

Norway-Oslo: Business development consultancy services

OJ S 226/2015 21/11/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Direktoratet for forvaltning og IKT (Difi) (The Agency for Public Management and eGovernment)

National registration number: 991825827

Postal address: Grev Wedels plass 9

Town: Oslo

Postal code: 0151

Country: Norway

For the attention of: Pirjo Grüner

E-mail: pirjo.gruner@difi.no

Internet address(es):

Electronic access to information: <http://permalink.mercell.com/54283122.aspx>

Electronic submission of tenders and requests to participate: <http://permalink.mercell.com/54283122.aspx>

Additional information can be obtained from:

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.com

Internet address: <http://permalink.mercell.com/54283122.aspx>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.com

Internet address: <http://permalink.mercell.com/54283122.aspx>

Tenders or requests to participate must be submitted: Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.com

Internet address: <http://permalink.mercell.com/54283122.aspx>

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement for consultancy services — change processes, manager and employee development and innovation.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Oslo.

NUTS code NO011 Oslo

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The aim of the procurement is to enter into parallel framework agreements for consultancy services for the following:

- Restructuring and changes processes;
- Manager and employee development;
- Innovation.

A framework agreement with 3-5 service providers will be signed for each of the above. Assignments will be awarded after mini competitions.

II.1.6. CPV code(s)

79411100 Business development consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 2 400 000 and 4 000 000 NOK

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.2.2016. Completion 31.1.2020

Information about lots

Lot title: Manager and employee development

1) Short description

Difi would like tenders for training, support and development for managers and employees. There will also be a need to clarify and strengthen the management's role. As a part of this, it can be necessary to procure support within subjects such as coaching, manager evaluation, competence development within management related themes. It can also be necessary to carry out other manager orientated measures such as manager training, tailor-made courses and/or manager programmes for large and small manager groups.

2) CPV code(s)

79414000 Human resources management consultancy services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot title: Innovation

1) Short description

Difi has, in the last 2 years, carried out a competence raising programme within innovation and innovation management. The methods we have gone through are BLT (Need-solution-test), the Customer journey, Doblin 10 and The 5 Disciplines of Innovation. Difi would like tenders within further training and training to continue to acquire competence within the above mentioned innovation methodology. Assistance can be required for further training, advice and coaching, possibly tailor-made courses and/or programmes for both managers and employees. Furthermore, we would like tenders for assistance with the development of guidelines material. .

2) CPV code(s)

79400000 Business and management consultancy and related services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot title: Restructuring and change processes

1) Short description

Process assistance and advice for restructuring and change processes in the contract period can be required. The development of a culture and communication are included in this. Difi would like tenders for assistance with this.

2) CPV code(s)

79411100 Business development consultancy services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Company Registration Certificate

A VAT certificate is required (National requirement)

A tax certificate is required (National requirement).

III.2.2. Economic and financial ability

List and brief description of conditions: The service provider (i.e. the company that has submitted the tender) shall enclose a credit rating from a certified credit institution/company. The credit report shall be based on the last known accounting figures. This credit assessment must include a credit rating, (including a credit rating, part judgement and historical rating), and it must be carried out by a publicly approved credit institution. The credit score must not be poorer than A (creditworthy) or equivalent if a different form of score is used (assessment of figures). Tenders from service providers with a lower rating than A or equivalent (i.e. not credit worthy or credit worthy with security) will not be considered. Newly established service providers can present a bank declaration as proof of credit worthiness.

III.2.3. Technical and professional ability

List and brief description of conditions:

Overview of the company's total manpower.

The company's most important assignments over the last three years, including their values, dates and recipients (applies to goods and services contracts)

Statement regarding the company's quality assurance system/quality management system.

Minimum level(s) of standards possibly required:

Difi needs consultants who have education and experience in the contract areas and who can refer to good results from relevant assignments. Tenderers are required to have experience from similar assignments and the capacity to obtain qualified assistance at short notice.

The consultants shall be able to communicate in Norwegian as the working language.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

15/00864

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.1.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 26.2.2016

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

19.11.2015