exclude an economic operator from participating in the procurement procedure for 3 years from the date of the relevant event or action, cf. section 138(7) of the Danish Public Procurement Act.

Analogous situation like bankruptcy, insolvency or arrangement with creditors under national law: Is the economic operator in in any analogous situation like bankruptcy arising from a similar procedure under national laws and regulations? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

5. Lot

5.1. Lot: LOT-0000

Title: Grant management for Y/WPS project under the Peace and Stabilization Programme for West Africa (PSP WA)

Description: The Ministry of Foreign Affairs of Denmark (MFA), represented by the Royal Danish Embassy (RDE) in Accra, Ghana (hereinafter referred to as the "Client"), intends to engage a Consultant to serve as grants manager for "Call for Proposals for Youth & Women, Peace and Security" (Y/WPS) (hereinafter 'the Y/WPS call for proposals') under Pillar 1 in the period 2026-2028 under the overall guidance of the Client and full compliance with the MFAs Aid Management Guidelines and the Ministry's Financial Management Guidelines. The Y/WPS project will entail management of grant funds totaling DKK 67 million (the total allocation of DKK 74 million also includes the management fee to the Consultant) for projects with an implementation timeline of 12-24 months implemented in Benin, Burkina Faso, Côte d'Ivoire, Ghana, Togo, Mali, Niger and Nigeria across the following modalities: 1. Grass-roots grants (approximately DKK 500.000 – 1 million) expected up to 40 grants 2. INGO grants (approximately DKK 1 - 3 million) expected up to 10 grants 3. Regional initiatives (approximately DKK 3 – 5 million) up to 3 grants 4. Executive leadership programme on Y/WPS (approximately DKK 3 million) – 1 grantee. The purpose of having an external Consultant to serve as FUND Manager (Grants Management Unit) is to 1) Administratively manage the call for proposals process; 2) Facilitate the Steering Committees identification of grants receiving partners; 3) Contractually and administratively manage the grant allocation to and associated performance by identified partners; 4) Ensure quality controlled including

MEAL of the grant receiving partners activities in line with PSP WA ToC and results framework; 5) Support grants receiving partners' joint communication of results and advocacy messages in line with the PSP WA communication plan; 6) Organize annual partners conventions (with participation of grants receiving partners, RDE and other relevant stakeholders) in the years 2027 and 2028 respectively. The objective of the Agreement is to support the Client to deliver the 'Call for Proposals for Youth & Women, Peace and Security-component of the Peace and Stabilization Programme for West Africa' to contribute to stabilisation and peacebuilding in targeted border areas and geographies by strengthening capacities of youth and women via support to YPS and WPS-focused civil society projects. The role of the Consultant:

- The Consultant will ensure independent grant administration; and proactive outreach and information dissemination to prospective grant recipients, including new and underrepresented actors.
- The Consultant is expected to mitigate fiduciary risks, promote equitable partnerships, and ensure value for money through consolidated financial, monitoring, and grant support functions.
- The Consultant will bring in sectoral expertise and transparent grant-making systems.
- The Consultant will facilitate and strengthen capacity and learning across the portfolio via the annual partners' convention events.
- The Consultant facilitates the oversight of the Client of implementation of awarded grants and monitoring and reporting on results and outcomes.
- The Consultant ensures and facilitates external communication of project results achieved, hereunder via formulation and implementation of a communication plan and production and dissemination of audio-visual products.
- The Consultant facilitates the operations and decision-making processes by the SC (by organizing and ensuring necessary logistics for meetings and delivering timely and tailored information to support the decision-making processes). In performing the below tasks, the Consultant will deliver on the outcomes and associated detailed tasks outlined in section 5:
- Manage the full grant cycles based on the project documents, including the application/call processes, with focus on efficient management, effectiveness, and accountability for funds and results.
- Provide all administration of the funds including overall financial management and verification and approval of project workplans, budgets, and reports as well as disbursements to the actors which, depending on the case, is the sole grantee, or in case of partnerships, the appointed administrative partner.
- Monitor achievement of results as defined in the Results Framework in the project documents, hereunder field based project monitoring and timely consolidated results reporting based on individual grantee reporting.
- Provide outreach and communication to relevant actors, highlight positive lessons learned, and ensure sharing of relevant knowledge and information that generate interest and effective participation.
- Provide relevant project and financial management support and guidance to actors/partners supported.
- Provide overall quality assurance of projects supported.
- Maintain full compliance with MFA AMG and FMG, ensuring high standards of financial management, procurement, anti-corruption, and risk mitigation.
- Provide relevant information and data to the Client on concrete projects and overall status based on request and through half annual and yearly reporting and meetings.

