

**UK-Bristol: Engineering-related scientific and technical services**  
**OJ S 249/2012 28/12/2012**  
**Contract award notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Vehicle and Operator Services Agency

Postal address: Berkeley House, Croydon Street

Town: Bristol

Postal code: BS5 0DA

Country: United Kingdom

For the attention of: Sally Whitworth

E-mail: [sally.whitworth@vosa.gsi.gov.uk](mailto:sally.whitworth@vosa.gsi.gov.uk)

Telephone: +44 1179543215

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

Other: Transport

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title**

Timing Studies - Provision of Work Measurement Engineers.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)**

The procurement involves the establishment of a framework agreement

**II.1.4. Short description of the contract or purchase(s)**

Engineering-related scientific and technical services. Technical services. The Vehicle and Operator Services Agency (VOSA) is the Government Agency responsible for statutory annual testing of heavy vehicles at Goods Vehicle Testing Stations (GVTS) and Authorised Testing Facilities (ATF) situated throughout Great Britain.

Timing studies of the Heavy Goods Vehicles (HGV) test have been carried out previously, and the results used to provide information for an electronic booking system and other business needs. VOSA is now in the process of conducting another timing exercise after implementing changes into the annual testing standards currently used. VOSA are currently conducting

nearly fifty percent of all annual tests at Authorised facilities and will require the timing exercise to reflect the current working practices. The Public service vehicles (PSV) have not been included in recent timing exercises and now require assessing to establish an accurate time for testing this category of vehicle.

VOSA in the past have enjoyed the benefit of being able to use internal staff, trained in basic work measurement principles along with also holding a valid pace rating accreditation. At this present time however, internal resource is not now available and so there is now a need to bring in outside assistance to complete this work.

In preparation for this particular area of work, the sample sizes required, and the locations to be visited will have been set by the Department for Transport's (DFT) own In House Analytical Consultancy Unit (IHAC) in conjunction with VOSA's Senior user.

The data from the individual tests will be sent back to IHAC for analysis.

The contractor shall be expected to provide VOSA with the principle resource required to complete the exercise in a reasonable time span. The requirements are:

1. To provide a lead Work Measurement Engineer with a valid pace rating accreditation to BS100 standards, who will conduct observations using a electronic study board and VOSA's Work Study Programme to record the results, collate the data from other engineers involved in the project, Liaise with VOSA's own Work Measurement Engineer to compile a schedule of visits, check the accuracy of the data collected, and then to compile and send electronically the data in an EXCEL format ready for IHAC to process and analyse. The lead contractor will also be responsible for ensuring the other Work Measurement Engineers complete the work as required, informing the VOSA Senior User of any problems developing. The Lead Engineer will also liaise with representatives of VOSA Testing and Inspection and Trade Union Side as required.

2. To Provide Work Measurement Engineers as required, each with a valid pace rating accreditation to BS100 who will carry out observations using an electronic Study Board for the initial data capture and VOSA's Work Study Programme to process the results.

The Contractor shall be expected to have a system in place to allow the continuation of recording the observations if an electronic board fails whilst on site.

The Contractor shall be expected to have a contingency in place to be able to continue with the agreed work plan in case an Engineer or Engineers are unable to work.

The initial work will cover HGV and PSV testing, any future areas of work may also cover other testing schemes or administration work within the agency.

#### **II.1.5. CPV code(s)**

71350000 Engineering-related scientific and technical services, 71356000 Technical services

#### **II.1.6. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.2. Total value of the contract/lot**

##### **II.2.1. Total value of the contract/lot**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

#### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of

1. Knowledge and Experience of VOSA Activities. Weighting 5
2. Staffing Resources. Weighting 15
3. Cost. Weighting 50
4. Contract Management Approach & Plans. Weighting 10
5. Partnering Approach and Flexibility. Weighting 20

#### **IV.2.2. Information about electronic auction**

An electronic auction has been used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

016/005/3094

##### **IV.3.2. Previous publication concerning this procedure**

###### **Contract notice**

Notice number in the OJ S: [2012/S 161-268819](#) of 23.8.2012

#### **Section V: Award of contract**

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Contract No: 016/005/3094

##### **V.1. Date of conclusion of the contract**

11.12.2012

##### **V.2. Information about tenders**

Number of tenders received: 4

##### **V.3. Name and address of the contractor**

Official name: Scott-Grant Limited  
Postal address: Portland Tower, Portland Street  
Town: Manchester  
Postal code: M1 3LD  
Country: United Kingdom  
E-mail: [productivity@scott-grant.co.uk](mailto:productivity@scott-grant.co.uk)  
Telephone: +44 1612342121  
Fax: +44 1612342125  
Internet address: [www.scott-grant.co.uk](http://www.scott-grant.co.uk)

##### **V.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot:  
Value: 250 000 GBP  
excluding VAT

##### **V.5. Information about subcontracting**

The contract is likely to be subcontracted: no

#### **Section VI: Complementary information**

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##### **VI.1. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.2. Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SME's). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Interested parties must express their interest in this framework agreement by submitting a completed questionnaire which is available upon request from the above address or e-mail by 28.9.2012. GO Reference: GO-20121214-PRO-4455603

**VI.3. Procedures for review**

**VI.3.1. Review body**

**VI.3.2. Review procedure**

**VI.3.3. Service from which information about the review procedure may be obtained**

**VI.4. Date of dispatch of this notice**

14.12.2012