

United Kingdom-Glasgow: Catering services
OJ S 220/2015 13/11/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Cordia (Services) LLP
Postal address: Blair Court, 100 Borron Street
Town: Glasgow
Postal code: G4 9XE
Country: United Kingdom
For the attention of: Louise Campbell
E-mail: louise.campbell@cordia.co.uk
Telephone: +44 1413539157

Internet address(es):

General address of the contracting authority: <http://www.cordia.co.uk/>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13423

Electronic access to information: www.publiccontractsscotland.gov.uk

Electronic submission of tenders and requests to participate: www.publiccontractsscotland.gov.uk

Additional information can be obtained from:

Official name: Cordia (Services) LLP
Postal address: Blair Court, 100 Borron Street
Town: Glasgow
Postal code: G4 9XE
Country: United Kingdom
For the attention of: Louise Campbell
E-mail: louise.campbell@cordia.co.uk
Telephone: +44 1413539157
Internet address: <http://www.cordia.co.uk/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

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Town: Glasgow
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Country: United Kingdom
For the attention of: Louise Campbell
E-mail: louise.campbell@cordia.co.uk
Telephone: +44 1413539157
Internet address: <http://www.cordia.co.uk/>

Tenders or requests to participate must be submitted: Official name: Cordia (Services) LLP

Postal address: Blair Court, 100 Borron Street
Town: Glasgow

Postal code: G4 9XE
Country: United Kingdom
For the attention of: Louise Campbell
E-mail: louise.campbell@cordia.co.uk
Telephone: +44 1413539157
Internet address: <http://www.cordia.co.uk/>

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Design and Installation/Construction of Indoor and Outdoor Catering Outlets.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Within the City of Glasgow.

NUTS code UKM34 Glasgow City

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 8

Duration of the framework agreement

Duration in years: 4

II.1.5. Short description of the contract or purchase(s)

Cordia has a very diverse portfolio of work, including the provision of catering, cleaning, facilities management and homecare services for the Council and other organisations. These services include the operation of Fuel Zone, which is a concept which has revolutionised the primary and secondary catering service to include healthier menu options and offer incentives for healthy eating choices. Other initiatives include Glasgow's Big Breakfast, Refresh and Fruit Plus.

Facilities Management, including essential front line services such as janitorial services, is provided to over 260 primary, special needs and nursery schools throughout Glasgow. Catering and cleaning services, building and window cleaning services and security are also provided under the umbrella of facilities management, with Cordia providing a building cleaning service to Glasgow City Council's six service departments.

Cordia also provides a corporate banqueting and venue hire service. Encore Creative Catering, a division within Cordia provides a 1-stop shop catering and venue hire service for

access to Glasgow's most impressive venues including Kelvingrove Art Gallery and Museum, the Burrell Collection, the Riverside Museum and the People's Palace and Winter Gardens. Encore employs around 325 contracted staff and around 170 casual staff, and has a turnover of 12 200 000 GBP per annum.

Where Do You Come In?

As the catering world and customer expectations evolve, it is Cordia's commitment to our customer that we will evolve also. To achieve this we understand that over a period of time we must invest in infrastructure of our catering outlets, both within schools and our commercial environment.

With this in mind it is our intention, in the near future, to put in place a framework agreement to utilise over the next 4 years where suppliers appointed to the framework agreement will have the opportunity to work with us to ensure we are at the forefront of our industry.

We will be looking for a supply base with expertise in the design and implementation of catering outlets, which may be in the shape of a café, a restaurant, an indoor catering cart or even an outdoor catering outlet.

Note: The buyer is using PCS-Tender to carry out this procurement process. Please note this is a separate website and if you are not already registered, registration will be required.

To access PCS-Tender, record your interest in this notice and access the tender documentation please visit <https://www.publictendersscotland.publiccontractsscotland.gov.uk> and search for project Code 4811 under ITTs Open to All Suppliers. Please use the Search/Filter function, then select Project Code from the dropdown. Please note that once you have expressed interest in the ITT it will move to your My ITTs area.

For further information on using PCS-Tender, please read the Supplier Response Guide: <https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/supplierhelppage/PCS-TSupplierResponseGuide.pdf>

If you have already registered on Public Contracts Scotland and PCS-Tender and paired your accounts you can access PCS-Tender through your Public Contracts Scotland Control Panel.

II.1.6. CPV code(s)

55520000 Catering services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

This Framework agreement will run for 4 years.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Indoor Catering Outlets

- 1) Short description**
Design and Installation of Indoor Catering Outlets.
- 2) CPV code(s)**
55520000 Catering services
- 3) Quantity or scope**
Design and Installation of Indoor Catering Outlets.
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 2

Lot title: Outdoor Catering Outlets

- 1) Short description**
Design and Construction of Outdoor Catering Outlets.
- 2) CPV code(s)**
55520000 Catering services
- 3) Quantity or scope**
Design and Construction of Outdoor Catering Outlets.
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

No deposit is required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As detailed in the Invitation to Tender Document.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: If so required by Cordia (Services) LLP, tenderers must furnish the undernoted as proof of their financial standing:

1. Appropriate statements from their bankers.
2. The companys latest balance sheets or extracts therefrom.
3. Statement of overall turnover in respect of the goods to which the contract relates, for the previous 3 financial years.

III.2.3. Technical and professional ability

Minimum level(s) of standards possibly required:

If so required by Cordia (Services) LLP, tenderers must furnish the under-noted as proof of their technical capacity:

1. A list of similar contracts effected in the past three with the values,dates, names and addresses of clients and whether private or public bodies.
2. Description of tenderers technical facilities and quality control system.
3. Sample of goods supplied.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

COR003854

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2015/S 122-223096](#) of 27.6.2015

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

9.12.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 9.12.2015 - 12:00

Place:

Blair Court

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(SC Ref:413388)

The Contractor shall ensure that all contracts with Subcontractors and Suppliers which the Contractor intends to procure following the Commencement Date, and which the Contractor has not, before the date of this Contract, already planned to award to a particular Subcontractor or Supplier, are advertised through the Public Contracts Scotland procurement portal (www.publiccontractsscotland.gov.uk) and awarded following a fair, open, transparent and competitive process proportionate to the nature and value of the contract.

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

To be completed later.

I.3) Main activity : Other

Cordia (Services) LLP employs over 6 900 people and is responsible for the provision of essential services to the citizens of Glasgow. Cordia provides services within 820 Council locations, 24 hours a day, 7 days a week and 365 days a year. Cordia has a turnover of approximately 148 000 000 GBP per annum.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Cordia (Services) LLP will incorporate a minimum 10 day standstill period at the point of information on the award of contract is communicated to applicant's. This period allows unsuccessful applicants to seek

further debriefing from the contracting authority before the contract is entered into. Such additional information should be requested from the procurement officer (see details in section 1.1 of the contract notice). If an appeal regarding the award of contract has not been successfully resolved in the Public Contracts (Scotland) Regulations 2010 (SS)1 2006 No1 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.11.2015