

United Kingdom-Ipswich: Financial auditing services

OJ S 231/2014 29/11/2014

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: University Campus Suffolk

Postal address: Waterfront Building, Neptune Quay

Town: Ipswich

Postal code: IP4 1QJ

Country: United Kingdom

Contact person: Finance Department — Procurement

For the attention of: Purchasing Manager — Julie Harris

E-mail: procurement@ucs.ac.uk

Telephone: +44 1473338350

Internet address(es):General address of the contracting authority: <http://www.ucs.ac.uk>Address of the buyer profile: <http://www.ucs.ac.uk>Electronic access to information: <https://www.delta-esourcing.com/delta>Electronic submission of tenders and requests to participate: <https://www.delta-esourcing.com/delta>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

UCS External Audit 2014.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 24: Education and vocational education services

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Financial auditing services. Provision of External Audit Services for the University Campus Suffolk.

II.1.6. CPV code(s)

79212100 Financial auditing services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The contract duration is for 5 years with an optional 2 year extension.

Estimated value excluding VAT: 280 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 84 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

30 days from receipt of correct invoice.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liabilities.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance.

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established.

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

Minimum level(s) of standards possibly required: Evidence to be included with tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) A list of the works carried out over the past 5 years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct.

(b) A list of the principal deliveries effected or the main services provided in the past 3 years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given:

— where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority;

— where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator.

(c) An indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work.

- (d) A description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities.
- (e) Where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate.
- (f) The educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work.
- (g) For public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract.
- (h) A statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last 3 years.
- (i) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.
- (j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.
- (k) With regard to the products to be supplied:
- (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests;
- (ii) certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to specifications or standards.
- Minimum level(s) of standards possibly required:
- Evidence and statements to be included with tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision:

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

UCS030

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

15.3.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 16.3.2015 - 12:00

Place:

Ipswich.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SME's). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically

advantageous tender.

For more information about this opportunity, please visit the Delta eSourcing portal at:
<https://www.delta-esourcing.com/tenders/UK-UK-Ipswich:-Financial-auditing-services./5USV338V7C>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/5USV338V7C>

GO Reference: GO-20141124-PRO-6183058; GO-20141124-PRO-6183178.

Please note the PQQ documentation is available to download via the Delta portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Ipswich:-Financial-auditing-services./5USV338V7CPQQ>

documentation is available until the 5.1.2015. PQQ submissions are to be returned no later than 17:00 pm on the 5.1.2015.

VI.4. Procedures for review

VI.4.1. Review body

Official name: University Campus Suffolk

Postal address: Waterfront Building, Neptune Quay

Town: Ipswich

Postal code: IP4 1QJ

Country: United Kingdom

E-mail: procurement@ucs.ac.uk

Telephone: +44 1473338350

Internet address: <http://www.ucs.ac.uk>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: UCS will allow a 10 day standstill period from the notification of the preferred supplier resulting from the evaluation process in accordance with the Alcatel decision. Unsuccessful bidders requiring a debrief of their evaluation may apply to UCS during this period. Applicants will have 2 working days from the notification of award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Contact details as at VI.4.1 above or to UCS Purchasing Manager via the Delta eSourcing portal.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.11.2014