

420168-2026 - Competition

Italy – Postal services – affidamento del servizio di distribuzione e ritiro di documenti stampati e materiale vario

OJ S 116/2026 18/06/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Università di Bologna

Email: apap.approvvigionamenti@unibo.it

Legal type of the buyer: Body governed by public law, controlled by a central government authority

Activity of the contracting authority: Education

2. Procedure

2.1. Procedure

Title: affidamento del servizio di distribuzione e ritiro di documenti stampati e materiale vario

Description: affidamento del servizio di distribuzione e ritiro di documenti, stampati e materiale vario

Procedure identifier: dea3ea23-bda5-496e-9795-778b37e28fa9

Internal identifier: affidamento del servizio di distribuzione e ritiro di documenti stampati e materiale vario

Type of procedure: Open

The procedure is accelerated: no

Main features of the procedure: aperta

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 64110000 Postal services

2.1.3. Value

Estimated value excluding VAT: 325 960,80 EUR

2.1.4. General information

This procedure will be relaunched

Legal basis:

Directive 2014/24/EU

dlgs 36/23

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0001

Title: servizio di distribuzione e ritiro di documenti, stampati e materiale vario presso le sedi della Romagna dell'Alma Mater Studiorum

Description: servizio di distribuzione e ritiro di documenti, stampati e materiale vario presso le sedi della Romagna dell'Alma Mater Studiorum

Internal identifier: servizio di distribuzione e ritiro di documenti, stampati e materiale vario presso le sedi della Romagna dell'Alma Mater Studiorum

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 64110000 Postal services

Quantity: 325 960,8 pieces

5.1.2. Place of performance

Postal address: Bologna

Town: Bologna

Postcode: 40126

Country subdivision (NUTS): Bologna (ITH55)

Country: Italy

5.1.3. Estimated duration

Duration: 36 Months

5.1.4. Renewal

Maximum renewals: 1

5.1.5. Value

Estimated value excluding VAT: 325 960,80 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

Information about European Union funds:

Identifier of EU funds: DEFAULT_VALUE_CHANGE_ME

Further details of EU funds: no

The procurement is covered by the Government Procurement Agreement (GPA): yes

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.7. Strategic procurement

Aim of strategic procurement: No strategic procurement

Approach to reducing environmental impacts: Other

Green Procurement Criteria: No Green Public Procurement criteria

Social objective promoted: Accessibility for all

5.1.8. Accessibility criteria

Accessibility criteria for persons with disabilities are not included with the following justification

Justification: nel disciplinare di gara

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.10. Award criteria

Description of the method to be used if weighting cannot be expressed by criteria: qualità

5.1.11. Procurement documents

Address of the procurement documents: https://www.acquistinretepa.it/opencms/opencms/vetrina_bandi_priv.html?filter=AB

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: https://www.acquistinretepa.it/opencms/opencms/vetrina_bandi_priv.html?filter=AB

Languages in which tenders or requests to participate may be submitted: Italian

Electronic catalogue: Allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Deadline for receipt of tenders: 23/07/2026 12:00:00 (UTC+00:00) Western European Time, GMT

Duration during which the tender must remain valid: 180 Days

Information that can be supplemented after the submission deadline:

No documents can be submitted later.

Information about public opening:

Opening date: 23/07/2026 12:30:00 (UTC+00:00) Western European Time, GMT

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

A non-disclosure agreement is required: no

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Mediation organisation: Università di Bologna

Review organisation: TAR Emilia Romagna Bologna

Information about review deadlines: 30 giorni

Organisation providing information concerning the general regulatory framework for environmental protection applicable in the place where the contract is to be performed:

Università di Bologna - APAP

Web address of environmental legislation: <https://www.unibo.it/it>

Organisation providing information concerning the general regulatory framework for employment protection and working conditions applicable in the place where the contract is to be performed: Università di Bologna - APAP

Web address of employment legislation: <https://www.unibo.it/it>

Organisation providing additional information about the procurement procedure: Università di Bologna - APAP

Organisation providing offline access to the procurement documents: Università di Bologna

Organisation providing more information on the review procedures: Università di Bologna

8. Organisations

8.1. ORG-0001

Official name: Università di Bologna
Registration number: 80007010376
Postal address: Bologna Bologna Bologna
Town: Bologna
Postcode: 40126
Country subdivision (NUTS): Bologna (ITH55)
Country: Italy
Email: apap.approvvigionamenti@unibo.it
Telephone: 0512088680
Internet address: <https://www.unibo.it/it>
Buyer profile: <https://www.unibo.it/it>

Other contact points:

Official name: APAP
Department: APAP
Postal address: Bologna
Town: Bologna
Postcode: 40126
Country subdivision (NUTS): Bologna (ITH55)
Country: Italy
Contact point: apap
Email: apap.approvvigionamenti@unibo.it
Telephone: 0512088680
Internet address: <https://www.unibo.it/it>
Information exchange endpoint (URL): <https://www.acquistinretepa.it/>

Roles of this organisation:

Buyer
Organisation providing additional information about the procurement procedure
Organisation providing offline access to the procurement documents
Organisation receiving requests to participate
Organisation processing tenders
Organisation providing more information on the review procedures
Mediation organisation
Organisation providing information concerning the general regulatory framework for environmental protection applicable in the place where the contract is to be performed
Organisation providing information concerning the general regulatory framework for employment protection and working conditions applicable in the place where the contract is to be performed

8.1. ORG-0002

Official name: TAR Emilia Romagna Bologna
Registration number: 92004480379
Postal address: via d'Azeglio 54
Town: Bologna
Postcode: 40123

Country subdivision (NUTS): Bologna (ITH55)

Country: Italy

Email: tarbo-segrprotocolloamm@ga-cert.it

Telephone: 0514293121

Internet address: <https://www.giustizia-amministrativa.it/tribunale-amministrativo-regionale-per-l-emilia-romagna-bologna>

Information exchange endpoint (URL): <https://www.giustizia-amministrativa.it/tribunale-amministrativo-regionale-per-l-emilia-romagna-bologna>

Roles of this organisation:

Review organisation

Notice information

Notice identifier/version: 65e71869-5b33-4588-81de-9466eb66f007 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 17/06/2026 07:38:48 (UTC+00:00) Western European Time, GMT

Languages in which this notice is officially available: Italian

Notice publication number: 420168-2026

OJ S issue number: 116/2026

Publication date: 18/06/2026