

**Belgium-Brussels: Hire and maintenance of water coolers**

OJ S 223/2016 18/11/2016

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission

Postal address: 1049

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

Contact person: OIB.02 Marchés publics

E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)

Telephone: +32 22986989

Fax: +32 22960570

**Internet address(es):**Main address: <http://ec.europa.eu>Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)**I.1. Name and addresses**

Official name: European Economic and Social Committee (EESC)

Postal address: rue Belliard 99

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1040

Country: Belgium

Contact person: OIB.02 Marchés publics

E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)

Telephone: +32 22986989

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**Internet address(es):**Main address: <http://ec.europa.eu>Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)**I.1. Name and addresses**

Official name: Committee of the Regions of the European Union (CoR)

Postal address: rue Belliard 101

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1040

Country: Belgium

Contact person: OIB.02 Marchés publics

E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)

Telephone: +32 22986989

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**Internet address(es):**

Main address: <http://ec.europa.eu>

Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

**I.1. Name and addresses**

Official name: European Parliament (EP) in Brussels

Postal address: rue Wiertz 60

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1047

Country: Belgium

Contact person: OIB.02 Marchés publics

E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)

Telephone: +32 22986989

Fax: +32 22960570

**Internet address(es):**

Main address: <http://ec.europa.eu>

Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

**I.1. Name and addresses**

Official name: Innovation and Networks Executive Agency (INEA)

Postal address: chaussée de Wavre 910

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1040

Country: Belgium

Contact person: OIB.02 Marchés publics

E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)

Telephone: +32 22986989

Fax: +32 22960570

**Internet address(es):**

Main address: <http://ec.europa.eu>

Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

**I.1. Name and addresses**

Official name: Research Executive Agency (REA)

Postal address: COV2

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

Contact person: OIB.02 Marchés publics

E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)

Telephone: +32 22986989

Fax: +32 22960570

**Internet address(es):**

Main address: <http://ec.europa.eu>

Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

### **I.1. Name and addresses**

Official name: European Research Council Executive Agency (ERCEA)  
Postal address: place Charles Rogier 16  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1210  
Country: Belgium  
Contact person: OIB.02 Marchés publics  
E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)  
Telephone: +32 22986989  
Fax: +32 22960570  
**Internet address(es):**  
Main address: <http://ec.europa.eu>  
Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

### **I.1. Name and addresses**

Official name: Executive Agency for Small and Medium-sized Enterprises (EASME)  
Postal address: Covent Garden Building, place Charles Rogier 16  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1210  
Country: Belgium  
Contact person: OIB.02 Marchés publics  
E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)  
Telephone: +32 22986989  
Fax: +32 22960570  
**Internet address(es):**  
Main address: <http://ec.europa.eu>  
Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

### **I.1. Name and addresses**

Official name: Bio-based Industries Joint Undertaking (BBI)  
Postal address: avenue de la Toison d'Or 56-60  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1060  
Country: Belgium  
Contact person: OIB.02 Marchés publics  
E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)  
Telephone: +32 22986989  
Fax: +32 22960570  
**Internet address(es):**  
Main address: <http://ec.europa.eu>  
Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

### **I.1. Name and addresses**

Official name: Education, Audiovisual and Culture Executive Agency (EACEA)  
Postal address: rue Colonel Bourg 135-139  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1140

Country: Belgium  
Contact person: OIB.02 Marchés publics  
E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)  
Telephone: +32 22986989  
Fax: +32 22960570  
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Main address: <http://ec.europa.eu>  
Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

#### **I.1. Name and addresses**

Official name: European Defence Agency (EDA)  
Postal address: rue des Drapiers 17-23  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1050  
Country: Belgium  
Contact person: OIB.02 Marchés publics  
E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)  
Telephone: +32 22986989  
Fax: +32 22960570  
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Main address: <http://ec.europa.eu>  
Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

#### **I.1. Name and addresses**

Official name: Single Resolution Board (SRB)  
Postal address: Treurenberg 22  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1049  
Country: Belgium  
Contact person: OIB.02 Marchés publics  
E-mail: [oib-marches-publics@ec.europa.eu](mailto:oib-marches-publics@ec.europa.eu)  
Telephone: +32 22986989  
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**Internet address(es):**  
Main address: <http://ec.europa.eu>  
Address of the buyer profile: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

#### **I.2. Information about joint procurement**

The contract involves joint procurement

#### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2001>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

#### **I.4. Type of the contracting authority**

European institution/agency or international organisation

#### **I.5.**

## **Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Hire and maintenance of water coolers.

Reference number: OIB.02/PO/2016/071/725.

#### **II.1.2. Main CPV code**

39370000 Water installations

#### **II.1.3. Type of contract**

Supplies

#### **II.1.4. Short description**

— Hire of water coolers (with cup holders) supplied in bottles and to be delivered to the buildings of the contracting authorities.

— Hire of water coolers (with cup holders) connected to the mains water supply in buildings of the contracting authorities.

— Supply of additional accessories such as cup holders, cup supports, bottle covers, bottle racks, taps, connections, etc.

— Supply of consumables such as cups, reusable bottles, cleaning sprays, activated carbon filters, etc.

— Installation, testing, commissioning, assistance and maintenance services, as well as any training for operators.

— Repair services (labour, spare parts and transport).

— Removal services (removal — transport — reinstallation).

