

United Kingdom-Leeds: Audio-visual equipment

OJ S 225/2015 20/11/2015

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: North Eastern Universities Purchasing Consortium

Postal address: The Innovation Centre, 103 Clarendon Road

Town: Leeds

Postal code: LS2 9DF

Country: United Kingdom

Contact person: <https://in-tendhost.co.uk/neupc/>

For the attention of: Mark Hayter

Internet address(es):General address of the contracting authority: <http://www.neupc.ac.uk/>Address of the buyer profile: <https://in-tendhost.co.uk/neupc/>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: The framework agreement will be made available for use by the NEUPC

members, and by the University of Lincoln. Membership of this community may be subject to change due to strategic realignment or the inclusion of new members. A complete listing of the current NEUPC member institutions can be viewed at: <http://www.neupc.ac.uk/our-members>, and the University of Lincoln web address is: <http://www.lincoln.ac.uk/home/>**Section II: Object of the contract**

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Audio Visual Supply and System Design, Integration and Maintenance.

II.1.2. Type of contract and place of performance or delivery

Supplies

A combination of these

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement : 20

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 20 000 000 and 25 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

NEUPCs existing AV equipment agreement has been consistently supported by institutions, and is expected to have delivered expenditure of approximately GBP 20 000 000 over its four year duration by the time the agreement expires on 5.2.2016.

NEUPC is looking to establish a new framework agreement for audio visual equipment supply and the design, supply, installation and support of integrated AV systems, delivering improved pricing and service, with demonstrable savings against those arrangements currently in place. The intended outcome will be a framework in two lots. Lot 1 will provide institutions with a route to market for audio visual equipment on a supply only basis. Lot 2 will provide institutions with access to Audio Visual Integrators, those suppliers that provide AV equipment and install AV systems. Lot 2 also provides for Audio visual equipment and services on a hire basis. There is no opportunity for tenderers to bid for segments of the scope in either lot, however lot 2 tenderers will be required to identify which of the agreement users they do not seek to form contracts with.

Suppliers will be awarded to either lot 1 or to lot 2 therefore tenderers may only bid for Lot 1 or Lot 2, and not both lots.

II.1.6. CPV code(s)

32321200 Audio-visual equipment, 50340000 Repair and maintenance services of audio-visual and optical equipment, 32321300 Audio-visual materials

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one lot only

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Framework Scope

NEUPCs existing AV equipment agreement has been consistently supported by institutions, and is expected to have delivered expenditure of approximately GBP 20 000 000 over its four year duration by the time the agreement expires on 5.2.2016.

NEUPC is looking to establish a new framework agreement for audio visual equipment supply and the design, supply, installation and support of integrated AV systems, delivering improved pricing and service, with demonstrable savings against those arrangements currently in place. The intended outcome will be a framework in two lots. Lot 1 will provide members with a route to market for audio visual equipment on a supply only basis. Lot 2 will provide institutions with access to Audio Visual Integrators, those suppliers that provide AV equipment and install AV systems. Lot 2 also provides for Audio visual equipment and services on a hire basis.

There is no opportunity for tenderers to bid for segments of the scope in either lot, however lot 2 tenderers will be required to identify which of the agreement users they do not seek to form contracts with.

Suppliers will be awarded to either lot 1 or to lot 2 therefore tenderers may only bid for Lot 1 or Lot 2, and not both lots.

The framework agreement will be made available for use by the NEUPC members and by the University of Lincoln regardless of whether or not they are to be defined as contracting authorities for the purpose of the Public Contracts Regulations 2015.

Membership of this community may be subject to change due to strategic realignment or the inclusion of new members. A complete listing of the current.

NEUPC member institutions can be viewed at: <http://www.neupc.ac.uk/our-members>, and the University of Lincoln web address is: <http://www.lincoln.ac.uk/home/>

This framework may be used by the institutions to make purchases on projects that are fully or part-funded by European Union funds or Programs including but not limited to:

1. European Regional Development Fund (ERDF) or;
2. European Structural and Investment Fund (ESIF) or;
3. Research Councils UK (RCUK), the strategic partnership of the UK's seven Research Councils.

Agreement users will use their discretion to determine the most appropriate method for calling off contracts from this framework.

Note: Institutions opting out of the Public Contracts Regulations and / or their partners that access this agreement are not bound by the call off procedure which applies to Contracting Authorities

Call off processes include, but may not be limited to:

Lot 1 (not ranked):

Further competition by E-Auction:

Institutions develop a standard product schedule and all suppliers enter an on-line bidding process to secure the contract to supply.

Further competition by competitive quotation: Purchase orders against line item catalogue product offering.

Further competition by desktop exercise:

Institutions may vary the award weightings against framework scoring to suit individual contract requirements.

Further competition by mini tender:

Usually against a set specification which may result in a term contract for particular product groups, or for a full single source arrangement.

Lot 2 (ranked):

Contracts may be called off as in Lot 1.

Additionally, Lot 2 awarded suppliers will be ranked, allowing institutions to direct award to the supplier that scored the best in the framework award, or if that supplier is not capable (for instance, has no resource available for installation) then the second highest scorer is chosen and so on.

Direct award does not preclude or take precedence above further competition. It is envisaged

that further competition is the preferred method for project and term or single contracts. Institutions may approach Lot 2 suppliers to adopt a blended contracting model, for example where an institution chooses to award all its pre-defined, identified or standardised requirements to one supplier for a period of time, but continues to use further competition with all suppliers on a project by project basis for the more bespoke areas, where innovative design solutions are sought.

Framework structure and supplier coverage.

Lot 1 suppliers will be able to provide identical service to each and every one of the named agreement users. 5 suppliers are envisaged to be awarded to this lot.

