

United Kingdom-Winchester: Breakdown and recovery services for motor vehicles

OJ S 232/2013 29/11/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Police and Crime Commissioner for Hampshire

Postal address: Westgate Chambers, Staple Gardens

Town: Winchester

Postal code: SO23 8AW

Country: United Kingdom

Contact person: Procurement Support

E-mail: procurement.support@hants.gov.uk

Telephone: +44 1962832323

Internet address(es):General address of the contracting authority: <http://www.hants.gov.uk/>Address of the buyer profile: <https://in-tendhost.co.uk/hampshire>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Vehicle recovery services, other property, long term & short term storage of vehicles.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Hampshire & Isle of Wight, United Kingdom.

NUTS code UKJ3 Hampshire and Isle of Wight

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement : 16

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 1 and 8 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

The Police and Crime Commissioner for Hampshire invites suitable experienced vehicle recovery operators to tender to be appointed to a framework for the recovery of vehicles and other property with long-term and short term storage of vehicles. It is not intended to separate vehicle recovery services and storage.

The successful bidders will be required to recover vehicles and other property (such as bulky items), providing storage facilities in accordance with the Constabulary's requirements to meet the operational and strategic policing needs throughout the two counties of Hampshire and the Isle of Wight.

In the 12 months up to 1.11.2013, a total of 9 770 vehicles were recovered of which 500 were on the Isle of Wight. Of the total number vehicles recovered, 600 were for which no statutory charging regime existed and for which a contract rate applied.

It is the intention to appoint individual recovery operators. A 'managed service' provision is not required as the Constabulary employs its own in-house vehicle recovery scheme manager.

II.1.6. CPV code(s)

50118400 Breakdown and recovery services for motor vehicles, 50118200 Breakdown and recovery services for commercial vehicles, 50118500 Breakdown and recovery services for motorcycles, 50118300 Breakdown and recovery services for buses, 50118110 Vehicle towing-away services, 63121100 Storage services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Police and Crime Commissioners for Hampshire is seeking to establish a framework arrangement for vehicle recovery services, other property, long term & short term storage of vehicles.

The framework will be for a period of four (4) years with an anticipated commencement date of 1.4.2014.

Estimated value excluding VAT:

Range: between 1 and 8 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A Parent Company Guarantee or Performance Bond may be required if an organisations financial risk score is weak. See Document 1 Guidance for Tender Completion for more information regarding the tender process.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: In accordance with Articles 43 to 51 of Directive 2004 /18/EC as amended by S.I. 2007/2157, 2009/2992, 2011/1441 and Regulation 23 of the Public Contracts Regulations 2006 as amended by 'The Public Contracts (Amendment) Regulations 2009'.

III.2.2. Economic and financial ability

List and brief description of conditions: Economic and Financial Standing will be assessed in line with Regulation 24 of the Public Contract Regulations 2006.

Minimum level(s) of standards possibly required: Organisation is solvent. Organisation is not bankrupt or in the process of being wound-up or subject to proceedings for a declaration of bankruptcy.

Organisations are advised that the following minimum insurance levels are required:

Employer's Liability GBP 5 million

Public Liability GBP 5 million

Product Liability GBP 5 million

Motor Vehicle - Unlimited for injury or death and GBP 5 million for damage to property

Motor Traders Insurance, must include 'Defective Workmanship' - GBP 5 million

To support the financial assessment the Police and Crime Commissioner for Hampshire will obtain a financial appraisal report from N2Check.

The report provides the Police and Crime Commissioner for Hampshire with an overall risk score which will be used to assess the applicants financial standing. If this information is not available from N2Check, a risk score will be calculated as per the model detailed in the pre-

qualification questionnaire.

The risk score obtained for your organisation will be assessed against the criteria as detailed below:

Score of between 0 and 25 – fail.

Score of between 26 and 49 - pass – subject to

provision of a suitable parent company guarantee or commitment to provide a performance bond if/when deemed appropriate. If either one of these is unable to be provided, this will result in a “Fail.” Please note: a financial appraisal (using the same financial appraisal and evaluation process) will be carried out on the parent company to assess their suitability to act as guarantor.

