

**Spain-Seville: Training services**

OJ S 181/2018 20/09/2018

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Ayuntamiento de Sevilla

National registration number: P4109100J

Postal address: Avenida José Galán Merino, s/n, edificio Crea

Town: Sevilla

Postal code: 41015

Country: Spain

Contact person: Servicio de Promoción y Formación Empresarial

For the attention of: Sección de Administración

E-mail: [administracion.economia@sevilla.org](mailto:administracion.economia@sevilla.org)

Telephone: +34 955470707

Fax: +34 955470703

**Internet address(es):**General address of the contracting authority: [www.sevilla.org](http://www.sevilla.org)Electronic access to information: <https://contrataciondelestado.es/wps/portal/plataforma>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Registro General del

Ayuntamiento de Sevilla

National registration number: P4109100J

Postal address: Plaza de San Sebastián, 1, edificio Estación de Autobuses del Prado de San Sebastián

Town: Sevilla

Postal code: 41004

Country: Spain

Contact person: Registro General del Ayuntamiento de Sevilla

E-mail: [registrocontratacion@sevilla.org](mailto:registrocontratacion@sevilla.org)

Fax: +34 955470359

Internet address: <https://contrataciondelestado.es/wps/portal/plataforma>**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Servicio de coordinación, organización e impartición del programa formativo dirigido a emprendedores y empresarios para el año 2019

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Edificio Crea sito en avenida José Galán Merino, s/n, o, en su caso, conforme a lo dispuesto por el apartado 8 de los Pliegos de Prescripciones Técnicas del contrato.

NUTS code

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

#### II.1.5. Short description of the contract or purchase(s)

El objeto de este contrato es la prestación de un servicio de coordinación, organización e impartición del programa formativo dirigido a emprendedores y empresarios para el año 2019, cuyas actividades se encuentran definidas en el apartado 5 del Pliego Técnico.

Este programa incluirá la impartición de sesiones informativas, talleres para personas emprendedoras, sesiones temáticas y acciones formativas dirigidas al comercio, cuyos contenidos girarán principalmente en torno a tres áreas de conocimiento: habilidades del emprendedor, marketing y gestión empresarial.

#### II.1.6. CPV code(s)

80500000 Training services

#### II.1.7. Information about the Government Procurement Agreement (GPA)

#### II.1.8. Lots

This contract is divided into lots: no

#### II.1.9. Information about variants

Variants will be accepted: no

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

Estimated value excluding VAT: 294 714,00 EUR

#### II.2.2. Information about options

Options: no

#### II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

5 % del presupuesto de adjudicación.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: Las condiciones de capacidad económica y financiera son las indicadas en los pliegos que rigen la contratación.

#### **III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Las condiciones de capacidad técnica son las indicadas en los pliegos que rigen la contratación.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Los indicados en el apartado 11 de los Pliegos de prescripciones técnicas que rigen la contratación.

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3.**

## Information about reduction of the number of solutions or tenders during negotiation or dialogue

### IV.2. Award criteria

#### IV.2.1. Award criteria

#### IV.2.2. Information about electronic auction

An electronic auction will be used: no

### IV.3. Administrative information

#### IV.3.1. File reference number attributed by the contracting authority

2018/000551 (21/2018)

#### IV.3.2. Previous publication concerning this procedure

no

#### IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 24.10.2018 - 14:00

Payable documents: no

#### IV.3.4. Time limit for receipt of tenders or requests to participate

24.10.2018 - 14:00

#### IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.3.6. Languages in which tenders or requests to participate may be submitted

Spanish.

Other: Las solicitudes se presentarán en lengua castellana.

#### IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

#### IV.3.8. Conditions for opening of tenders

Place:

La información sobre la fecha de apertura de ofertas se publicará en la Plataforma de Contratación del Estado (<https://contrataciondelestado.es/wps/portal/plataforma>), y tendrá lugar en acto público en Lugar: Plaza Nueva, 1, Sevilla.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Se autoriza a los licitadores a estar presentes en el apertura de ofertas. Acto público.

## Section VI: Complementary information

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### VI.1. Information about recurrence

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

### VI.3. Additional information

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Tribunal Administrativo de Recursos Contractuales del Ayuntamiento de Sevilla

Town: Sevilla

Country: Spain

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Contrato susceptible de recurso especial en materia de contratación conforme a lo dispuesto en el artículo 44.1 LCSP

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Servicio de Promoción y Formación Empresarial, Ayuntamiento de Sevilla

Postal address: Avenida José Galán Merino, s/n, edificio Crea

Town: Sevilla

Postal code: 41015

Country: Spain

E-mail: [administracion.economia@sevilla.org](mailto:administracion.economia@sevilla.org)

Telephone: +34 955470707

Fax: +34 955470703

##### **VI.5. Date of dispatch of this notice**

19.9.2018