

Belgium-Brussels: Provision of psychiatry services — medical department — Brussels

OJ S 238/2014 10/12/2014

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: European Commission, Directorate-General for Human Resources and Security, Directorate 'Shared Resource Services — Finance and Internal Control'

Postal address: Office SC 11 6/28

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: hr-contrats-marches@ec.europa.eu

Fax: +32 22991924

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Provision of psychiatry services — medical department — Brussels.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Brussels.

NUTS code BE Belgique / België

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 3

Duration of the framework agreement

Duration in years: 4

II.1.5. Short description of the contract or purchase(s)

The aim of this contract is to provide the medical department of the European Commission in Brussels with service providers or groupings of individual service providers, clinics, medical practices or consortia of medical specialists in the field of psychiatry services.

II.1.6. CPV code(s)

85000000 Health and social work services, 85120000 Medical practice and related services, 85121270 Psychiatrist or psychologist services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Based on the department's requirements, the annual volume of work is estimated at 900 hours spread over 45 working weeks per year, at the rate of 4 hours per day, 5 days (afternoons) per week. In case of emergency, a certain degree of flexibility is essential. 4 hours is normally 4 patient consultations, as a minimum.

In accordance with Article 134(1)(f) and (3) of Commission Delegated Regulation (EU) No 1268 /2012 of 29.10.2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union, the contracting authority may use the negotiated procedure for awarding new services consisting in the repetition of services similar to those entrusted to the economic operator awarded the initial contract. This procedure can only be applied during a period of 3 years following conclusion of the initial contract.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not applicable for this contract.

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details of the financing and payment terms will be given in the specifications and the draft framework contract.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Where the successful tenderer is a grouping, all members thereof will be jointly and severally liable for contract performance.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: requests to participate must be sent by 1 of the following methods:

- registered post, as evidenced by the postmark, to the following address: European Commission, Directorate-General for Human Resources and Security, Unit HR R3, Office SC-11 6/28, 1049 Brussels, BELGIUM,
- delivery (in person, or by a representative of the candidate or a courier service) to the following address: European Commission, Directorate-General for Human Resources and Security, Unit HR R3, Office SC-11 6/28, avenue du Bourget 1, 1140 Brussels (Evere), BELGIUM.

This department is open from 8:00 to 17:00 Monday to Thursday, and from 8:00 to 16:00 on Fridays. It is closed at weekends and on Commission holidays.

If delivery is made via a courier service, the valid date of dispatch will be the date on the courier's delivery receipt. If the request to participate is delivered by the candidate himself, or by a representative of his, a delivery receipt will be issued, dated and signed by the official from the Commission's Central Mail Department who takes delivery of the documents.

Candidates may rely on the capacities of other entities, regardless of the legal nature of the links which they have with them. In such an event, they must provide the contracting authority with proof that they will have the resources needed to carry out the contract by, for example, producing a written commitment by said entities to make such resources available.

Candidates (individual candidates or groupings) must (NB: groupings must provide the requested documents and information separately for each grouping member):

- quote reference 'HR/R3/PR/2014/054' in their request to participate,
- enclose all documents and information required under points III.2.1 to III.2.3,
- enclose a detailed identity sheet (groupings shall provide these separately for each member and state which is the lead company) as follows: name, legal status, nationality, address, telephone and fax numbers, contact name and e-mail address, VAT number, legal registration number (where applicable) and bank details.

* Legal position — means of proof required: name of the country in which candidates have their head office or are domiciled, along with the corresponding attestations, in accordance with the law in their country of residence (groupings must furnish these documents individually for each member).

Candidates' requests to participate must include a duly signed and dated solemn declaration, stating that they are not in any of the situations which would exclude them from participating in the contract. This document is available at the following address: http://ec.europa.eu/dgs/human-resources/markets_fr.htm

Groupings must provide separate solemn declarations for each member.

Requests to participate submitted by consortia, groupings or associations of companies must include:

- (a) a document detailing the composition and constitution of the entity or the legal form of this cooperation in the event they are awarded the contract;
- (b) a letter signed by each grouping member, stating that they undertake to carry out the work, and specifying their role, qualifications and experience.

In the case of consortia or groupings, 1 grouping member must be designated lead member and must take full responsibility for the contract, should he be awarded it, vis-à-vis the European Commission. The framework contract will be signed between the European Commission and the main contractor.

III.2.2. Economic and financial ability

List and brief description of conditions: * Individual service providers:

— solemn declaration as to annual turnover for the past 3 financial years in the psychiatry field.

* Groupings of individual service providers, clinics, medical practices or consortia of service providers:

— balance sheets, or summaries thereof, and profit and loss accounts for the past 3 financial years for which accounts have been closed, where publication of balance sheets is prescribed under company law in the country in which the economic operator is resident,

— statement as to overall annual turnover during the past 3 financial years in the psychiatry field.

Should the request to participate be submitted by a grouping, the aforementioned information must be submitted to the contracting authority in the form of a separate document for each grouping member and a document summarising the consolidated data for the grouping as a whole.

If, for some exceptional reason which the contracting authority considers to be justified, the candidate is unable to produce the means of proof required, he is permitted to provide evidence of his economic and financial capacity by any means which the contracting authority deems suitable.

If the candidate wishes to call upon the services of subcontractors or make use of the capacities of other entities, he must therefore prove that he will have the resources needed to carry out the contract by producing, for example, a written commitment from the entities in question to make such resources available.

III.2.3. Technical and professional ability

List and brief description of conditions:

candidates must provide a duly signed and dated CV, accompanied by the following documents:

- certified true photocopy of the medical degree. This degree must have been issued by a Member State of the European Union,
- certified true photocopy of the specialist qualification in psychiatry,
- proof of authorisation to practise medicine, issued by the Member State in compliance with the laws in force in the Member State in which he practises his profession,
- proof of registration with the medical association or equivalent, in accordance with the national legislation in force,

- at least 12 years' professional clinical experience as a psychiatrist. This experience includes years of work after obtaining all the qualifications required,
- solemn declaration or any other supporting documentation showing that the candidate has been practising as a psychiatrist during the past 12 years,
- the candidate must provide proof of his recognition by the appropriate courts,
- solemn declaration stating that the candidate has not been the subject of disciplinary measures, warnings or reprimands from the professional authorities in Belgium or a Member State in the past 12 years,
- the candidate must provide a solemn declaration of proficiency in English or French to level B2-C1 according to the Council of Europe's criteria (see: <http://europass.cedefop.europa.eu/en/documents/european-skills-passport/language-passport>).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
 Reference to the relevant law, regulation or administrative provision: Ministerial Decree of 3.1.2002 laying down criteria for the accreditation of doctors specialising in psychiatry, particularly adult psychiatry, and doctors specialising in psychiatry, particularly infant and child psychiatry.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HR/R3/PR/2014/054.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

30.1.2015

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

1. The attention of interested parties is drawn to the aim of this notice, i.e. to select candidates who will receive the specifications and be invited to tender.
2. NB: interested parties are requested to strictly observe the conditions listed in point III.2 when submitting their requests to participate, namely:
 - to send their request to participate by post prior to the date given in point IV.3.4,
 - to enclose all documents and information required under points III.2.1 to III.2.3.
3. Interested parties should refrain from requesting further information at this stage.
4. Any candidates who have been the subject of disciplinary measures, warnings or reprimands from their professional authorities will be excluded from this contract.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

28.11.2014