

NO-Tana: Financial analysis and accounting software package

OJ S 250/2012 29/12/2012

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Tana kommune

Postal address: Rådhusveien 3

Town: Tana

Postal code: 9845

Country: Norway

Contact person: Økonomiavdelingen

For the attention of: Sissel Marie Saua

E-mail: sissel.saua@tana.kommune.no

Telephone: +47 46400221

Internet address(es):

Address of the buyer profile: http://www.doffin.no//search/Search_AuthProfile.aspx?ID=AA8921

Additional information can be obtained from:

Official name: Tana kommune

Postal address: Rådhusveien 3

Town: Tana

Postal code: 9845

Country: Norway

For the attention of: Jørn Aslaksen

E-mail: ja@tana.kommune.no

Telephone: +47 46400202

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Tana kommune

Postal address: Rådhusveien 3

Town: Tana

Postal code: 9845

Country: Norway

Contact person: Økonomiavdelingen

For the attention of: Sissel Marie Saua

E-mail: sissel.saua@tana.kommune.no

Telephone: +47 46400221

Tenders or requests to participate must be submitted: Official name: Tana kommune

Postal address: Rådhusveien 3

Town: Tana

Postal code: 9845

Country: Norway

Contact person: Økonomiavdelingen

For the attention of: Sissel Marie Saua
E-mail: sissel.saua@tana.kommune.no
Telephone: +47 46400221

I.2. Type of the contracting authority

Regional or local agency/office

I.3. Main activity

Economic and financial affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Financial and payroll system.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Tana bridge, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Tana Municipality hereby invites service providers to a tender contest for the procurement of financial management and payroll system that meets the requirements for municipal financial management and payrolls. Award authority requests tenders for all modules that can be offered within the same product group. The assignment includes both the introduction and maintenance of the financial system. Service providers must be able to offer an integrated financial management system. Providers of only single modules will not be considered.

The system shall be web based and have the support of the most known browsers. It shall also be available outside the municipal network. The solution must be approved by the Data Inspectorate. The system shall be operated centrally.

There is a strong focus on efficient work in the municipalities, and a new accounting and payroll system shall support this. The solution shall have a tight integration between the administrative systems and especially specialized systems in municipalities, so that double registrations and unnecessary work processes disappear.

The system shall be put into operation during the period October 2013 - January 2014.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=277281

II.1.6. CPV code(s)

48440000 Financial analysis and accounting software package, 48441000 Financial analysis software package, 79631000 Personnel and payroll services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

See tender documents' point 3.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

See tender documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Evidence of enrolment on the professional or trade register, as required by national law, in the country where the company is established.

(3) Value added tax certificate (National requirement).

(4) Company tax certificate (National requirement).

(5) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

See tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) Other documentation required (please state below).

See tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

- (1) Overview of the company's total manpower.
- (2) Manpower proposed for this contract (organisation chart) with names and CV's of the key personnel who will be responsible for its execution (for service and works contracts).
- (3) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts).
- (4) A statement of the company's health, environment and safety policy.
- (5) A statement of the quality assurance/quality control system operated by the company.
- (6) Other documentation required (please state below).

See tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 30.1.2013

IV.3.4. Time limit for receipt of tenders or requests to participate

30.1.2013 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 30.1.2013 - 16:00

Place:

Tana Rådhus, Norway.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(NT Ref:277316)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tana kommune

Postal address: Rådhusveien 3

Town: Tana

Postal code: 9845

Country: Norway

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

27.12.2012