Lot 2 Tenderers do not need to be able to supply all agreement users. NEUPC considers nine suppliers to be the optimum number to service the agreement users as a collective however, as tenderers will be required to state which of the named agreement users they wish to withdraw from further competition and direct award participation, it is impossible to accurately predetermine the final number of suppliers

The tender evaluation process will score all tenders and then set them against each other according to institutions that the tenderers have not excluded themselves from supplying. It is possible, depending upon the level of interest and quality of tender submissions that award to supply one institution does not guarantee award to another.

For all Lots, NEUPC shall not be bound to accept any Tender and reserves the right not to conclude a Framework Agreement for some or all of the Services for which Tenders are invited.

Estimated value excluding VAT:

Range: between 20 000 000 and 25 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The framework agreement will operate for 3 years duration, at which time NEUPC reserves the right to invoke an extension period of one year, subject at all times to satisfactory framework performance. Extension of one lot does not guarantee extension to any other lot.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Audio Visual Equipment supply only

1) Short description

Responding to consultation with NEUPC members, the introduction of Lot 1 (Supply Only), is a new strategic direction within the NEUPC Audio Visual framework arrangements.

Historically, Audio Visual products have been provided on a supply only basis within a holistic Audio Visual Framework, serviced by systems integrators whose strengths and added value

are found in system design and installation. This arrangement for supply has been challenged in key areas which this new framework aims to address:

— That institutions have previously had to undertake a full further competition with all (up to nine) awarded suppliers when using the framework to purchase single and low value items of equipment,

— That AV equipment is more competitively priced and widely available through distribution channels than via systems integrators unable to provide added value to a supply only transactions

Category analysis suggests that supply only requirements may be accountable for a significant proportion of 'in-scope, but off framework' expenditure. This new framework provision seeks to increase the proportion of in-scope expenditure captured by the framework.

Lot 1 is designed to be used by institutions that already know their equipment requirements and therefore do not require technical guidance on product selection, but do require an efficient and cost effective route to purchase. Indeed, any institution that seeks technical support is directed to use Lot 2.

The supply of goods will require minimal personnel interaction, and Lot 1 providers will demonstrate proficiency and expertise in logistics management.

Efficient logistics underpinning the Lot 1 arrangement will offer institutions improved pricing. Suppliers bidding for Lot 1 will not be eligible to bid for Lot 2, and vice versa.

Specification.

Suppliers will offer to sell audio visual products to institutions on a supply only basis.

Suppliers awarded to Lot 1 will be required to provide and maintain price files that are compatible with E-marketplaces and which are only issued for institutions' use following NEUPC approvals process.

All purchase orders placed will be responded to by the supplier with a purchase order acknowledgement which confirms the availability of product, delivery service level, and any special instruction regarding returns procedures exceptional to the agreed 'standard service'. Institutions placing orders under Lot 1 will be assured that goods ordered are in stock, and available for next day delivery.

Where a 'not in stock' or 'stock on allocation' status exists, Lot 1 suppliers will immediately inform the purchaser of stock status and guaranteed delivery date.

Suppliers will ensure that all deliveries will be made in accordance with purchase order instructions, especially in respect of 'deliver to' address, 'required for delivery on' date, and any specific delivery access restrictions.

Delivery charges will not apply unless accepted in writing by Us prior to supplier issuing any purchase order acknowledgements.

2) CPV code(s)

32321200 Audio-visual equipment, 32321300 Audio-visual materials

3) Quantity or scope

Estimated value excluding VAT:

Range: between 2 000 000 and 4 000 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Audio visual system design, supply, integration, and maintenance

1) Short description

Lot 2 suppliers will provide design services for integrated audio visual systems, and will have

the capability and resources required to engineer, install and maintain those systems. Suppliers will also offer to sell audio visual products to institutions on a supply only basis. The structure of Lot 2 builds on the success of the NEUPC's previous framework arrangements of supply and installation combined, and seeks to enhance mutual benefit by:

1. Improving engagement with suppliers to positively impact system and environment design opportunities.
2. Encouraging longer term commitment contracts that offer significant efficiency benefits.
3. Clarifying the call off procedures allowed and improving direct award options.
4. Improving and maintaining competitiveness at institutions' further competition stages.

Lot 2 is designed to be used by institutions that do not already know their equipment requirements, and therefore require technical guidance on product selection. Indeed, any institution that seeks technical support is directed to use Lot 2.

Instances of supply only of goods will be allowed in Lot 2 where interaction with suppliers' personnel is required. Lot 2 providers will demonstrate proficiency and expertise in technical sales support and account management, where an understanding of the institution's estate and installed requirements will lead to improved value for money

Suppliers bidding for Lot 2 will not be eligible to bid for Lot 1, and vice versa. NEUPC does not recommend, although does not preclude, institutions use Lot 1 for supply only and then use Lot 2 for installation only.

2) CPV code(s)

32321200 Audio-visual equipment, 50340000 Repair and maintenance services of audio-visual and optical equipment, 32321300 Audio-visual materials

3) Quantity or scope

Estimated value excluding VAT:

Range: between 18 000 000 and 21 000 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Guarantees of performance and financial stability.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Included in tender documentation.

III.2.2. Economic and financial ability

List and brief description of conditions: Included in tender documentation.

Minimum level(s) of standards possibly required: Included in tender documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

Included in tender documentation.

Minimum level(s) of standards possibly required:

Included in tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

AVI2003NE

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 18.12.2015 - 09:59

Payable documents: no

IV.3.4.

Time limit for receipt of tenders or requests to participate

18.12.2015 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 18.12.2015 - 10:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Mark Hayter Senior Procurement Manager NEUPC.

Lorraine Hayes Head of Operational Procurement NEUPC.

Elizabeth Wallington Procurement Manager Sheffield Hallam University.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 36 months.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

17.11.2015