Internal identifier: d034d263-bbad-436b-a2fb-278bdbdd0e0c

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 75211200 Foreign economic-aid-related services

Additional classification (cpv): 75112100 Administrative development project services, 79412000 Financial management consultancy services, 79420000 Management-related services

Options:

Description of the options: The Client may, subject to funding decisions beyond the scope of this Assignment, request the support of the Consultant to manage a few additional grants to project partners in Ghana with a total estimated grant value between DKK 1 and 20 million and a management fee of approximately 7% of the grant value. In case this option is executed, the Consultant shall prepare ToR / approach, work plan, budget for the specific task to be performed.

5.1.2. Place of performance

Country: Ghana

Additional information: The main place of performance is in Accra, Ghana, however activities could take place anywhere in Ghana and also in the following countries Benin, Burkina Faso, Côte d'Ivoire, Togo, Mali, Niger and Nigeria

5.1.2. Place of performance

Country: Benin

Additional information: Anywhere in the given country

5.1.2. Place of performance

Country: Burkina Faso

Additional information: Anywhere in the given country

5.1.2. Place of performance

Country: Côte d'Ivoire

Additional information: Anywhere in the given country

5.1.2. Place of performance

Country: Togo

Additional information: Anywhere in the given country

5.1.2. Place of performance

Country: Mali

Additional information: Anywhere in the given country

5.1.2. Place of performance

Country: Niger

Additional information: Anywhere in the given country

5.1.2. Place of performance

Country: Nigeria

Additional information: Anywhere in the given country

5.1.3. Estimated duration

Start date: 01/09/2026

Duration end date: 31/12/2029

5.1.4. Renewal

Maximum renewals: 1

Other information about renewals: The contract can be renewed for 12 months after the first 28 months. Thus, a total duration of 40 months.

5.1.5. Value

Estimated value excluding VAT: 8 400 000,00 DKK

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

Additional information: In the tender, economic operators must submit a completed and signed statement regarding Article 5k(1) of Council Regulation (EU) No 833/2014 of 31 July 2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine, as amended by Council Regulation (EU) No 2023/1214 of 23 June 2023. The contract cannot be awarded to a tenderer subject to Article 5k(1) of Council Regulation (EU) No 833/2014 of 31 July 2014, as amended by Council Regulation (EU) No 2023/1214 of 23 June 2023. Before the time limit for receipt of tenders, the candidates, which the contracting authority has invited to tender, must present documentation of the information provided in the ESPD. The contracting authority can accept the following documentation in relation to the exclusion grounds in sections 135(1), 135(3) and 137(1)(2) of the Danish Public Procurement Act (in order of priority): (1) Extracts from the relevant register or similar documents issued by a competent judicial or administrative authority or certificates issued by the competent authority in the country referred to as documentation that the tenderer is not subject to the grounds for exclusion stipulated in sections 135(1), 135(3) and 137(1)(2); (2) A declaration on oath (only if such extracts, certificates or similar documents are not issued in the country where the economic operator is established, or where the documentation does not cover all the grounds for exclusion stipulated in sections 135(1), 135(3) and 137(1)(2) entirely); (3) A solemn declaration made by the person concerned before a competent judicial or administrative authority, a notary or a competent professional or trade body, in the country of origin or in the country where the economic operator is established (only if there is no provision for declarations on oath in the country where the economic operator is established). Thus, the contracting authority cannot accept e.g. a solemn declaration made before a notary if there can be issued a certificate by the competent authority in the country where the economic operator is established. Moreover, the contracting authority cannot accept self-declarations or similar declarations issued by the economic operator or the person concerned as documentation in relation to the exclusion grounds. Economic operators can identify the relevant documentation using the online platform e-Certis: <https://ec.europa.eu/tools/ecertis> If an economic operator is entered on an official list of approved economic operators or has an equivalent certificate (e.g. under a national (pre)qualification system), the economic operator may refer to the list in question or present a certificate issued by the competent authority instead of documentation of the information provided in the ESPD. When an economic operator is participating in the procurement procedure together with others, the economic operator must present a joint statement from all the participating economic operators which identifies the member of the group who can act as an agent on behalf of the group with mandate to establish a legal obligation on behalf of the group in relation to the contracting authority. Economic operators are encouraged to submit all necessary documentation as early as possible. Prior to the signing of the contract, the tenderer, which the contracting authority has awarded the contract to, must present statements of availability from all non-permanent staff (e.g. project specific consultants or freelance consultants). This contract has not been divided into lots, cf. section II.1.6), due to market and economic considerations, as well as minimization of administration.