Score of 50 and over - pass.

Further details are contained in Document 1 Guidance for Tender Completion.

Organisation has required levels of insurance or organisation will increase insurance levels to meet requirements and sufficient evidence of this is provided.

III.2.3. Technical and professional ability

List and brief description of conditions:

It is a minimum condition that the successful operators must hold PAS 43:2012 (2010) and certification to ISO 9001 which are the minimum standards for operating on this contract and to be complied with at all times throughout the duration of the contract.

In addition tenderers need to be aware of the criteria set out in Document 1 Guidance for Tender Completion.

Minimum level(s) of standards possibly required:

Sustainability - The Police and Crime Commissioner for Hampshire requires its suppliers to support its approach in proactively managing its Corporate Social Responsibility including the reduction of its carbon footprint, impact on the environment and use of natural resources. A 'No' answer to this question will result in a Fail.

Equalities - The Police and Crime Commissioner for Hampshire has a legal duty to promote equal opportunities and ensure that all members of the community are treated fairly and equally. It is important to know that potential suppliers accept their legal duties in this area and will be able to manage staff appropriately. If your answer is 'No' to any of these questions this may result in a Fail.

Health & Safety - Tenderers will need to answer a series of questions set out in the Tender Return document to demonstrate they meet minimum standards of Health & Safety required to operate on this framework.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

TQ1115

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 17.1.2014 - 14:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

17.1.2014 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

Expressions of Interest is by way of registering and downloading the tender documentation on In-tend found at <https://in-tendhost.co.uk/hampshire>. Tenderers are required to register their company details on the In-tend, e-tendering system. No charge is made for

registration or access to this system. Full details and user guides on how to register and operate the system are available via the link <https://in-tendhost.co.uk/hampshire> Once in the web site, click on 'current tenders' and then on 'new tender details' for this framework for further information. If you wish to express interest please click on 'express interest' and if you have not previously done so, register your company. The e-mail address should be for the person who will deal with the tender, as login details, subsequent messages and tender documents will be automatically sent to this e-mail address, therefore please ensure the email account registered on this system is regularly monitored. You may register more than one user per organisation against your account.

Tender Conditions of Participation - Inspection of Premise/s and Vehicles

It is a condition of tendering for this framework that each premises from which you wish to operate and every vehicle which you intend to use on the scheme, will be examined by an inspection body appointed by the Police and Crime Commissioner, for compliance with PAS43 2012 (2010) and the requirements of the Hampshire Constabulary Vehicle Recovery Scheme, as set out in the contract and operational schedule.

The fee for this inspection of each premise is GBP 250 (+ VAT). The fee payable for each light recovery vehicles GBP 40 (+ VAT), and for heavy recovery vehicles GBP 60 (+ VAT).

Tenderers on the Isle of Wight will, additionally, be expected to pay the ferry fares of the inspection body.

The fee must be paid to the inspection body before the inspection takes place and fees are not refundable.

Prior to inspection, the inspection body must be provided with a weighbridge certificate for every vehicle, not more than three months old, indicating kerbside weight and individual axle /bogie weights whilst the vehicle is on normal kerbside condition. All weights must be measured with a driver in the cab and all equipment stowed in normal travelling condition. Any misrepresentation of axle weights by temporarily repositioning equipment may result in the contractor being withdrawn from the tender process.

The inspection body will also require that it be provided, before visit, with measurements of the wheelbase and overhang, as shown in the diagrams. Details of this requirements are provided at Document 8 and Document 9.

You are also required to arrange an inspection by the Environment Agency of each of the premises you intend to use on this scheme. The Agency will provide a copy of their report which must be submitted with this tender submission. Inspection will include assessment of suitability for the storage of End-of-Life vehicles, appropriate licensing and compliance with Waste Management and End-of-Life Vehicles Regulations.

For an inspection, please contact Katherine Ebert at the Environment Agency by E-Mail on: katherine.ebert@environment-agency.gov.uk

In the event of any difficulty in contacting Ms Ebert, please refer to the Police Procurement Category team via the correspondence tool through Hampshire County Council's e-tendering system (In-Tend).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

27.11.2013