

United Kingdom-Witham: Health and social work services

OJ S 229/2014 27/11/2014

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Essex Fire Authority

Postal address: Essex County Fire and Rescue Service Headquarters, Kelvedon Park, London Road, Rivenhall

Town: Witham

Postal code: CM8 3HB

Country: United Kingdom

Contact person: As above

For the attention of: Paul Tye

E-mail: paul.tye@essex-fire.gov.uk

Telephone: +44 1376576162

Fax: +44 1376570466

Internet address(es):General address of the contracting authority: www.essex-fire.gov.ukElectronic access to information: www.delta-esourcing.com using access code U7Y3FW46DPElectronic submission of tenders and requests to participate: www.delta-esourcing.com using access code U7Y3FW46DP**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Consultant occupational physician (accredited specialist).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services
NUTS code UKH3 Essex

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Health and social work services. Health services. Miscellaneous health services. Company health services. Medical specialist services. This contract is for the provision of Occupational Health Physician Services to the Authority. The contract is for a period of 3 years with an option to extend by a further 12 months subject to satisfactory performance. Working with and supporting the Authority's Occupational Health Department, the provider will be expected to deliver sickness absence case management advice, fitness to work consultations, specialist medicals (including but not limited to those required by law dealing with asbestos and heavy goods vehicle licensing), supporting the ill health retirement process, advising on reasonable adjustments and/or redeployments, health surveillance as well as providing advice policy formulation in relation to health matters. The services must be delivered, in person, by one named clinician, supported where appropriate and with prior Authority approval, by one named locum. All clinicians must have appropriate General Medical Council registration, including entry onto the GMC Specialist Register at the time of commencement of the contract. The service will be provided in 2 half day sessions of (3.5 hours per session) on a basis of 4 sessions per week for 46 weeks annually. These 2 half day sessions will cover the clinic hours of 9:00 - 17:00 with the requirement to carry out regular evening clinics, as requested (it is envisaged that these will start at 12:00 and finish no later than 20:00).

II.1.6. CPV code(s)

85000000 Health and social work services, 85100000 Health services, 85140000 Miscellaneous health services, 85147000 Company health services, 85121200 Medical specialist services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

As set out in ITT documentation. The estimated value is inclusive of the potential 1 year extension.

Estimated value excluding VAT: 320 500 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

None.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Monthly payment of due sums for completed work 30 days from receipt by the Authority of correctly rendered invoice.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability. In the case of consortium bids, the lead supplier must act as the prime contractor.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

The deliverer of the services will be a doctor whose speciality is recorded as occupational medicine in the General Medical Council's list of registered medical practitioners. They must have completed specialist training in occupational medicine approved by the Postgraduate Medical Education and Training Board (PMETB) or its predecessor the Specialist Training Authority (STA) or an appropriate competent authority in other Member States of the European Economic Area. or The deliverer of the services will have been found eligible by the PMETB or the STA following an assessment of the specialist training undertaken and/or the specialist qualifications awarded elsewhere.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

Bidders are not required to provide evidence of economic and financial capacity when submitting their bid but must give a binding assurance to provide evidence of the type specified within the Invitation to Tender. If successful at the qualitative evaluation stage the successful bidder will be asked to provide evidence using one of the following methods. a) A copy of their audited accounts for the most recent 2 years. b) A statement of their turnover, profit and loss account and cash flow for the most recent year of trading. c) A statement of their cash flow forecast for the current year and a bank letter outlining the current cash and credit position. d) Alternative means of demonstrating their financial status if trading for less than a year (e.g. a business plan for a new venture prepared or reviewed by a professional firm of accountants).

III.2.3. Technical and professional ability

List and brief description of conditions:

(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;

(d) A description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;

(f) The educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;

(j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

Bidders are not required to provide evidence of technical capacity when submitting their bid but must give a binding assurance to provide evidence of the type specified within the Invitation to Tender. If successful at the qualitative evaluation stage the successful bidder will be asked to provide evidence in a suitable form sufficient to support claims made regarding technical capacity.

Minimum level(s) of standards possibly required:

As set out in tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: The Medical Act 1983 and General Medical Council regulations thereunder.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: Tenderers will be required to self-certify their suitability to participate. This will include amongst other areas, economic and financial standing, technical capabilities and qualifications. All bidders who are able to complete this section successfully will be taken forward for evaluation. Full details are available within the ITT documentation available at <https://www.delta-esourcing.com/respond/U7Y3FW46DP>

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

F/380

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 31.1.2015 - 15:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.2.2015 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. This procurement is for a part B Category 25 Service and is exempt from the full obligations of the Public Contract Regulations 2006. Those regulations however still impose an obligation to honour the underlying principles of non-discrimination, equal treatment and transparency, ensuring a sufficient level of advertising. This notice is being published voluntarily by the Authority in recognition of those principles. In further support of these principles the Authority will voluntarily incorporate a minimum 10 calendar standstill at the point information on contract award is communicated to bidders to allow for legal challenge of the award decision. As a Part B category 25 service, this procurement is not obliged to, and will not follow one of the four prescribed routes or their associated time-scales. This notice indicates use of the 'restricted' procedure, but this applies only insofar as tenderers are required to meet minimum standards for their bid to be considered. The use of the PQQ has been limited to allow self-certification of suitability by tenderers, with only the successful bidder being required to provide further evidence prior to contract award. Additionally, bidders will have to complete a pass/fail qualification stage. All bidders who successfully complete this stage will be taken forward for evaluation. Further details of process and time-scales are given in the ITT documents. Details of how to access those documents are given at Section 1 of this notice, and as shown below.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Witham:-Health-and-social-work-services./U7Y3FW46DP>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/U7Y3FW46DP>

GO Reference: GO-20141126-PRO-6188538.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Authority intends to introduce a voluntary minimum 10 calendar day standstill period at the point information on the contract award is communicated to bidders. Appeals should be sent via the delta esourcing communication facility.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

26.11.2014