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD), Procurement Document, Notice

Criterion: Average yearly turnover

Description of selection criterion: The economic operator is required to have an average yearly turnover of minimum DKK 10,000,000 for the last 2 financial years available (where the economic operator can present annual reports). When the economic operator is participating in the procurement procedure together with others (e.g. a consortium or joint venture) or if the economic operator relies on the capacity of other entities, it is required that the participating economic operators or the economic operator and the entities referred to altogether meet the selection criteria. Each involved economic operator or entity must submit a completed ESPD and the participating economic operators or the entities referred to are subject to joint and several liability for the performance of the contract. The contracting authority can accept annual reports or excerpts hereof or relevant statements from a bank or certified accountant as documentation in relation to the economic and financial standing. When an economic operator is participating in the procurement procedure together with others or when an economic operator relies on the economic and financial standing of other entities, the economic operator must also provide statements of support or other documentation proving that the economic operator has access to the necessary economic and financial standing. The statements of support must establish a legal obligation for the party concerned and state that the involved economic operators or entities are subject to joint and several liability for the performance of the contract.

Criterion: References on specified services

Description of selection criterion: The economic operator is required to have performed (entered into, ongoing or finalized) minimum 2 contracts within the field of fund management performed in West Africa within the last 5 years. When the economic operator is participating in the procurement procedure together with others (e.g. a consortium or joint venture) or if the economic operator relies on the capacity of other entities, it is required that the participating economic operators or the economic operator and the entities referred to altogether meet the selection criteria, that each involved economic operator or entity submits a completed ESPD and that the specific parts of the contract must be performed by the economic operators or entities with the required technical and professional abilities. The economic operator must fill in a list of maximum 5 contracts (i.e. from all involved economic operators in a group of economic operators and/or other supporting entities). If an economic operator has listed more than 5 contracts, the contracting authority will only read and assess the 5 most recent contracts listed (first based on end date, and then based on start date). Each listed contract should include the following information: (1) a description of the contract (nature and quantity of services from the economic operator and how they compare to the description of this procurement), (2) amount (remuneration received by the economic operator for the performance of the services), (3) start date (date of conclusion of the contract), (4) end date (date of completion of services), and (5) recipient (name and contact information). The contracting authority reserves the right to contact the recipients of services or require statements from the recipients, confirming that the economic operator has performed the listed contracts, as documentation in relation to the technical and professional ability. When an economic operator is formed by a group of economic operators or relies on the technical and professional abilities of other entities, the economic operator must also provide statements of support or other documentation proving that the economic operator has access to the necessary technical and professional abilities. The statements of support must establish a legal obligation for the party concerned and state the parts of the contract to be performed by the party concerned.

Criterion: References on specified services

Description of selection criterion: If more than 5 economic operators fulfil the minimum requirements to economic and financial standing and technical and professional ability, the candidates will be selected on the basis of the information concerning technical and professional ability. In the selection, the contracting authority will specifically emphasise: (1) The number of relevant contracts (i.e., contracts that fulfil the minimum requirements to technical and professional ability); (2) The extent to which the performed contracts compare to the description of this procurement, in particular within civil society organisation engaged in peace and stabilization activities in the targeted geographical area; (3) The extent to which the contracts are performed for clients comparable to the Ministry of Foreign Affairs of Denmark (e.g. a European institution/agency or international organisation, a Ministry or any other national or federal authority, including their regional or local subdivisions, or a national or federal agency/office).

