

Finland-Helsinki: Provision of assistance services for the information centre of the European Commission Representation in Finland: PO/2016-10/HEL

OJ S 222/2016 17/11/2016

Contract award notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Communication, Representation in Finland

Postal address: Malminkatu 16

Town: Helsinki

NUTS code: FI Suomi / Finland

Postal code: 00100

Country: Finland

Contact person: Head of Administration

E-mail: comm-rep-fi-tender@ec.europa.eu

Internet address(es):

Main address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1597>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of assistance services for the information centre of the European Commission Representation in Finland: PO/2016-10/HEL.

Reference number: PO/2016-10/HEL.

II.1.2. Main CPV code

79621000 Supply services of office personnel

II.1.3. Type of contract

Services

II.1.4. Short description

The information and communication assistant mainly concentrates on the advisory tasks, both external and internal requests, and has the overall responsibility of the management of the information centre. The tasks of the Info Point assistant are advising the general public in

getting EU-related information, coordinating group visits to the Representation, participating in special events arranged mainly at the Representation and replying to external and internal requests.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 237 600,00 EUR

II.2. Description

II.2.3. Place of performance

NUTS code: FI Suomi / Finland

II.2.4. Description of the procurement

The information and communication assistant mainly concentrates on the advisory tasks, both external and internal requests, and has the overall responsibility of the management of the information centre. The tasks of the Info Point assistant are advising the general public in getting EU-related information, coordinating group visits to the Representation, participating in special events arranged mainly at the Representation and replying to external and internal requests.

II.2.5. Award criteria

Quality criterion - Name: As per tender specifications / Weighting: 60

Price - Weighting: 40

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2016/S 119-211239](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9.

Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Contract No: PO/2016-10/HEL

Title:

Provision of assistance services for the information centre of the European Commission
Representation in Finland: PO/2016-10/HEL

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

28/10/2016

V.2.2. Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: ManpowerGroup OY

Postal address: Kaivokatu 8

Town: Helsinki

NUTS code: FI Suomi / Finland

Postal code: 00100

Country: Finland

The contractor is an SME: no

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 246 000,00 EUR

Total value of the contract/lot: 237 600,00 EUR

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Body responsible for mediation procedures

Official name: European Ombudsman

Town: Strasbourg

Country: France

Internet address: <http://www.ombudsman.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.5. Date of dispatch of this notice

07/11/2016