

United Kingdom-Bridgend: Property insurance services

OJ S 232/2013 29/11/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: Valleys to Coast Housing Ltd

Postal address: Tremains Business Park, Tremains Road

Town: Bridgend

Postal code: CF31 1TZ

Country: United Kingdom

For the attention of: Alun Rawlins

E-mail: [alun.rawlins@v2c.org.uk](mailto:alun.rawlins@v2c.org.uk)

Telephone: +44 1656762460

**Additional information can be obtained from:**

Official name: Marsh Ltd

Postal address: 16 Windsor Place

Town: Cardiff

Postal code: CF10 3BY

Country: United Kingdom

For the attention of: Judith Carroll

E-mail: [judith.carroll@marsh.com](mailto:judith.carroll@marsh.com)

Telephone: +44 2920431112

Fax: +44 2920431100

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Marsh Ltd

Postal address: 16 Windsor Place

Town: Cardiff

Postal code: CF10 3BY

Country: United Kingdom

For the attention of: Judith Carroll

E-mail: [judith.carroll@marsh.com](mailto:judith.carroll@marsh.com)

Telephone: +44 2920431112

Fax: +44 2920431100

**Tenders or requests to participate must be submitted:** Official name: Marsh Ltd

Postal address: 16 Windsor Place

Town: Cardiff

Postal code: CF10 3BY

Country: United Kingdom

For the attention of: Judith Carroll

E-mail: [judith.carroll@marsh.com](mailto:judith.carroll@marsh.com)

Telephone: +44 2920431112

Fax: +44 2920431100

**I.2. Type of the contracting authority**

Other: Social Landlords

### **I.3. Main activity**

Housing and community amenities

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Provision of Household Buildings Insurance in respect of Leasehold Properties and Excluding Broking Services.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Within the Boundaries of Bridgend County Borough Council.  
NUTS code UKL17 Bridgend and Neath Port Talbot

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Provision of Household Buildings Insurance in respect of Leasehold Properties and Excluding Broking Services.

#### **II.1.6. CPV code(s)**

66515200 Property insurance services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: yes

Description of options: Quotations required for an annual contract with an option for a 3 years plus 2 years Long Term Agreement.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 5

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Authority will pay premiums at inception and annually thereafter.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: In order to be considered an Economic Operator organisations must be as at the tender closing date, considered and approved by the Marsh Information Group and meet their required minimum financial standards. In the event that your organisation has not been considered and approved by the Marsh Information Group and would like to be considered for approval please go to [www.marsh.com](http://www.marsh.com) or contact the Public Sector Unit for instructions.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Information and formalities necessary for evaluating if the requirements are met: see III.2.1.

#### **III.2.3. Technical and professional ability**

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes  
Reference to the relevant law, regulation or administrative provision: Reference to the relevant law, regulation or administrative provision: the Insurers must be authorised by the Financial Conduct Authority (FCA) or EU equivalent to carry on business in the relevant classes of Insurance as listed in the lots in this contract notice in accordance with the provisions of the Insurance Companies Act 1982 and any other statutory modifications thereof.

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) yes

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 3: and Maximum number 10

Objective criteria for choosing the limited number of candidates: All Pre-selected Insurers will be issued a copy of the Market Presentation. Any Insurer who registers an interest via e-mail to Marsh Ltd will be considered with agreement from both Marsh and Valleys to Coast Housing Ltd.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

23.12.2013

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

The following have been pre-selected:

ACE SA –NV, Bank House, 8 Cherry Street, Birmingham, B2 5AL

Allianz, Allianz Cornhill House, Leadenhall Street, London, EC3A 1AA

Aspen Insurance, 88 Leadenhall Street, London, EC3A 3BA,

CNA 77 Gracechurch Road, London

Ocaso SA UK, 3rd Floor, 110 Middlesex Street, London, E1 7HY

Risk Management Partners, 9 Alie Street, London, E1 8DE

Royal & SunAlliance, PO Box 152, West Gate, Colston Avenue, Bristol, BS99 7RD

Travelers Insurance Company Limited, St Paul House, 61-63 London Road, Redhill, Surrey

Zurich Municipal, Hermes House, Southwood Crescent, Farnborough, Hampshire, GU14 0NJ

Tokio Marine, London,

Aviva Insurance, London

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

27.11.2013