The criteria will be used to select the candidates to be invited for the second stage of the procedure

Maximum number of tenders passing: 5

Information about the second stage of a two-stage procedure:

Minimum number of candidates to be invited for the second stage of the procedure: 5

Maximum number of candidates to be invited for the second stage of the procedure: 5

The procedure will take place in successive stages. At each stage, some participants may be eliminated

5.1.10. Award criteria

Criterion:

Type: Quality

Description: Quality

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 100

5.1.11. Procurement documents

Address of the procurement documents: <https://www.ethics.dk/ethics/eo#/0150b8cd-bb3a-4e5b-a091-4edb8ff8e508/publicMaterial>

5.1.12. Terms of procurement

Terms of the procedure:

Estimated date of dispatch of the invitations to submit tenders: 13/07/2026

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.ethics.dk/ethics/eo#/0150b8cd-bb3a-4e5b-a091-4edb8ff8e508/homepage>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Variants: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of requests to participate: 10/07/2026 08:00:00 (UTC+00:00) Western European Time, GMT

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Conditions relating to the performance of the contract: The winning tenderer is to perform the contract in compliance with the Danida Anti-Corruption Policy (<https://um.dk/en/danida/anti-corruption>) and the principles of the UN Global Compact (<https://www.unglobalcompact.org>)

[/what-is-gc/mission/principles](#)). The contract includes a labour clause concerning conditions on pay and work for the staff assigned for the performance of the contract.

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Klagenævnet for Udbud

Information about review deadlines: Actions regarding requests to participate and selection must be submitted within 20 calendar days from the day after the contracting authority has notified the economic operators of the decisions regarding selection. Other actions regarding the procedure (e.g. decisions regarding award of contract) must be submitted within 45 calendar days from the day after the publication of a contract award notice in the Official Journal of the EU. Complaint guidelines (in English) can be found at: <https://naevneneshus.dk/media/u42g3exz/complaint-guidelines.pdf>

Organisation providing additional information about the procurement procedure: Ministry of Foreign Affairs of Denmark - Embassy of Denmark, Ghana

Organisation providing offline access to the procurement documents: Ministry of Foreign Affairs of Denmark - Embassy of Denmark, Ghana

Organisation providing more information on the review procedures: Konkurrence- og Forbrugerstyrelsen

Organisation receiving requests to participate: Ministry of Foreign Affairs of Denmark - Embassy of Denmark, Ghana

Organisation processing tenders: Ministry of Foreign Affairs of Denmark - Embassy of Denmark, Ghana

8. Organisations

8.1. ORG-0001

Official name: Ministry of Foreign Affairs of Denmark

Registration number: 43271911

Department: Embassy of Denmark, Ghana

Postal address: Asiatisk Plads 2

Town: Copenhagen

Postcode: 1448

Country subdivision (NUTS): Byen København (DK011)

Country: Denmark

Contact point: Rikke Enggaard Olsen

Email: rikoln@um.dk

Telephone: +233 531 033 739

Internet address: <https://um.dk/en/danida>

Other contact points:

Official name: Embassy of Denmark, Ghana

Postal address: 67, Dr. Isert Road North Ridge

Town: Accra
Postcode: P.O. Box CT 596
Country: Ghana
Contact point: Rikke Enggaard Olsen
Email: rikoln@um.dk
Telephone: +233 531 033 739
Internet address: <https://um.dk/en/danida>

Roles of this organisation:

Buyer
Organisation providing additional information about the procurement procedure
Organisation providing offline access to the procurement documents
Organisation receiving requests to participate
Organisation processing tenders

8.1. ORG-0002

Official name: Klagenævnet for Udbud
Registration number: 37795526
Postal address: Toldboden 2
Town: Viborg
Postcode: 8800
Country subdivision (NUTS): Vestjylland (DK041)
Country: Denmark
Contact point: Klagenævnet for Udbud
Email: kfu@naevneneshus.dk
Telephone: +45 72405600
Internet address: <https://naevneneshus.dk/start-din-klage/klagenaevnet-for-udbud/>

Roles of this organisation:

Review organisation

8.1. ORG-0003

Official name: Konkurrence- og Forbrugerstyrelsen
Registration number: 10294819
Postal address: Carl Jacobsens Vej 35
Town: Valby
Postcode: 2500
Country subdivision (NUTS): Byen København (DK011)
Country: Denmark
Contact point: Konkurrence- og Forbrugerstyrelsen
Email: kfst@kfst.dk
Telephone: +45 41715000
Internet address: <https://www.kfst.dk>

Roles of this organisation:

Organisation providing more information on the review procedures

8.1. ORG-0004

Official name: Merzell Holding ASA
Registration number: 980921565
Postal address: Askekroken 11
Town: Oslo
Postcode: 0277
Country subdivision (NUTS): Oslo (NO081)

Country: Norway
Contact point: eSender
Email: publication@mercell.com
Telephone: +47 21018800
Fax: +47 21018801
Internet address: <http://mercell.com/>

Roles of this organisation:

TED eSender

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