#### **II.1.5. Estimated total value**

Value excluding VAT: 970 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

42968100 Drinks dispensers

#### **II.2.3. Place of performance**

NUTS code: BE Belgique / België

#### **II.2.4. Description of the procurement**

Hire and maintenance of water coolers.

#### **II.2.5. Award criteria**

Criteria below

Price

#### **II.2.6. Estimated value**

Value excluding VAT: 970 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

the tenderer shall enclose a 'Legal entities' form accompanied by an official document proving the establishment of the entity concerned and the country where the tenderer has his head office or is domiciled. He must also provide all the documents and information required in point III.1 'Conditions for participation' of this notice and listed in Annex I 'Checklist of documents to be completed and provided' to the tender specifications.

The tenderer shall enclose a duly signed and dated solemn declaration stating that he is not in any of the situations which would exclude him from participating in a contract awarded by the European Union. The solemn declaration must take the form of the template published on the following page, in its entirety: [http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

NB: the successful tenderer must, on pain of exclusion, provide the following documentary evidence in support of the solemn declaration prior to signature of the contract.

NB: if groupings are awarded the contract, they must provide the solemn declaration along with the supporting documents and information for each individual member.

The tenderer shall provide an authorisation from the FASFC for the marketing of foodstuffs (wholesale beverage trade — water coolers).

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

the tenderer must provide:

— copy of the financial statements (balance sheets and operating accounts) for the past 3 financial years, showing the annual pre-tax profit. If, for a valid reason, the tenderer is unable to provide them, he must enclose a statement as to annual pre-tax profits for the past 3 years. If the financial statements or the declaration show an average loss over the past 3 years, the tenderer must furnish another document as proof of his financial and economic capacity, such as the appropriate guarantee from a third party (e.g. the parent company), statements from auditors, chartered accountants or equivalent,

— statement as to specific annual turnover related to this contract, realised during the past 3 financial years.

Minimum level(s) of standards possibly required:

to be selected, the tenderer must provide proof of an average specific annual turnover for the past 3 financial years of 300 000 EUR.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- solemn declaration listing the main services provided over the past 3 years in the field covered by this contract. It should specify the amounts and duration, as well as the contact details of the public or private recipients of the services provided. The contracting authority reserves the right to verify the information provided and to ask the recipients of the services mentioned how satisfied they were with the services provided by the tenderer.
- work instructions listing the current procedures used by the tenderer's staff during delivery, installation and sanitary maintenance of water coolers,
- self-declaration or evidence of a partnership with a collector of electrical and electronic waste in accordance with the WEEE Directive.

Minimum level(s) of standards possibly required:

for the list of the main services provided in the past 3 years, provide evidence of 10 contracts related to the object of this contract with a minimum annual value of 1 500 EUR each.

The instructions should include at least the following information: hygiene/workwear rules, installation rules for mains water coolers, installation rules for bottle water coolers.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 06/01/2017 Local time: 17:30

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 13/01/2017 Local time: 10:00

Place:

Office pour les infrastructures et la logistique — Bruxelles (OIB), bâtiment CSM1, cours Saint-Michel 1 (entrée côté rue Père de Deken 23), 1040 Bruxelles, BELGIUM.

Information about authorised persons and opening procedure: 1 duly authorised representative per tenderer may attend the opening of tenders (a passport or identity card must be presented). Tenderers wishing to attend must inform Unit OIB.02.002 Public Procurement, in writing (see address details given in point I.1), no later than 2 working days prior to the opening session.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

36 months after award.

### **VI.3. Additional information**

1) The specifications and additional documents (including questions and answers) will be available at the following web address:

<https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2001>

Interested parties are invited to register via the website. They will then be notified by the online public procurement system of any updates available for this invitation to tender. Parties not registered on the site are requested to consult it regularly. The Commission cannot be held responsible should tenderers not be aware of any additional information on this invitation to tender given on this website.

The website will be updated regularly; it is the responsibility of tenderers to check for any updates and modifications during the tendering period.

Additional information on contract terms, contract renewals, conditions for participation, minimum levels of capacity required, total estimated contract volume, etc. can be found in the specifications available on the aforementioned website. No paper version will be issued.

EMAS-certified since 2005, the OIB adopts an environmentally friendly attitude. EMAS is the eco-management and audit scheme, the EU voluntary instrument used by organisations to improve their environmental performance.

2) Executive agencies may be included in the contract as contracting authorities (within a limit of 10 % of the total contract value and for all the executive agencies taken together) if, at the time of publication of this invitation to tender, they were not yet officially set up or in the process of being set up and, consequently, no formal designation could be specified in the invitation to tender documents (where applicable).

3) For further information on participating in invitations to tender and on the sequence of procedures for public procurement at the OIB, please consult the 'Guide for tenderers' and the brochure 'Doing business with the European Commission', accessible via the link:

[http://ec.europa.eu/oib/procurement\\_fr.htm](http://ec.europa.eu/oib/procurement_fr.htm)

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [GeneralCourt.registry@curia.europa.eu](mailto:GeneralCourt.registry@curia.europa.eu)

Telephone: +352 43031

Fax: +352 43032100

Internet address: <http://curia.europa.eu>

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

within 2 months of the plaintiff being notified or, failing this, of the date on which it became known to them. A complaint made to the European Ombudsman neither suspends this period nor opens a new period for lodging appeals.

**VI.5. Date of dispatch of this notice**

08/11/2016