

**NL-Buitenpost: Building-cleaning services**

**OJ S 248/2012 27/12/2012**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gemeente Achtkarspelen

Postal address: Stationstraat 18

Town: Buitenpost

Postal code: 9285 NH

Country: Netherlands

Contact person: Alpha Adviesbureau

For the attention of: Dhr. J. Burgler

E-mail: [jburgler@alpha-adviesbureau.nl](mailto:jburgler@alpha-adviesbureau.nl)

Telephone: +31 505347213

**Additional information can be obtained from:**

Official name: Alpha Adviesbureau

Postal address: Postbus 181

Town: Zuidlaren

Postal code: 9470 AD

Country: Netherlands

Contact person: Alpha Adviesbureau

For the attention of: Dhr. J. Burgler

E-mail: [jburgler@alpha-adviesbureau.nl](mailto:jburgler@alpha-adviesbureau.nl)

Telephone: +31 505347213

Fax: +31 505347169

Internet address: [www.alpha-adviesbureau.nl](http://www.alpha-adviesbureau.nl)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Alpha Adviesbureau

Postal address: Postbus 181

Town: Zuidlaren

Postal code: 9470 AD

Country: Netherlands

Contact person: Alpha Adviesbureau

For the attention of: Dhr. J. Burgler

E-mail: [jburgler@alpha-adviesbureau.nl](mailto:jburgler@alpha-adviesbureau.nl)

Telephone: +31 505347213

Fax: +31 505347169

Internet address: [www.alpha-adviesbureau.nl](http://www.alpha-adviesbureau.nl)

**Tenders or requests to participate must be submitted:** Official name: Alpha Adviesbureau

Postal address: Postbus 181

Town: Zuidlaren

Postal code: 9470 AD

Country: Netherlands

Contact person: Alpha Adviesbureau  
For the attention of: Dhr. J. Burgler  
E-mail: [jburgler@alpha-adviesbureau.nl](mailto:jburgler@alpha-adviesbureau.nl)  
Telephone: +31 505347213  
Fax: +31 505347169  
Internet address: [www.alpha-adviesbureau.nl](http://www.alpha-adviesbureau.nl)

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

EA schoonmaak Achtkarspelen 2012-2200

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

De opdracht behelst het dagelijks schoonmaakonderhoud, het periodiek schoonmaakonderhoud, het onderhouden van de vloeren en de glasbewassing.

**II.1.6. CPV code(s)**

90911200 Building-cleaning services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

De opdracht behelst in totaal 3 objecten van Gemeente Achtkarspelen, in totaal +/- 7.000 m<sup>2</sup> bruto vloeroppervlakte.

## **II.2.2. Information about options**

Options: yes

Description of options: Het contract wordt afgesloten voor drie jaren met daarna zevenmaal een optie voor één jaar.

## **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 120 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

zie bestek

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

zie bestek

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: zie bestek

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: zie bestek

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
zie bestek

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

2012-2200

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 16.1.2013 - 14:00  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

22.2.2013 - 14:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 22.2.2013 - 14:15

Place:

Zuidlaren

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Indien u aanwezig wilt zijn bij het openen van de offertes, dan kunt u zich tot twee dagen voorafgaand aan de datum van opening, aanmelden met maximaal 2 personen.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

## **VI.2. Information about European Union funds**

### **VI.3. Additional information**

U dient zich als gegadigde aan te melden voor deze procedure door het zenden van een aanmelding per e-mail (bij voorkeur) of per reguliere post met daarin uw bedrijfsgegevens incl. naam, telefoonnummer en e-mailadres van de contactpersoon van uw bedrijf gedurende deze aanbesteding. Na ontvangst van uw aanmelding ontvangt u van ons het bestek per e-mail. U ontvangt van ons, binnen drie werkdagen, een e-mail ter kennisgeving dat wij uw aanmelding hebben ontvangen. Wanneer u deze e-mail niet ontvangt op het opgegeven e-mailadres dan dient u telefonisch contact op te nemen. Indien een gegadigde zich door een externe adviseur laat vertegenwoordigen in de procedure, dan dient de gegadigde zich allereerst kenbaar te maken en hiervan melding te maken, waarna de adviseur opgenomen zal worden als contactpersoon. De rondgang staat gepland op 18 januari, nadere inlichtingen volgen z.s.m.. U dient zich voor de rondgang aan te melden via een e-mail bericht (max. 1 persoon) Alle communicatie omtrent deze aanbesteding dient plaats te vinden via Alpha adviesbureau, dhr. J. Burgler ([jburgler@alpha-adviesbureau.nl](mailto:jburgler@alpha-adviesbureau.nl) , +31 505347213).

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

17.12.2012