

Norway-Oslo: IT services: consulting, software development, Internet and support

OJ S 221/2016 16/11/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Norges Bank — NBREM

National registration number: 937884117

Postal address: Bankplassen 2

Town: Oslo

Postal code: N-0107

Country: Norway

For the attention of: Jørgen Haugli

E-mail: nbremHRprocurement@nbrem.no

Telephone: +47 24073562

Internet address(es):

General address of the contracting authority: <http://www.nbrem.no>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1303>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/149487>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: Central bank

I.3. Main activity

Economic and financial affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Procurement of HR System.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Oslo.

NUTS code NO011 Oslo

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

NBREM wishes to acquire an HR system capable of supporting a majority of the processes, such as HR strategies; recruitment; training and development; personnel administration; organizational development; deployment and exit of staff; employee data and reporting. The HR system should offer a user friendly, intuitive process flow, ease of use and process support for a multisite organization with up to 200 employees. The system does not necessarily need to be able to cover all processes to the same extent. The system shall be provided as Software as a Service ('SaaS') and include; system setup, configuration and implementation, and preferably migration of data from the existing system (ADL); all necessary underlying software licenses, software maintenance, hardware, operations, monitoring, service, upgrades, and any other product or service needed for the vendor to provide a holistic all-inclusive HR system delivered as SaaS with a 24/7 service level; incident management within the service level; 2nd/3rd line customer support; as well as continuous improvement function. The SaaS solution and implementation services are requested by NBREM. The contracting party will be Norges Bank. Please note that subsidiary entities of NBREM (Norges Bank) will be additional recipients of the System Procurement and will require access and usage rights to the HR System to be procured.

Further information will be made available in the RFQ document.

II.1.6. CPV code(s)

72000000 IT services: consulting, software development, Internet and support, 48450000 Time accounting or human resources software package, 72212450 Time accounting or human resources software development services, 48000000 Software package and information systems, 48219300 Administration software package, 48422000 Software package suites, 48517000 IT software package, 48900000 Miscellaneous software package and computer systems, 50324100 System maintenance services, 72220000 Systems and technical consultancy services, 72222300 Information technology services, 72227000 Software integration consultancy services, 72253200 Systems support services, 72261000 Software support services, 72266000 Software consultancy services, 72267100 Maintenance of information technology software

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The contract term is 4 years, with an option for NBREM to extend with 1 + 1 year.

The estimated total value of the contract, including options for extension, is between NOK 5 million and NOK 10 million (ex. VAT). Please note that the estimate is uncertain and that the value may be lower or higher.

Further information will be made available in the RFQ document.

Estimated value excluding VAT:

Range: between 5 000 000 and 10 000 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 048 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — Requirement 1: The candidate shall be a legally established company. Required documentation: Norwegian companies: Certificate of registration. Foreign companies: Proof of registration in trade register or registration in a register of business enterprises as described in the business legislation of the country where the company is established. Companies of all nationalities: Certificates shall not be older than 6 months calculated from the date set as deadline for delivery of request for participation. — Requirement 2: Norwegian companies: The candidate shall be in compliance with Norwegian rules and regulations regarding tax payments and VAT payments. Foreign companies: The candidate shall be in compliance with rules and regulations regarding tax payments and VAT payments in accordance with the legal provisions of the country in which he is established. Required documentation: All companies: Tax certificate and VAT certificate. Norwegian companies can obtain the certificates through Altinn. Any outstanding tax payments shall be duly explained. Certificates shall not be older than 6 months calculated from the date set as deadline for delivery of request for participation.

III.2.2. Economic and financial ability

List and brief description of conditions: — Requirement 3: The candidate shall have an economic and financial standing required to fulfill the contract. Required documentation: The

candidate's last three years' financial statements, or extracts from this (at a minimum income statements and balance sheets). An auditor's certificate for each year shall also be enclosed. Attachment merely of consolidated accounts or parent companies' accounts will not be accepted.

III.2.3. Technical and professional ability

List and brief description of conditions:

— Requirement 4: Substantial and proven experience from similar deliveries is required.

Required documentation: The candidate shall provide a list of at least three examples of HR system deliveries to customers in public or private sector. Evidence of services provided shall be given: — where the recipient was a contracting public authority, in the form of certificates issued or countersigned by the competent authority; or — where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the candidate. The candidate shall provide its reference cases with a description of the project, including time of delivery, the candidate's role, total contract value, name of customer and other relevant information suitable to determine the candidate's experience from similar operations. The response must be based on the information provided in sections 1.3 and 4 of the RFQ document.

— Requirement 5: A proven ability to perform the obligations of the contract is required.

Required documentation: The candidate shall provide a statement of: 1) the average annual manpower of the candidate and the number of managerial staff for the last three years; 2) the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract; and 3) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work. The response must be based on the information provided in sections 1.3 and 4 of the RFQ document.

— Requirement 6: The candidate shall have a well-functioning quality assurance system.

Required documentation: The candidate shall describe the quality assurance systems used by the candidate in general for its business activities. Describe how this is implemented and provide documentation to prove that the quality assurance system is actually applied.

Requirement 7: The candidate shall have a well-functioning Risk & Security practice and a well-established security organization. The candidate must be able to document that Risk & Security is a priority in their organization. NBREM data shall only be stored or processed in countries with a corruption level of 44 or better according to the Transparency International Index. Required documentation: Provide a description of the technical facilities and measures used for ensuring quality in regard of risk and security. The description must contain: 1) a description of the candidate's approach, framework and work practices within Risk & Security; 2) a description of its security organization, and the security organization's organizational chart; and 3) the location of the candidate's data centres.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 6

Objective criteria for choosing the limited number of candidates: NBREM will select a minimum of 3 candidates for the tendering and negotiation phase. If more than 3 candidates are qualified, NBREM will select up to the 6 highest scoring candidates on qualification criteria (requirements) 4 and 5. The scoring will reflect to what degree the candidate's response is relevant to NBREM's needs (see further description in sections 1.3 and 4 of the RFQ document).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HR System

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

15.12.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The candidates will receive the RFQ document from NBREM as a result of having returned a signed non-disclosure agreement to NBREM. The completed and signed non-disclosure agreement shall be returned by e-mail to nbremHRprocurement@nbrem.no. The candidates shall reply to the RFQ based on the information and instructions in the RFQ document.

See the attached non-disclosure agreement.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

14.11.2016