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**United Kingdom-London: Security services  
2016/S 222-404486**

**Contract notice**

**Services**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

Home Office  
2 Marsham Street  
London  
SW1P 4DF  
United Kingdom  
Contact person: Chris Veale  
Telephone: +44 2081964811  
E-mail: [chris.veale@homeoffice.gsi.gov.uk](mailto:chris.veale@homeoffice.gsi.gov.uk)  
Fax: +44 2081964442  
NUTS code: UK

**Internet address(es):**

Main address: [www.gov.uk/home-office](http://www.gov.uk/home-office)

**I.2) Joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://gpsesourcing.cabinetoffice.gov.uk/sso/jsp/login.jsp>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available.

Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://gpsesourcing.cabinetoffice.gov.uk/sso/jsp/login.jsp>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5) Main activity**

Public order and safety

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Contract for the provision of operational, management and maintenance services at Tinsley House Immigration Removal Centre/Pre Departure Accommodation and Brook House Immigration Removal Centre.  
Reference number: HO/15/02/OJEU

**II.1.2) Main CPV code**

79710000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Contract for the provision of operational, management and maintenance services at Tinsley House Immigration Removal Centre/Pre-departure Accommodation and Brook House Immigration Removal Centre.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

45112700

55500000

60130000

79713000

79993000

80000000

90911100

92000000

98131000

98341000

98341100

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

The Authority is responsible, under the Immigration Act 1971 and the Immigration and Asylum Act 1999, for detaining and/or enforcing the removal of certain persons (Detainees), being persons detained under the 1971 Act and assigned by the Authority to an Immigration Removal Centre from the United Kingdom.

At any one time, approximately 3 400 Detainees are held overnight in one of nine Immigration Removal Centres, two residential Short Term Holding Facilities, Pre-Departure Accommodation (PDA), prisons and police stations across the United Kingdom. In addition, persons can be detained for shorter periods of time in Short Term Holding Facilities (Rooms) at Reporting Centres, air and sea ports, including locations overseas at the juxtaposed controls in Calais and Coquelles.

The Authority is seeking commercial partners to provide a range of services at two Immigration Removal Centres (IRCs/PDA) which are situated on the perimeter of Gatwick Airport.

Brook House IRC accommodates approximately 508 male detainees. Tinsley House IRC/PDA accommodates approximately 162 male detainees and additionally has 1 family apartment in the IRC for Border Force cases and two apartments for families with children under 18 years old in Pre- Departure Accommodation (PDA).

The Authority is looking to maximise the efficient use of its immigration estate and may increase/decrease capacity at these sites in future. Services at the IRCs/PDA include (but are not limited to):

- Overall management of the Immigration Removal Centres/PDA;
- Security and guarding services;
- Local escorting and hospital bed watches;

- Recreational, sporting and educational facilities;
- Catering and shop services;
- Religious and welfare facilities;
- Provision of furniture and equipment;
- Facilities management and cleaning services; and
- Hard and soft landscaping services.

In the Pre-Departure Accommodation, safeguarding and welfare, recreational, sporting and educational provision will be delivered under a separate contract.

The contract falls under Regulation 74 of and Schedule 3 to the Public Contracts Regulations 2015. As a result the Authority has determined the procurement procedure that is being followed. The Authority will ensure that the procurement procedure is at least sufficient to ensure compliance with the principles of transparency and equal treatment of Bidders.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 96

This contract is subject to renewal: yes

Description of renewals:

This contract can be extended for up to 3 years.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

The evaluation process will be detailed within the Request for Information (Standard Questionnaire) documentation. The Authority intends to invite up to 5 Respondents, provided sufficient Respondents meet the Authority's requirements to be invited to Tender.

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The Authority is not responsible for any bidding costs incurred by potential suppliers in respect of this procurement. The Authority reserves the right to abandon the competitive process and not award any contract; make any changes it sees as reasonable to the competition; remove and/or amend element(s) from the scope of the requirements; and accept or reject any tender.

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Restricted procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2016/S 197-355022](#)

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 13/12/2016

Local time: 11:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 26/01/2017

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

IV.2.7) **Conditions for opening of tenders**

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

Respondents are requested to express interest by 9.12.2016, 14:00 GMT; the process for expression of interest and requesting further information is set out below.

For the avoidance of doubt, please note that Respondents are required to express an interest separately for this competition regardless of their involvement in the previous Market Engagement activities for this project. Any such involvement does not constitute an expression of interest for the competition advertised in this notice.

The Home Office uses an eSourcing toolkit to enable its sourcing activities to be conducted over the internet. In order to express an interest process, please follow the steps set out below.

The procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, participants must first be registered on the e-Sourcing Suite. If you have not yet registered on the e-Sourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS e-Sourcing'.

Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering and who will be entering into a contract if invited to do so. Full instructions for registration and use of the system can be found at <http://gps.cabinetoffice.gov.uk/i-am>.

Once registered, organisations wishing to participate in the tender must send an email to: [Gatwickprocurement@homeoffice.gsi.gov.uk](mailto:Gatwickprocurement@homeoffice.gsi.gov.uk). The email should be entitled 'Gatwick re-tender Project — Expression of Interest' and contain the following details: your organisation's name, your contact name, e-mail address and telephone number.

Any expressions of interest not submitted in the required form (or containing the requested information) may be rejected. Participants are requested to express interest by 9th December 2016 at 14:00 GMT, to allow sufficient time for the tender administrative process and submission of bids.

The Authority requires Participants to sign a Non-Disclosure Agreement (NDA) in order to be invited to participate in the competition for this project.

On receipt of an email detailed above, the Authority will provide access to the NDA document through the eSourcing portal. The Authority requires Participants to download and re attach a signed copy of the NDA to the event. When saving the 'pdf' document, please ensure that you include the participant organisation's name in the filename.

Once a correctly signed NDA is received by the Authority, Participants will be invited to the RFI and will be able to access all of the project documentation.

RFI clarification requests must be submitted no later than 6.12.2016, 14:00 GMT.

Any expressions of interest not submitted in the required form (or containing the requested information) may be rejected.

For technical assistance on use of the e-Sourcing Suite contact; Crown Commercial Service Help-desk: freephone: +44 3450103503 or email: [supplier@ccs.gsi.gov.uk](mailto:supplier@ccs.gsi.gov.uk).

VI.4) **Procedures for review**

VI.4.1) **Review body**

N/A

N/A

United Kingdom

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

15/11/2016