

United Kingdom-Kirkby Stephen: Building-cleaning services

OJ S 237/2013 06/12/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Kirkby Stephen Grammar School Academy

Postal address: Christian Head

Town: Kirkby Stephen

Postal code: CA17 4HA

Country: United Kingdom

For the attention of: Business Manager

Telephone: +44 1768371693

Fax: +44 1768372387

Internet address(es):

General address of the contracting authority: <http://www.ksgs.cumbria.sch.uk>

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA27468

Additional information can be obtained from:

Official name: Kirkby Stephen Grammar School Academy

Postal address: Christian Head

Town: Kirkby Stephen

Postal code: CA17 4HA

Country: United Kingdom

Contact person: Business Manager

E-mail: finance@ksgs.cumbria.sch.uk

Telephone: +44 1768371693

Fax: +44 1768372387

Internet address: <http://www.ksgs.cumbria.sch.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Kirkby Stephen Grammar School Academy

Postal address: Christian Head

Town: Kirkby Stephen

Postal code: CA17 4HA

Country: United Kingdom

Contact person: Business Manager

E-mail: finance@ksgs.cumbria.sch.uk

Telephone: +44 1768371693

Fax: +44 1768372387

Internet address: <http://www.ksgs.cumbria.sch.uk>

Tenders or requests to participate must be submitted: Official name: Kirkby Stephen Grammar School Academy

Postal address: Christian Head

Town: Kirkby Stephen

Postal code: CA17 4HA
Country: United Kingdom
Contact person: Headteacher
Telephone: +44 1768371693
Fax: +44 1768372387
Internet address: <http://www.ksgs.cumbria.sch.uk>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Kirkby Stephen Grammar School Cleaning Contract.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Kirkby Stephen Grammar School.

NUTS code UKD12 East Cumbria

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The provision of cleaning services to the school on a daily basis during school term-times, and additionally during vacation periods as required.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=110964

II.1.6. CPV code(s)

90911200 Building-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Supply of cleaning services for 1 year, with option to extend to 3 year contract

Estimated value excluding VAT:

Range: between 40 000 and 60 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Extend contract for a further 2 years after first initial year.

Provisional timetable for recourse to these options:

in months: 11 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 36 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.3.2014. Completion 28.2.2015

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

- (4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.
- (5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.
- (6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.
- (7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.
- (8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.
- (9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(3) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(3) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(4) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(5) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 27.1.2014

IV.3.4. Time limit for receipt of tenders or requests to participate

3.2.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 3.2.2014 - 12:00

Place:

Headteacher Office, Kirkby Stephen Grammar School CA17 4HA

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: In three years' time

VI.2. Information about European Union funds

VI.3. Additional information

(MT Ref:110964)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Simon Bennett

Postal address: Kirkby Stephen Grammar School, Christian Head

Town: Kirkby Stephen

Postal code: CA17 4HA

Country: United Kingdom

Telephone: +44 1768371693

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

4.12.2013