

**Belgium-Brussels: European Labour Authority Information Support Service**

OJ S 171/2020 03/09/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Employment, Social Affairs and Inclusion

Postal address: 27, Rue Joseph II

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1049

Country: Belgium

Contact person: Mr Jordi Curell Gotor

E-mail: [EMPL-VT-2020-028@ec.europa.eu](mailto:EMPL-VT-2020-028@ec.europa.eu)

**Internet address(es):**

Main address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=6995>

Address of the buyer profile: <http://ec.europa.eu/social/main.jsp?catId=624&langId=en>

**I.1. Name and addresses**

Official name: European Labour Authority

Postal address: 27, Rue Joseph II

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**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=6995>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=6995>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

## **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

European Labour Authority Information Support Service  
Reference number: EMPL/2020/OP/0011

#### **II.1.2. Main CPV code**

79900000 Miscellaneous business and business-related services

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

This call is to support the activities of the European Labour Authority (ELA) in the field of facilitating access to information to citizens and employers on rights and obligations deriving from EU legislation on labour mobility and social security coordination. These activities are carried out through a working group on information. The contractor will contribute in conceptual and analytical work summed up in the following tasks:

Task 1) To carry out analyses of EU and national websites on labour mobility;

Task 2) To provide individualised follow-up support to member states in improving their national websites on labour mobility;

Task 3) To deliver presentations on innovative online communication approaches and practices;

Task 4) To respond to ad-hoc requests to support the authority or the member states on the provision of information on labour mobility;

Task 5) To support the authority in the development of and data collection for key performance indicators.

#### **II.1.5. Estimated total value**

Value excluding VAT: 600 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Contractor's premises or any other place indicated in the tender.

#### **II.2.4. Description of the procurement**

The subject of this call for tenders is to support the activities of the European Labour Authority (ELA) in the field of facilitating access to information to citizens and employers on rights and obligations deriving from EU legislation on labour mobility and social security coordination. These activities are carried out through a working group on information. The contractor will contribute in conceptual and analytical work summed up in the following tasks:

Task 1) To carry out analyses of EU and national websites on labour mobility;

Task 2) To provide individualised follow-up support to member states in improving their national websites on labour mobility;

Task 2) To provide individualised follow-up support to member states in improving their national websites on labour mobility;

Task 3) To deliver presentations on innovative online communication approaches and practices;

Task 4) To respond to ad-hoc requests to support the authority or the member states on the provision of information on labour mobility;

Task 5) To support the authority in the development of and data collection for key performance indicators for the task of facilitating access to information.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

One possible renewal of 24 months.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: European Labour Authority.

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

##### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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#### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/09/2020 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 02/10/2020 Local time: 10:00

Place:

Due to the current exceptional circumstances, no physical presence is allowed. Tenderers may send an information request to the contracting authority's email address, indicated under heading I.1) of the contract notice, if they wish to be provided with the information announced during the opening session.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Internet address: <http://curia.europa.eu>

##### **VI.4.2. Body responsible for mediation procedures**

Official name: European Ombudsman

Postal address: 1, avenue du Président Robert Schuman

Town: Strasbourg

Postal code: 67001

Country: France

Telephone: +33 388172313

Internet address: <https://www.ombudsman.europa.eu/fr/home>

**VI.5. Date of dispatch of this notice**

27/08/2020