

**Spain-Madrid: Business and management consultancy and related services**

OJ S 233/2013 30/11/2013

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Consejería de Empleo, Turismo y Cultura

Postal address: Calle Alcalá, 31

Town: Madrid

Postal code: 28014

Country: Spain

For the attention of: Teresa Vales Fernández

E-mail: [teresa.vales@madrid.org](mailto:teresa.vales@madrid.org)

Telephone: +34 917207932

Fax: +34 917208066

**Internet address(es):**General address of the contracting authority: <http://www.madrid.org>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Consejería de Empleo, Turismo y Cultura. Oficina de Registro

Postal address: c/ Caballero de Gracia, 32. Registro General

Town: Madrid

Postal code: 28013

Country: Spain

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Apoyo telefónico, telemático y presencial a la actividad emprendedora de la Comunidad de Madrid, promovido por la Consejería de Empleo, Turismo y Cultura y cofinanciado por el Fondo Social Europeo.

### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Comunidad de Madrid

NUTS code ES30 Comunidad de Madrid

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Apoyo telefónico, telemático y presencia a la actividad emprendedora de la Comunidad de Madrid, promovido por la Consejería de Empleo, Turismo y Cultura y cofinanciado por el Fondo Social Europeo.

### **II.1.6. CPV code(s)**

79400000 Business and management consultancy and related services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 2 670 743,80 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 18

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 18 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 18 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Garantía provisional: 32 000 EUR.

Garantía definitiva: 5 % del importe de adjudicación del contrato, IVA excluido.

#### **III.1.2.**

**Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.2.2. Economic and financial ability**

List and brief description of conditions: Solvencia económico financiera.

Minimum level(s) of standards possibly required: Según Pliego de Cláusulas Administrativas Particulares. Cláusula Primera. Apartado 5.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Solvencia Técnica y Profesional.

Minimum level(s) of standards possibly required:

Según Pliego de Cláusulas Administrativas Particulares. Cláusula Primera. Apartado 5.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Precio. Weighting 100

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

C-810/001-13 (09-AT-37.2/2013)

#### **IV.3.2. Previous publication concerning this procedure**

##### **Prior information notice**

Notice number in the OJ S: [2013/S 71-118327](#) of 11.4.2013

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 27.12.2013

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

27.12.2013

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 15 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 16.1.2014 - 12:00

Persons authorised to be present at the opening of tenders: no

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Programa Operativo de la Comunidad de Madrid, 2007-2013, Eje 1, Tema Prioritario 62. Periodo ejecución 2013-2014.

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Tribunal Administrativo de la Contratación Pública de la Comunidad de Madrid

Postal address: Carrera de San Jerónimo, 13 - 3ª planta

Town: Madrid

Postal code: 28014

Country: Spain

E-mail: [tribunal.contratacion@madrid.org](mailto:tribunal.contratacion@madrid.org)

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

29.11.2013