

Norway-Sandvika: Printing and related services

OJ S 230/2016 29/11/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Bærum kommune [Bærum Municipality]

National registration number: 935478715

Postal address: Arnold Haukelands plass 10

Town: Sandvika

Postal code: 1304

Country: Norway

For the attention of: Arne Magnussen

E-mail: arne.magnussen@baerum.kommune.no

Telephone: +47 67504862

Internet address(es):

Address of the buyer profile: <http://eu.eu-supply.com/ctm/Supplier/CompanyInformation/Index/244059>

Electronic access to information: http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=175989&B=KGVLIGHT

Electronic submission of tenders and requests to participate: http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=175989&B=KGVLIGHT

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Photocopying and printing assignments.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services
Main site or place of performance: Sandvika.
NUTS code NO012 Akershus

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 4 000 000 and 8 000 000 NOK

II.1.5. Short description of the contract or purchase(s)

The procurement shall cover Bærum municipality's need for a framework agreement for photocopying and printing assignments. The annual procurement will depend on financial framework terms, political decisions and the market situation in general. The contractual relationship will be regulated by the attached contract.

II.1.6. CPV code(s)

79800000 Printing and related services, 22000000 Printed matter and related products, 79521000 Photocopying services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Between 40 000 NOK and 8 000 000 NOK over a 4-year period.

Estimated value excluding VAT:

Range: between 4 000 000 and 8 000 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 024 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Requirement 2: Company Registration Certificate. Tenderers shall be a legally established company.

Documentation requirement.

— Norwegian companies: Company Registration Certificate;

— Foreign companies: Verification that the company is registered in a trade index or business register as prescribed by the law of the country in which the company is established.

III.2.2. Economic and financial ability

List and brief description of conditions: The tenderer is required to be financially solvent, which gives the contracting authority the security that the tenderer will be financially viable throughout the period of the agreement.

The credit rating required to qualify for this contest is risk classification 4 (credit worthy with security/B). Tenderers with a lower rating will be rejected.

Documentation requirement.

— The contracting authority will obtain an extended report from Experian Credit Services. The report contains the auditor's report, negative payment remarks, accounts and rating history, and shall be based on the last known accounting figures. The extended report from the Norwegian company will be assessed for Norwegian companies that submit a tender on behalf of a foreign company.

— Companies without sufficient credit rating, newly established companies with a credit score of AN, individual foreign companies or companies without reporting obligation to the Brønnøysund Register Centre will not always be able to document that the requirement is met. In such instances, they will be able to compensate with a satisfactory credit rating which provides an equivalent security for implementation ability. These alternative documents must be included with the tender.

III.2.3. Technical and professional ability

List and brief description of conditions:

Requirement 4 — Implementation ability.

Tenderers are required to have an organisation that has the capacity to fulfil the contract.

Documentation requirement.

— A description of the tenderer's technical personnel or technical units the tenderer has access to in order to fulfil the contract, regardless of whether they belong to the company or not.

Requirement 5 — Experience.

Experience from equivalent assignments in the last 3 years is required. Equivalent

assignments means:

Assignments where photocopying and/or printing were included, based on an assessment of the most cost efficient solution.

Documentation requirement.

— List of the 3 most important deliveries or services performed in the past three years, including information on the value, time, and the name of the public or private recipients with contact information for possible references.

Requirement 6 — Environmental management system.

In order to ensure a low impact on the environment and services of good quality in the contract period, tenderers are required to have management systems that minimise the consumption of energy and chemicals, and have good routines for handling waste.

The environmental management system must i.a. ensure continual improvement of:

— The organisation's competence in the environment and safety;

— The service's climate effect.

Documentation requirement.

— An account of the tenderer's environmental management system.

III.2.4. Information about reserved contracts

The contract is reserved to sheltered workshops and economic operators aiming at the social and professional integration of disabled or disadvantaged persons

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1.

File reference number attributed by the contracting authority

15/120191

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

11.1.2017 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 003 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 11.1.2017 - 12:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

26.11.2016