

Netherlands-Rijswijk: IT services
OJ S 174/2020 08/09/2020
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Patent Office
Postal address: Patentlaan 2
Town: Rijswijk
NUTS code: NL332 Agglomeratie 's-Gravenhage
Postal code: 2288 EE
Country: Netherlands
Contact person: Central Procurement
E-mail: dhtenderclarifications@epo.org
Telephone: +31 70340-2040

Internet address(es):

Main address: www.epo.org/tenders
Address of the buyer profile: www.epo.org/tenders

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:
www.epo.org/tenders
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://www.epo.org/NetServer/>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Patents

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

SAP Services: Implementation, Consultancy, Maintenance
Reference number: EPO-2020-0031

II.1.2. Main CPV code

72000000 IT services: consulting, software development, Internet and support

II.1.3. Type of contract

Services

II.1.4. Short description

SAP services: implementation, consultancy, maintenance.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Lot 1: SAP Implementation Plus Consultancy

Lot No: 1

II.2.2. Additional CPV code(s)

72000000 IT services: consulting, software development, Internet and support

II.2.3. Place of performance

NUTS code: NL332 Agglomeratie 's-Gravenhage

NUTS code: DE212 München, Kreisfreie Stadt

II.2.4. Description of the procurement

SAP implementation plus consultancy.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Proposals for variants, the effect of which would be to reduce significantly the rights and safeguards of the EPO, are not allowed.

Questions submitted after the deadline for receipt of requests for clarification (see VI.3) will not be answered. After expiry of the deadline, the questions submitted by others and the corresponding clarifications will be available in the Bidding Cockpit.

II.2. Description

II.2.1. Title

Lot 2: SAP Maintenance

Lot No: 2

II.2.2. Additional CPV code(s)

72000000 IT services: consulting, software development, Internet and support

II.2.3. Place of performance

NUTS code: NL332 Agglomeratie 's-Gravenhage

NUTS code: DE212 München, Kreisfreie Stadt

II.2.4. Description of the procurement

SAP maintenance.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Proposals for variants, the effect of which would be to reduce significantly the rights and safeguards of the EPO, are not allowed.

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Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:
See procurement documents.

III.1.3. Technical and professional ability

List and brief description of selection criteria:
See procurement documents.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

If several bidders submit a joint bid, they must be jointly and severally liable for the performance of the obligations under the contract. A declaration to this effect, duly signed by all members of the grouping and appointing a representative authorised to act on behalf of all members, must be submitted with the bid.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with several operators

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 14/10/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 12/04/2021

IV.2.7. Conditions for opening of tenders

Date: 14/10/2020 Local time: 12:00

Information about authorised persons and opening procedure: Not applicable

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

Only electronic bids may be submitted. Please note that a qualified electronic signature is required as specified on EPO's website: <https://www.epo.org/about-us/tenders/signatures.html>

Final date to download the procurement documents:

11 October 2020 23.30

Final date for receipt by the EPO of requests for clarification:

21 September 2020 12.00

Questions must be submitted via the Bidding Cockpit.

VI.4. Procedures for review

VI.4.1. Review body

Official name: See General Conditions of Tender

Postal address: not applicable

Town: not applicable

Country: Netherlands

Internet address: www.epo.org/about-us/tenders/general-conditions.html

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Please note that EPO's procurement procedures are governed solely by EPO's own procurement rules. The relevant rules are described in the EPO's General Conditions of Tender, which are available at the EPO's website <https://www.epo.org/about-us/tenders/general-conditions.html>.

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Central Procurement

Postal address: European Patent Office

Town: Munich

Postal code: 80298

Country: Germany

VI.5. Date of dispatch of this notice

03/09/2020