

**Norway-Ås: Civil engineering consultancy services**

OJ S 230/2014 28/11/2014

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Ås kommune, Kommunalteknisk avdeling

National registration number: 964 948 798

Postal address: Postboks 195

Town: Ås

Postal code: 1431

Country: Norway

For the attention of: Lillann Skuterud Hansen

E-mail: [lillann.skuterud.hansen@as.kommune.no](mailto:lillann.skuterud.hansen@as.kommune.no)

Telephone: +47 64962000

**Internet address(es):**Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3789>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/124438>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local agency/office

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Framework agreement for consulting services within Municipal engineering.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: 1430.

NUTS code NO012 Akershus

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 4 000 000 NOK

**II.1.5. Short description of the contract or purchase(s)**

Designing and construction management within Municipal engineering areas.

**II.1.6. CPV code(s)**

71311000 Civil engineering consultancy services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Consulting services within Municipal engineering includes works for approximately NOK 1 000 000 per year.

**II.2.2. Information about options**

Options: yes

Description of options: The framework agreement is valid for 2 years, with an option for a further 1+1 years.

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.3.2015. Completion 1.3.2017

**Section III: Legal, economic, financial and technical information**

---

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The supplier must have their affairs in order with respect to the payment of tax, payroll tax and value added tax (VAT).

Tax certificates not older than 6 months from the deadline for receipt of tenders. Tax certificates mean:

For Norwegian suppliers:

- Form from the Tax Directorate (RF-1244) for VAT issued by the Tax Office.
- Form from the Tax Directorate (RF-1244) for tax and employer contributions issued by the Tax Collection Office.

For foreign tenderers:

- Foreign suppliers must submit equivalent certificates from their own country that show that they have an arrangement for the payment of taxes and duties. If the authorities in the relevant country do not issue such certificates, the supplier should submit a declaration which states that all taxes and duties have been paid. The declaration shall be approved and signed by the supplier's Financial Director/ person responsible for Finance.

For work which shall be performed in Norway the tenderer must fulfil Norwegian HSE requirements.

- Filled out and signed HSE self-declaration in accordance with PPR Annex 2. Please use the attached template, see part 2 Annex 2.

The supplier must be a legally established company.

Norwegian suppliers:

- Company Registration Certificate.

Foreign suppliers:

- Confirmation that the supplier is registered in a trade register or company register in accordance with the law in the country where the supplier is established.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: The supplier shall have sufficient financial strength to be able to fulfil the contract.

The tenderer's Annual accounts including notes with the Board's and the auditor's reports from the last 2 years.

If the Annual accounts for the previous year are not finished before the tender deadline for this contest expires, the preliminary annual accounts shall also be attached.

The Contracting Authority reserves the right to carry out a credit assessment from an approved credit assessment company. Financial strength is evaluated in relation to turnover, operating profit margin, solidity and liquidity.

The tenderer may choose to rely on other companies' capacity to fulfil the requirement for the tenderer's economic and financial position.

The tenderer must, in such an event, document the resources of the companies on which he will rely and prove that he will have the requisite resources from these companies at his disposal during the contract period, for example by presenting a commitment statement, guarantee, co-operation agreement or similar.

This applies regardless of the legal nature of the connection between the companies, i.e. that the supporting companies can either be the tenderer's parent company, another company in the same group, a co-operation partner etc.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

The supplier shall have sufficient capacity and expertise to be able to fulfil the contract and implement the assignment.

A brief overview shall be given of the company's total manpower and an account that proves that the service provider has sufficient capacity and competence to fulfil the assignment.

The documentation must describe the supplier's (and any sub-supplier's) capacity, expertise and back-up resources within the various categories.

Own company:

In addition, a short, overall description of the company shall be given, including:

— An account of the company's business concept and core competencies related to the scope of the delivery.

— An overview of the company's history, organisation and ownership, as well as a description of the current business.

— Description of how the supplier is organised for the implementation of this contract.

— A brief description of the supplier's quality assurance system, as well as a copy of the table of contents for the system).

Collaborative partners/sub suppliers:

With any collaborative constellations and use of sub suppliers, the supplier shall attach the following:

— Name, address and organisation number (company registration) for the sub suppliers.

— Description of which part of the contract shall be taken care of by sub suppliers.

If the supplier uses other suppliers to meet one or more of the qualification requirements, sufficient documentation must be given about the sub-supplier to be able to confirm that the requirement is met.

The supplier shall have sufficient experience from similar assignment connected to the requested special fields.

3 certificates should be submitted from relevant deliveries during the last 3 years. The certificates should be signed or confirmed in writing by the Contracting Authority for the different deliveries, and as a minimum shall include:

— Brief description of the delivery.

— Date of execution.

— Scope of delivery in monetary amount.

— Name, and telephone number of the reference person at the contracting authority.

If it is not possible to acquire signed or verified attestations, the supplier shall provide a list of all relevant assignments with descriptions according to the above points.

The Contracting Authority must have the possibility to contact the contact persons who are listed.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

14/03683

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

14.1.2015 - 13:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 090 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 14.1.2015 - 13:00

Persons authorised to be present at the opening of tenders: no

#### **Section VI: Complementary information**

---

##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

27.11.2014