

United Kingdom-Portsmouth: Security, fire-fighting, police and defence equipment

OJ S 225/2015 20/11/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: First Wessex

Postal address: Peninsula House

Town: Portsmouth

Postal code: PO2 8HB

Country: United Kingdom

For the attention of: Ms Charlotte Rew

E-mail: charlotte.rew@firstwessex.org

Telephone: +44 2392896819

Internet address(es):General address of the contracting authority: <http://www.firstwessex.org>Address of the buyer profile: www.housingprocurement.comElectronic access to information: www.housingprocurement.comElectronic submission of tenders and requests to participate: www.housingprocurement.com**Additional information can be obtained from:**

Official name: First Wessex

Postal address: Peninsula House

Town: Portsmouth

Postal code: PO2 8HB

Country: United Kingdom

For the attention of: Ms Charlotte Rew

E-mail: charlotte.rew@firstwessex.org

Telephone: +44 2392896819

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: First Wessex

Postal address: Peninsula House

Town: Portsmouth

Postal code: PO2 8HB

Country: United Kingdom

For the attention of: Ms Charlotte Rew

E-mail: charlotte.rew@firstwessex.org

Telephone: +44 2392896819

Tenders or requests to participate must be submitted: Official name: First Wessex

Postal address: Peninsula House

Town: Portsmouth

Postal code: PO2 8HB

Country: United Kingdom

For the attention of: Ms Charlotte Rew
E-mail: charlotte.rew@firstwessex.org
Telephone: +44 2392896819

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

First Wessex — Totland Security/Concierge Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 23: Investigation and security services, except armoured car services
NUTS code UKJ3 Hampshire and Isle of Wight

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

First Wessex is tendering for a Concierge Service in Totland Close flats in Farnborough. The service shall operate 24 hours a day, 365 days a year from the front desk/office located at the main entrance of the flats. The service will be provided by a specialist security and support agency facilitating an enhanced security and customer service orientated concierge service. The current service employs 3 members of staff who work in a 2 shift system at the desk 7 days a week, between 7:00–19:00 and 19:00–7:00 — with 1 staff member during the day and 2 at night. They work in a pattern of 4 days on and 3 days off. All staff are Security Industry Authority (SIA) licensed.

II.1.6. CPV code(s)

35000000 Security, fire-fighting, police and defence equipment, 75200000 Provision of services to the community

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1.

Total quantity or scope

First Wessex is tendering for a Concierge Service in Totland Close flats in Farnborough. The service shall operate 24 hours a day, 365 days a year from the front desk/office located at the main entrance of the flats. The service will be provided by a specialist security and support agency facilitating an enhanced security and customer service orientated concierge service. The current service employs 3 members of staff who work in a 2 shift system at the desk 7 days a week, between 7:00–19:00 and 19:00–7:00 — with 1 staff member during the day and 2 at night. They work in a pattern of 4 days on and 3 days off. All staff are Security Industry Authority (SIA) licensed.

Estimated value excluding VAT:

Range: between 220 000 and 280 000 GBP

II.2.2. Information about options

Options: yes

Description of options: 3 year Contract, with the option of extending for 2 more years; if the supplier is deemed to have carried out all work to the given specification, and in accordance with set key performance indicators (KPIs).

Provisional timetable for recourse to these options:

Duration in days: 0 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

As stated in the tender documents, a performance bond or guarantee and/or a parent company guarantee and a collateral warranty may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As stated in the tender documents, terms are detailed in the Model Form of Contract.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If the operator is a joint venture or consortium, the Contracting Authority requires members to accept joint and several liability. Further information will be provided in the tender documents.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: All staff shall be Security Industry Authority (SIA) licensed, or equivalent. If not SIA licensed, the license shall be from an authority with an identical system in place; however, their system must be equivalent in regards to 'the protection of the

public'. This equivalence will be determined by a comparison with the SIA's licensing requirements.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: Information and formalities necessary for evaluating if the requirements are met: Requirements will be described in the pre-qualification and invitation to tender documentation. Candidates are referred to Regulation 23 of the Public Contracts Regulations 2006 as amended by the Public Contracts (Amendment) Regulations 2015 and The Public Procurement (Miscellaneous Amendments) Regulations 2011, and the tender documentation. Minimum level(s) of standards possibly required: Requirements will be described in the pre-qualification and invitation to tender documentation. Candidates are referred to Regulation 23 of the Public Contracts Regulations 2006 as amended by the Public Contracts (Amendment) Regulations 2015 and The Public Procurement (Miscellaneous Amendments) Regulations 2011, and the tender documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

Please see documentation.

Minimum level(s) of standards possibly required:

Please see documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: All staff shall be Security Industry Authority (SIA) licensed, or equivalent. If not SIA licensed, the license shall be from an authority with an identical system in place; however, their system must be equivalent in regards to 'the protection of the public'. This equivalence will be determined by a comparison with the SIA's licensing requirements.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.1.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

20.11.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 11.1.2016 - 12:00

Place: Official name: First Wessex

Postal address: Peninsular House, Wharf Road

Town: Portsmouth

Postal code: PO2 8HB

Country: United Kingdom

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: First Wessex tenders are opened and verified by the Director before being passed to the Procurement Team for evaluation.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: First Wessex
Postal address: Peninsular House, Wharf Road
Town: Portsmouth
Postal code: PO2 8HB
Country: United Kingdom
E-mail: procurement.admin@firstwessex.org
Telephone: +44 2392896819
Internet address: www.firstwessex.org

Body responsible for mediation procedures

Official name: First Wessex
Postal address: Peninsular House, Wharf Road
Town: Portsmouth
Postal code: PO2 8HB
Country: United Kingdom
E-mail: procurement.admin@firstwessex.org
Telephone: +44 2392896819
Internet address: www.firstwessex.org

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: First Wessex
Postal address: Peninsular House, Wharf Road
Town: Portsmouth
Postal code: PO2 8HB
Country: United Kingdom
E-mail: procurement.admin@firstwessex.org
Telephone: +44 2392896819
Internet address: www.firstwessex.org

VI.5. Date of dispatch of this notice

18.11.2015