

United Kingdom-Edinburgh: Performance review services

OJ S 232/2013 29/11/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sea Fish Industry Authority
Postal address: 18 Logie Mill, Logie Green Road
Town: Edinburgh
Postal code: EH7 4HS
Country: United Kingdom
Contact person: Regions
For the attention of: Malcolm Large
E-mail: m_large@seafish.co.uk
Telephone: +44 1315583331

Internet address(es):

General address of the contracting authority: www.seafish.org
Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA5441

Additional information can be obtained from:

Official name: Sea Fish Industry Authority
Postal address: 18 Logie Mill, Logie Green Road
Town: Edinburgh
Postal code: EH7 4HS
Country: United Kingdom
Contact person: Regions
For the attention of: Malcolm Large
E-mail: m_large@seafish.co.uk
Telephone: +44 1315583331
Internet address: www.seafish.org

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Sea Fish Industry Authority
Postal address: 18 Logie Mill, Logie Green Road
Town: Edinburgh
Postal code: EH7 4HS
Country: United Kingdom
Contact person: Regions
For the attention of: Malcolm Large
Telephone: +44 1315583331
Internet address: www.seafish.org

Tenders or requests to participate must be submitted: Official name: Sea Fish Industry Authority

Postal address: 18 Logie Mill, Logie Green Road
Town: Edinburgh

Postal code: EH7 4HS
Country: United Kingdom
Contact person: Regions
For the attention of: Malcolm Large
E-mail: m_large@seafish.co.uk
Telephone: +44 1315583331
Internet address: www.seafish.org

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Other: Review of service

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Seafish Regional Engagement Review.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: National.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Tenders are invited to:

— Review our regional delivery operations in England, Scotland, Northern Ireland and Wales, identifying strengths and weaknesses of the approaches in the four regions, including discussions with stakeholders;

— Identify if a dedicated regional delivery function aids the efficient delivery of the Seafish Corporate Plan and/or enhances the reputation of Seafish and the services provided by Seafish in the regions;

— Address the fundamental question: 'is there a need for regional delivery staff?' and, if so 'are current staffing and budgetary levels sufficient?';

— Assess the alignment of our regional work with the policies of each Administration and make recommendations for improved alignment;

— Make recommendations on how Seafish can best present regionally delivered work to regional stakeholders;

— Make recommendations on the structure of a revised Seafish regional delivery on a UK wide basis as well as in the constituent regions.

II.1.6. CPV code(s)

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

4. Awarding Criteria

Content

Bids will be evaluated for approach and proposed content and coverage.

Service level

How will you deliver this? How will you ensure that we are getting the best from you?

Reputation/experience

We are looking for individual(s) who are suitably qualified to undertake this review.

References

Please provide two references. Have you worked with similar briefs before?

Responsibilities of the supplier

The successful bidder(s) will be required to produce a report reviewing Seafish regional engagement and evaluating the likely impact (e.g., on our income/expenditure, roles /responsibilities, etc.) of any recommendations. Your tender should state which (if any) professional codes of practice you will follow, and provide a timeline for completion of the project(s).

Management

The agreement(s) will be managed by Seafish.

Publication

The report will be reviewed by the Seafish Executive. It may not be published, but will be circulated to a wider audience.

5. Budget

The maximum available budget for this piece of work is GBP 20 000 including VAT.

6. Timescale

Tenders are required by Friday 3.1.2014. Successful bidders will be notified during the week commencing 8.1.2014. The work is required to be completed by 31.3.2014.

Estimated value excluding VAT: 16 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 3 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

- III.1.1. Deposits and guarantees required**
- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**
The performance of the contract is subject to particular conditions: no
- III.2. Conditions for participation**
 - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
 - III.2.2. Economic and financial ability**
 - III.2.3. Technical and professional ability**
 - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
 - III.3.1. Information about a particular profession**
 - III.3.2. Information about staff responsible for the performance of the contract**
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

- IV.1. Type of procedure**
 - IV.1.1. Type of procedure**
Open
 - IV.1.2. Information about the limits on the number of candidates to be invited**
 - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
 - IV.2.1. Award criteria**
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
 - IV.2.2. Information about electronic auction**
An electronic auction will be used: no
- IV.3. Administrative information**
 - IV.3.1. File reference number attributed by the contracting authority**
 - IV.3.2. Previous publication concerning this procedure**

- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**
13.1.2014 - 12:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
English.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8. Conditions for opening of tenders**
Date: 2.12.2013 - 12:00
Place:
Edinburgh

Section VI: Complementary information

- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**
(MT Ref:110703)
- VI.4. Procedures for review**
- VI.4.1. Review body**
Official name: Seafish
Postal address: 18 Logie Mill, Logie Green Road
Town: Edinburgh
Postal code: EH7 4HS
Country: United Kingdom
E-mail: info@seafish.co.uk
Telephone: +44 1315581442
Internet address: www.seafish.org
- VI.4.2. Review procedure**
- VI.4.3. Service from which information about the review procedure may be obtained**
- VI.5. Date of dispatch of this notice**
27.11.2013