

Norway-Bodø: Travel agency and similar services

OJ S 229/2015 26/11/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Husbanken (The Norwegian State Housing Bank)

National registration number: 942114184

Postal address: Torvgata 2

Town: Bodø

Postal code: 8002

Country: Norway

For the attention of: Einar Verås

E-mail: post@husbanken.no

Telephone: +47 90051017

Internet address(es):General address of the contracting authority: www.husbanken.noElectronic access to information: <http://permalink.mercell.com/54258491.aspx>Electronic submission of tenders and requests to participate: <http://permalink.mercell.com/54258491.aspx>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

The procurement of travel agency services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 20: Supporting and auxiliary transport services

Main site or place of performance: Oslo, Drammen, Arendal, Bergen, Trondheim, Bodø, Hammerfest.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5. Short description of the contract or purchase(s)

The objective of the tender contest is to enter into a framework agreement with a travel agency with access to the most rational and financial advantageous travels, in such a way that time consumption, price, service and quality always provide the customer the most advantageous total service. The travel agency shall contribute to the main guidelines for coverage of travel, board and lodging paid by the Norwegian State are complied with. This first and foremost applies to travels being made as quickly and inexpensively as possible, when all considerations are made in relation to expenses and an efficient and reliable implementation of the travel.

The framework agreement includes all official journeys made by the Norwegian State Housing Bank's employees, hired personnel and external representatives, and paid by the Norwegian State Housing Bank. The framework agreement may also include services in relation to conferences, etc.

II.1.6. CPV code(s)

63510000 Travel agency and similar services, 63515000 Travel services, 79997000 Business travel services, 63500000 Travel agency, tour operator and tourist assistance services, 63511000 Organisation of package tours

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Approximately 10 000 000 NOK .

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.3.2016. Completion 2.3.2020

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: K 01 Tax certificate — Requirement: Tenderers must have submitted their tax assessments and paid tax and payroll tax. Documented by: Tax certificate. The certificate shall not be older than 6 months from the deadline for receipt of tenders. Any arrears or other irregularities must be justified. If the tenderer is planning to use sub-providers, tax certificates must be provided for them as well.

K 02 VAT certificate — Requirement: Tenderers must have submitted their VAT statements and paid VAT. Documented by: VAT certificate. The certificate shall not be older than 6 months from the deadline for receipt of tenders. Any arrears or other irregularities must be justified. If the tenderer is planning to use sub-providers, tax certificates for VAT must be provided for them as well.

K 03 Company Registration Certificate — Requirement: The tenderer must be a legally established company. Documentation: Company Registration Certificate or equivalent from the tenderer's home country.

III.2.2. Economic and financial ability

List and brief description of conditions: K 04 Credit worthiness / rating — Requirements: The tenderer is required to have sufficient financial capacity to fulfil the contract; minimum rating of A (Dun & Bradstreet). Documented by: Credit rating from approved credit rating agency such as Dun & Bradstreet or equivalent. The evaluation shall be based on the last known fiscal figures with an indication of how the credit rating has evolved during the past 3 years.

III.2.3. Technical and professional ability

List and brief description of conditions:

K 05 References — Requirements: A very good ability to fulfil the contract is required.

Documentation: The Tenderer's most important contracts over the last 3 years, including their values, dates and recipients.

K 07 Quality assurance — Requirements: Tenderer must have a functioning quality assurance system. Documented by: Quality assurance/control report. If this is described in the organisation's quality assurance system in accordance with ISO 9001 or equivalent third party verified systems, it is sufficient to submit a copy of the current certificate.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2015/72741

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.1.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 25.2.2016

IV.3.8. Conditions for opening of tenders

Date: 8.1.2016 - 12:00

Place:

Drammen

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.11.2015