

Spain-Alcalá de Guadaíra: Tax consultancy services

OJ S 181/2018 20/09/2018

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Ayuntamiento Alcalá de Guadaíra

National registration number: P-4100400-C

Postal address: Plaza del Duque, 1

Town: Alcalá de Guadaíra

Postal code: 41500

Country: Spain

Contact person: Servicio de Contratación

For the attention of: JEFE DE SERVICIO DE CONTRATACION

E-mail: [jpabloguerrero@alcalaguadaira.org](mailto:jpabloguerrero@alcalaguadaira.org)

Telephone: +34 955796153

Fax: +34 955796144

#### Internet address(es):

General address of the contracting authority: <http://www.ciudadalcala.org>

Address of the buyer profile: <http://ciudadalcala.sedelectronica.es>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Regional or local authority

### I.3. Main activity

General public services

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Servicio de colaboración y asistencia a la inspección tributaria del Ayuntamiento de Alcalá de Guadaíra en materia del impuesto sobre actividades económicas

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code ES618 Sevilla

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Servicio de colaboración y asistencia a la inspección tributaria del Ayuntamiento de Alcalá de Guadaíra en materia del impuesto sobre actividades económicas.

**II.1.6. CPV code(s)**

79221000 Tax consultancy services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

400 000,00

Estimated value excluding VAT: 400 000,00 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

**II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Garantía definitiva: 5 % del importe de adjudicación, IVA excluido.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Podrán concurrir por sí o por medio de representantes las personas naturales o jurídicas, españolas o extranjeras, que reuniendo la aptitud previstas en los artículos 65 a 70 LCSP, tengan plena capacidad de obrar acreditable conforme al artículo 84 LCSP, no se hallen comprendidas en alguna de las circunstancias del artículo 71 LCSP, y acrediten su solvencia económica, financiera y técnica conforme a lo establecido en las cláusulas 7 y anexos I y II del PCAP.

#### **III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: Volumen de negocios global anual mínimo de 250 000 EUR, IVA excluido en el mejor ejercicio dentro de los últimos 3 disponibles. El criterio anterior puede sustituirse por la disponibilidad, con anterioridad al inicio de los efectos del contrato, de un seguro de responsabilidad civil por riesgos profesionales cuya cobertura ascienda como mínimo a 500 000 EUR.

#### **III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Haber efectuado durante los 3 últimos años servicios de igual o similar naturaleza que los que constituyen el objeto del contrato, cuyo importe anual acumulado en el año de mayor ejecución sea al menos de 140 000 EUR, IVA excluido.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Oferta económica. Weighting 80

2. Medios personales y materiales (por recursos humanos adicionales asignados a la ejecución del contrato). Weighting 10
3. Medios personales y materiales (por recursos materiales adicionales asignados a la ejecución del contrato). Weighting 10

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

7218/2018 ref. C-2018/10

##### **IV.3.2. Previous publication concerning this procedure**

###### **Prior information notice**

Notice number in the OJ S: [2018/S 170-000295](#) of 13.6.2018

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 11.10.2018 - 13:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

24.10.2018 - 13:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 29.10.2018 - 12:00

Place:

Servicio de Contratación del Ayuntamiento de Alcalá de Guadaíra.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Miembros de la Mesa de Contratación.

## **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tribunal Administrativo de Recursos Contractuales de la Junta de Andalucía  
Postal address: C/ Barcelona, 4-6  
Town: Sevilla  
Postal code: 41001  
Country: Spain  
E-mail: [tribunaladministrativo.contratos@juntadeandalucia.es](mailto:tribunaladministrativo.contratos@juntadeandalucia.es)  
Telephone: +34 671530856  
Fax: +34 955515041  
Internet address: <http://www.juntadeandalucia.es>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Quince (15) días hábiles desde la notificación o, en su caso publicación del acuerdo.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Servicio de Contratación  
Postal address: Plaza del Duque, 1  
Town: Alcalá de Guadaíra  
Postal code: 41500  
Country: Spain  
E-mail: [jpabloguerrero@alcalaguadaira.org](mailto:jpabloguerrero@alcalaguadaira.org)  
Telephone: +34 955796118-6153-6013  
Fax: +34 955796144  
Internet address: <http://www.ciudadalcala.org>

**VI.5. Date of dispatch of this notice**

19.9.2018