

Norway-Lillehammer: Software package utilities

OJ S 236/2014 06/12/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Museumsit AS

National registration number: 897 761 602

Postal address: Maihaugvegen 1 (Øvre Kontorfløy)

Town: Lillehammer

Postal code: 2609

Country: Norway

Contact person: Project Manager

For the attention of: Tove Wefald Pedersen

E-mail: tove.wefald.pedersen@kulturit.no

Telephone: +47 48893167

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3146>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/124592>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other: Private limited company

I.3. Main activity

Social protection

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Procurement of an electronic archive.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Lillehammer, Norway.

NUTS code NO022 Oppland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The purpose of the procurement is:

- A fully electronic case handling, archiving and post processing system.
 - Efficient work flow and interaction for information processing in the organisation.
 - One place to store documents that need to be archived.
 - Good routines for structuring and access to electronic documents.
 - Good security connected to the storage of electronic documents that need to be archived.
- The museums envisage that these needs will be met by a complete system for an electronic archive.

II.1.6. CPV code(s)

48700000 Software package utilities, 72263000 Software implementation services, 72254100 Systems testing services, 72220000 Systems and technical consultancy services, 72267100 Maintenance of information technology software, 72246000 Systems consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 5 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: Suppliers are asked to describe which cloud services they can offer. Suppliers are asked to list which systems there are integrations for and any integration costs. Suppliers are asked to describe the possibility for and experience with conversions from SuperOffice.

II.2.3. Information about renewals

This contract is subject to renewal: yes

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 048 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — Requirement to present a VAT certificate (National requirement).

— Requirement to submit a tax certificate for tax (national requirement).

— Requirement to present a self-declaration in accordance with the regulation's Annex 2 on HSE (National requirement).

— Requirement to present a company registration certificate (national requirement).

* Foreign suppliers must provide certificates from equivalent authorities to the Norwegian authorities.

III.2.2. Economic and financial ability

List and brief description of conditions: — The company's annual accounts including the board's annual report and the auditor's statement for the last 3 years.

— Credit appraisal/rating, not older than 1 year, which is based on the last known fiscal figures.

III.2.3. Technical and professional ability

List and brief description of conditions:

— The company's most important relevant deliveries or services performed in the last 3 years, including a description of:

— The assignment,

— Branch,

— Information on value,

— Date,

— The name of the recipient (name, title, telephone number, e-mail address) for any reference check,

— The company's total competence represented by CVs for the core personnel who shall carry out the delivery and support the system.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

14/00069

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

26.1.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.6.2015

IV.3.8. Conditions for opening of tenders

Date: 26.1.2015 - 12:00

Place: Official name: MuseumsIT AS

National registration number: 897761602

Postal address: Maihaugvegen 1

Town: Lillehammer

Postal code: 2609

Country: Norway

For the attention of: Tove Wefald Pedersen

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

4.12.2014